

Associated Students of Orange Coast College

SGOCC Student Senate

Minutes

Wednesday, November 9, 2011; 3:30 p.m.

ASOCC OFFICE

2701 Fairview Road • Costa Mesa, California 92626 • (714) 432-5072

I. Organizational Items

I.01 Call to Order

I.02 Roll Call

Senate: Elisa Namdar, Sol Courtney, Bradley Golden, Johnny Umanzor, JP La Torre, Jake Provost,
Cody Joe Torre, Kolby Keo

E-Board: Yasmine El-Gabry, Jordan Secour, Diane Padilla, Catherine Tran, Marcy Finch, Alex Ceballos

Advisors: Carla Martinez, Eva Shaffer, Dr. Kate Mueller, Mike Morvice

I.03 Opportunity for Pledge of Allegiance

I.04 Approval of Minutes - *Approved by consent*

II. Public Forum

III. Reports

III.01 Fiscal Affairs Report and Recommendation(s) for possible Senate action

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Senate to approve financial recommendations.

Following deliberation and action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Senate action(s) be taken:

1. That the Senate approve start-up funds of \$75 each be awarded to the following OCC clubs:
None requested
2. One time event or other fund requests:
None requested

III.02 Campus-Wide Committee Reports

None

III.03 Standing/Ad-hoc/Special Committees

Catherine Tran reported on the Planetarium Committee
Cody Joe Torre reported on the Revenue Committee

IV. Unfinished Business

V. New Business

All items under new business are discussion and/or action items

V.01 OCC iPhone Application

Mohammed Alshootfa gave a presentation on an OCC iPhone and mobile application he is working on.

The Senate asked Mohammed questions concerning the mobile application. The Senate thanks Mohammed for all the efforts he has put into the application

V.02 OCC Mobile Task Force

Glen Profeta, Director of IT, discussed his involvement with developing a phone app. He stated that some of the employees who work in IT attended a code camp to learn how to develop a phone application. He is asking for the help of students in the types of capabilities they would like on the application. He would like students to be part of a task force. Sol Courtney, Jake Provost, Jordan Secour and Mohamed volunteered to be part of the task force.

V.03 Accreditation Sub-Standard on Decision-Making, Roles, and Processes

The Senate discussed their experiences on Shared Governance Committees. The majority of the Senators stated that the committees are interested in student feedback and would like to get the students opinion, while a few of the Senators felt that they student representatives were not included in the discussions. One of the Senates concerns is that the students on the committees

do not know what many of the acronyms are and would like some type of a hand book on those who are new to the committee to catch them up to speed. JP La Torre suggested having a mentor for the student representatives in each the committees. Carla Martinez asked that the Senators write all their experiences, feedback and suggestions down on paper so that they can give it to Dr. Michael Mandelkern.

V.04 Advocacy Committee By-Laws

Presentation and possible action regarding the approval of the proposed changes to the *Advocacy Committee By-Laws Section 2.4 – Advocacy Committee Members and Responsibilities*.

At this point in the meeting Sol Courtney left the meeting.

Motion by JP La Torre to approve the proposed changes to the Advocacy Committee By-Laws Section 2.4 – Advocacy Committee Members and Responsibilities, 2nd by Johnny Umanzor, motion passes 6-0.

Chair:

- Shall be the position of the Orange Coast College Delegate
- Shall be the liaison between SGOCC Student Senate and the Advocacy Committee
- Prepare and post meeting agendas in compliance with all state laws
- Preside over all meetings as a nonvoting member
- Enforce all rules established in these documents
- can create new positions as need arises

Vice Chair:

- The Advocacy Chair shall appoint one individual to serve as a Advocacy Vice Chair.
- The Advocacy Vice Chair shall perform the duties of the Advocacy Chair at such time as the Advocacy Chair is unable or unwilling to perform them.
- In the event of a vacancy in the office of Advocacy Chair, the Advocacy Vice Chair shall have the first opportunity to accept or decline the office of Advocacy Chair

At this point Sol Courtney came back to the meeting.

V.05 Student Success Center Institutionalization Presentation

Jaki Kamphuis, Shelley Lowrey and Dr. Paul Asim gave a presentation regarding the success and general information on the Student Success Center. They stated that funding for the center was running out in 2012 and would like to institutionalize the Student Success Center. They discussed what will happen if they lose funding and how it will affect the students on campus. They will need approximately \$877,000 annually in order to keep the Student Success Center. They are asking for support from the ASOCC in their efforts to institutionalize the Student Success Center.

V.06 Awareness Committee Projects

J.P La Torre gave a presentation regarding the Awareness Committee design, production, and distribution of an OCC t-shirt. The Senate stated they would like to order 300 shirts.

V.07 Proposition 1481

Yasmine El-Gabry discussed the Town Hall meeting. She also discussed future educational events, signature gathering, and forums regarding Proposition 1481.

