

**Associated Students of Orange Coast College (ASOCC)
Student Government of Orange Coast College (SGOCC)**

Student Senate & Executive Board

MEETING AGENDA

Friday, May 10, 2024; 9:00 AM

2701 Fairview Road

Student Union Building, Room SU 216

Costa Mesa, CA 92626

(714) 432-5730

Due to COVID-19, all SGOCC Meetings are taking place via Zoom Conference Calls
Video Conferencing & Call-In Information:

Zoom Video Conferencing Web Address: <http://bit.ly/ASOCCMeetings>

or Telephone Call-In Information: +1 669 900 6833 (US Toll)

Zoom Meeting ID: 955 3721 2182

NOTICE IS HEREBY GIVEN that the Student Government of Orange Coast College (SGOCC) Student Senate & Executive Board will hold a meeting on Friday, May 10, 2024 at 9:00 a.m. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the ASOCC Student Senate & Executive Board may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Student Senate and Executive Board. Unfinished items on the agenda may be trailed to the following meeting pending the approval of the Student Senate and Executive Board. Those wishing to address the Student Senate shall be present during the public forum and express their concern. For further information, please contact Student Senate President, Zaina Alayyan, at zalayyan@student.cccd.edu.

I. Organizational Items

I.01 Call to Order

I.02 Roll Call

I.03 Opportunity for Pledge of Allegiance

I.04 Approval of

Minutes

II. Public Forum

This time is reserved for members of the public to address the Student Senate & Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate & Executive Board; however, the Student Senate President may respond to specific questions and concerns made by the public.

III. Reports

III.01 Fiscal Affairs Council Report and Recommendation(s) for Possible Student Senate and Executive Board Action

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Student Senate and Executive Board to approve financial recommendations. Following deliberation and action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Student Senate and Executive Board action(s) be taken:

- **Start-up Funds**

Discussion and possible action regarding the awarding of \$50.00 Club Start-Up Funds for the following clubs:

- None

- **One-Time Funding**

Discussion and possible action regarding the awarding of a One-Time Funding request for the following student clubs/organizations/programs/services:

- The Culinary Arts club will be presenting a **request for \$12,000.00** for the National Championships in Phoenix, AZ in July 2024.

III.02 Participatory Governance Committee Reports

Opportunity for V.P. of Diplomatic Affairs to make recommendations for appointments to shared governance committees as well as an opportunity for reports from any individual involved in a campus-wide committee.

- III.03 Student Body President's Report**
This is an opportunity for the Student Body President to report.
- III.04 Standing/Ad-Hoc/Special Committees**
- Communications Committee
 - Constitution & Bylaws Committee
 - Student Concerns Committee
- IV. Unfinished Business**
- V. New Business**
All items under new business are discussion and/or action items. Attachments are available in the ASOCC Office.
- V.01 Team Bonding Activity**
The Student Senate and Executive Board will participate in a team bonding activity together.
- V.02 ASOCC Bylaws**
Presentation from the ASOCC Constitution & Bylaws Committee regarding the recommendation of potential changes to the following ASOCC Bylaws: Article II: Branch Bylaws - Section C: Communications Committee - Number 4: Meetings and Article II: Branch Bylaws - Section B: College Life Committee - Number 5: Powers, Duties, and Responsibilities. See 2024-05-10 - Attachment I - Proposed ASOCC Bylaw Changes for the proposed changes. Discussion and possible action to follow.
- V.03 ASOCC Policies**
Presentation from the ASOCC Constitution & Bylaws Committee regarding the recommendation of potential changes to the ASOCC Policies: SGOCC Policy 1004: Attendance and Truancy, SGOCC Policy 2001: Student Senate Election Code, and SGOCC Policy 3001: ASOCC Finances Acknowledgement. See 2024-05-10 - Attachment II - Proposed ASOCC Policy Changes for the proposed changes. Discussion and possible action to follow.
- V.04 2024-2025 ASOCC Annual Budget Presentation**
Presentation by the 2023-2024 Fiscal Affairs Council regarding the recommended allocation of the 2024-2025 ASOCC Annual Budget in an amount not to exceed \$1,700,000.00. Discussion to follow.
- V.05 District Student Council Stipend Petition**
Discussion regarding the possibility of implementing stipends for future terms for Executive Board members at the Coast Community College District schools. Possible action to follow.
- V.06 2023-2024 ASOCC Annual Report**
Presentation and discussion regarding the 2022-2023 ASOCC Annual Report. Possible action to follow.
- V.07 2023-2024 Student Senate Succession Plan**
Discussion regarding the Student Senate Succession Plan for the 2024-2025 Student Senate.
- V.08 Student Government Survey**
Officers will participate in an end-of-year evaluation of the student government.
- VI. Public Forum Two**
This time is reserved for members of the public to address the Student Senate & Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate & Executive Board; however, the Student Senate President may respond to specific questions and concerns made by the public.
- VII. General SGOCC Reports**
- VII.01 Advisors' Report (Limited to 2 minutes per report)**
- VII.02 Board, Officer, and Staff Reports (Limited to 2 minutes per person)**
- VIII. Adjournment**

Attachment I - Proposed ASOCC Bylaw Changes

Article II: Branch Bylaws - Section C: Communications Committee

Original:

4. Meetings

- a. The Communications Committee will be required to meet no less than once every two (2) weeks on Thursdays from 12:45 p.m. – 1:45 p.m.
- b. Meetings are to be held in alternation with those of the Sustainability Committee.
- c. The Communications Committee shall consist of at least five (5) officers, but no more than eight (8) officers.