At this point JP La Torre left the Senate meeting.

V.08 Student Services Planning Council Thank You Letter

Elisa Namdar requested the endorsement of a thank you letter to the Student Services Planning Council regarding the services they provide.

Motion by Sol Courtney to endorse the Thank You letter to the Student Service Planning Council, 2nd by Bradley Golden, motion passes 6-0.

V.09 Spring 2012 V.P. of College Life Appointment

Diane Padilla gave recommendations regarding her upcoming resignation as VP of College Life, and what actions to take regarding the upcoming VP of College Life vacancy.

Applications will be available on November 10th , due on November 28th by 4 p.m. with interviews on November 30th.

V.10 TGIF By-Laws Amendments

Mike Carey and Anita Schwab from the TGIF Appropriations Council gave a presentation on the requested changes to the TGIF

By-Laws and seeks the Senates approval of the proposed changes to the *TGIF By-Laws Section 2.1—TGIF Appropriations Council*.

Motion by Bradley Golden to approve the proposed changes to the TGIF By-Laws Section 2.1—TGIF Appropriations Council, 2nd by Sol Courtney, motion passes 6-0.

ARTICLE 2 – TGIF APPROPRIATIONS COUNCIL

SECTION 2.1 – TGIF APPROPRIATIONS COUNCIL

The Green Initiative Fund Appropriations Council is an advisory body authorizing monies to be distributed from The Green Initiative Fund. TGIF Appropriations Council is an enterprise of the Associated Students of Orange Coast College (ASOCC), specifically the OCC Student Senate, of the Student Government of Orange Coast College (SGOCC). ~~TGIF Appropriations Council shall operate in compliance with the current Open Meeting Laws of the state of California under the Ralph M. Brown Act. Also this body shall adopt the current edition of Robert's Rules of Order as the meeting's procedural authority.~~

TGIF Appropriations Council is responsible for *developing*, reviewing, recommending and implementing projects. TGIF Appropriations Council, upon approval of a project, shall report to the SGOCC Student Senate for final approval.

SECTION 2.2 – TGIF APPROPRIATIONS COUNCIL POWERS AND VOTING

- TGIF Appropriations Council will vote on all project applications.
- A quorum (50%+1) of the TGIF Appropriations Council must be established to vote.
- Proposed projects shall only pass with a simple majority.
- Final approval of projects recommended by TGIF Appropriations Council, resides upon a simple-majority vote by the SGOCC Student Senate.

SECTION 2.3– DUTIES OF TGIF APPROPRIATIONS COUNCIL

It shall be the duty of the Committee members to:

- *Develop project concepts.*
- Review project applications.
- Determine, by simple majority vote, projects that shall be recommended to the Student Senate of SGOCC.
- Submit recommendations for council approved projects to the Student Senate of SGOCC.
- Oversee the appointment of persons responsible for implementing approved projects.
- Monitor progress of approved TGIF projects.
- Issue an annual report of its activities to the SGOCC Student Senate, Campus Sustainability Committee, Maintenance and Operations, and Administrative Services.
- Submit quarterly reports to all members of the SGOCC Student Senate in conjunction with the Fiscal Affairs Council.

SECTION 2.4 - TGIF APPROPRIATIONS COUNCIL FORMATION

The formation of the TGIF Appropriation Council may begin upon formal approval of this document by the SGOCC Student Senate. Upon which time ~~The Vice President of Administrative services~~ *Coordinator of Student Leadership* and one Student Senate Representative will act as interim co-chairs and will be responsible for overseeing the formation of the Appropriation Council.

SECTION 5.3 – RECORDS AND REPORTS

All official records and reports will be filed in the Associated Students office.

TGIF must keep on record:

- ~~Minutes as outlined in “Robert’s Rules of Order.”~~

- Complete records of monetary accounts, including accounts of its properties and business transactions (assets, receipts, disbursements, gains and losses).
- Complete Record of projects selected each year and the funds allocated to each.
- Complete Project progress reports from recipients of TGIF monies.
- Complete records of all annual reports which TGIF has issued to: SGOCC Student Senate, Campus Sustainability Committee, Maintenance and Operations, and Administrative Services.

VI. Public Forum Two

VII.General SGOCC Reports

VII.01 Advisors' Report (Limited to 2 minutes per report)

Motion by Jake Provost to extend the meeting by 5 minutes, 2nd by Sol Courtney, motion passes 6-0.

Motion by Kolby Keo to extend the meeting by another 5 minutes, 2nd by Bradley Golden, motion passes 6-0.

Motion by Jake Provost to extend the meeting by 5 more minutes, 2nd by Sol Courtney, motion passes 6-0.

VII.02 Board, Officer and Staff Reports (Limited to 2 minute per person)

VIII.Adjournment – 5:41 p.m.