Revision:

4. Meetings

- a. The Communications Committee will be required to meet no less than once every two (2) weeks on Thursdays from 1:00 p.m. – 2:00 p.m.
- b. Meetings are to be held in alternation with those of the Sustainability Committee.
- c. The Communications Committee shall consist of at least five (5) officers, but no more than eight (8) officers.

College Life Committee

Original:

Attachment I - ASOCC Bylaws

Part III: General Bylaws Codes, Article II: Branch Bylaws, Section B: College Life Committee

Part 5b: Powers, Duties, & Responsibilities-Duties.

b. Duties

- i. It shall be the duty of the College Life Committee officers to host the events listed below at least once a year including, but not limited to:
 - 1. Informative Events
 - a. Awareness Events
 - b. Pirate Involvement Fair (once per semester)
 - 2. Community Service
 - a. Angel Tree
 - b. Children's Holiday Party
 - 3. Campus Service
 - a. Collaborate with a department on campus to volunteer at an event each semester such as but not limited to:
 - i. Science Night
 - ii. Senior Day
 - iii. Commencement
 - 4. Campus Activities
 - a. Open Mic Night
 - b. Movie Night
 - c. Speed Friending
 - d. Game Trivia
 - e. Treats & Trivia
 - f. Paint & Sip

Revision:

Attachment I - ASOCC Bylaws

Part III: General Bylaws Codes, Article II: Branch Bylaws, Section B: College Life Committee

Part 5b: Powers, Duties, & Responsibilities-Duties.

b. Duties

- i. It shall be the duty of the College Life Committee officers to host the events listed below at least once a year including, but not limited to:
 - 1. Informative Events

- a. Awareness Events
- b. Pirate Involvement Fair (once per semester)
- 2. Community Service
 - a. Angel Tree
 - b. Children's Center Holiday Party
- 3. Campus Service
 - a. Collaborate with a department on campus to volunteer at an event each semester such as but not limited to:
 - i. Science Night
 - ii. Discover OCC ~~Senior Day~~
 - iii. Commencement
- 4. Campus Activities
 - a. The College Life Committee to host a minimum of 6 campus activities. These events shall include, but not be limited to, the 4 events listed below:
 - i. Open Mic Night
 - ii. Movie Night
 - iii. Speed Friending
 - ~~d. Game Trivia~~
 - e. Treats & Trivia
 - iv. Paint & Sip

Attachment II - Proposed ASOCC Policy Changes

Part I: General; SGOCC Policy 1004: Attendance and Truancy

Original:

6) All officers must attend the ASOCC Summer training and the ASOCC leadership conference in the fall semester, as well as additional training set forth by ASOCC officers

Revision:

6) All officers must attend the ASOCC Summer training ~~and the ASOCC leadership conference in the fall semester~~, as well as additional training set forth by ASOCC officers.

Part 2: Administrative SGOCC Policy 2001: Student Senate Election Policy

Original:

7) All candidates shall be required to speak to a minimum of 3 large lecture hall classes and have the respective instructors verify by signing in the appropriate place designated on the application. The large lecture hall classes are those with student enrollment of at least 100 (including, but not limited to Science Hall, Math Lecture Hall, Fine Arts 119, the Forum, and Chemistry Hall 214 and 207). All candidates must also address 3 small classes. All speeches must be completed and the verification form turned in to the ASOCC Director of Student Life by the date set forth in the Senator Application packet.

Revision:

7) All candidates shall be required to speak to a minimum of 3 ~~large lecture hall~~ classes and have the respective instructors verify by signing in the appropriate place designated on the application. ~~The large lecture hall classes are those with student enrollment of at least 100 (including, but not limited to Science Hall, Math Lecture Hall, Fine Arts 119, the Forum, and Chemistry Hall 214 and 207). All candidates must also address 3 small classes.~~ All speeches must be completed and the verification form turned in to the ASOCC Director of Student Life by the date set forth in the Senator Application packet.

Fiscal Affairs Council

Policy and Procedures:

Original:

SGOCC Policy 3001: ASOCC finances

Section F: ASOCC Acknowledgement

- 1) All events and activities funded in part or full by ASOCC must acknowledge ASOCC as a funding source in the following ways
 - a) To include the wording “**Funded by ASOCC**”, or the ASOCC logo on all designed and printed materials at a clear and conspicuous size and location. i. All designed and printed materials include the following: posters, flyers, handbills, and digital advertisements used on social media
 - b) To acknowledge the funding provided by ASOCC during the event or activity program with announcements when possible.

Revision:

SGOCC Policy 3001: ASOCC finances

Section F: College Service Charge Acknowledgement

- 1) All events and activities funded in part or full by ASOCC must acknowledge the **College Service Charge** as a funding source in the following ways
 - a) To include the wording “**Funded by OCC College Service Charge**” on all designed and printed materials at a clear and conspicuous size and location. i. All designed and printed materials include the following: posters, flyers, handbills, and digital advertisements used on social media

b) To acknowledge the funding provided by “**ASOCC through the College Service Charge**” during the event or activity program with announcements when possible.