



Classified Senate Meeting Minutes

December 13, 2023, | 11:00 a.m. - 12:00 p.m. | Zoom Meeting: <https://cccd-edu.zoom.us/j/89274540735?from=addon> & SU 213

Classified Senate Attendance

Scott Broberg	Present	Katie Olivier	Present
Andy Chau	Present	Cecilia Schreyer	Absent
Heather Dominguez	Absent	Jillian Whistler	Present
John Fawcett	Present	Curtis Williams	Present
Lucy Grams	Present	Eric Wilson	Present
Jeanette Grimm	Present	Sean Wellengard	Absent
Sue Harlan	Present	Alexia Wood	Present

Guests

Norma Alcala, Michelle Auduong, Jessica Bravo, Alex Buus, Michael Carrizo, Denise D'Amore, Tanya De La Cruz, Jeff Delaney, Maria DeNunno, Mireille Halley, Vickie Hay, Patt Kopp, Kayla LaBounty, Karen Latham, Belta Moon, Kim Nguyen, Thuy Nguyen, Virginia Nuzzolese-Laflamme, Shannon O'Neil, Katie Ottoson, E. Quiroz, Tina Rodgers, Carmella Rodriguez Hardy, Beatriz Rodriguez Vaca, Veronica Sanchez, Mette Segerblom, Eva Shaffer, Linda Thompson, Linda Tiger, Lupe Tinoco Oliveros, Michelle Wang, and, Michael Wong.

Guests: Sheri Sterner

Recorder of Minutes: Beatriz Rodriguez Vaca

1. Call to Order - Classified Senate President:

President John Fawcett called the meeting to order at 11:02 a.m.

2. Approval of the Minutes - Classified Senate Body:

Motion 1: Senator Jeanette Grimm moved to approve the 11/15/23; motion seconded; motion approved.

3. For the Good of the Order

- Eric Wilson attended his first DET/CHE meeting with Senator Curtis Williams. It is a great organization where CSUs and Community Colleges technology faculty and staff get together. The DET/CHE has been going for thirty-eight years and Eric Wilson won the award for the best presentation on Artificial Intelligence (AI). It was very dynamic.

- Scott Broberg command that Katie Ottoson was in the room to present on AI. She has done fantastic things with AI. He is working with the OC Regional Consortium and Vital Link to organize an event for April 18. It will be dealing with AI and XR in education and industry. It is getting students prepared for the future of industry. It is in conjunction with those organizations in the Fine Arts lecture Hall.

4. Officer, Senator, and Committee Reports:

- A. **President's Report** – John Fawcett
- B. **Vice Presidents' Reports:** VP Jeanette Grimm: For Flex Day, Caring Campus will host a session on caring campus and how it can help employees. They would like to hear ideas from classified professionals.
- C. **Classified Senator Reports** – No reports.
- D. **CFEP Report: Michael Carrizo** – CFEP and District canceled the negotiations meeting today. CFEP asked for some data, and they were not able to provide it. It was a short month for District's finances. They have not seen the district's finances eye to eye. They are asking them to explain their budget assumptions. They are working with the State Affiliates to make sure that they see what CFEP sees. They are asking them questions for clarification. They will be asking member and classified professional to do a rally of some sort at a future Board of Trustees meeting to let the Board know that they are not happy with what is going on. The Union recently had a membership meeting at OCC. They had over 100 Union members attend. There was good food and good information. Classified Professional development is encouraged. Please talk to you CP representative. You could do a class on campus or other school. They have up to \$3,000 to give per year. This Sunday at the Waterfront campus, they will have a Boat Parade party. Please RSVP to Jamie Crowder. The toy drive is going on in the Computing Center. The Union will have a Flex Session from 4:15pm-5pm. It will be on a hybrid modality. Happy Holidays.
- E. **Other Committee Reports:**
 - **President's Report** – He is going to the OCC Budget committee later today.

5. Unfinished Business:

- A. **Any request for Senator assignments to shared governance or hiring committees.**
- B. **Volunteers or organize/support holiday activities.**
- C. **Meeting modality and scheduling for Winter Intersession and Spring**

6. New Business:

- A. **Caring Campus Presentation – Jessica Bravo – DEFERRED**
- B. **Generative Artificial Intelligence (Canvas) "Think Tank" – Eric Wilson:**
 - We need to become educated on Artificial Intelligence.
 - He thought it would be a good idea to have an open Canvas site with resources, such as Zoom voice accessibility, etc. There are different modules.
 - He presented a demo. Within the home page, there are different modules. There will be training on AI. There is another page about tools. There will be open discussions. It is important to be open and transparent. We must include students in the conversation. It will be a way to communicate concerns and issues and creative ways of using these tools. There are so many "recipes" for teachers. There will also be a resource center. There will be on campus open forums.
 - The District is planning on creating a work group. It would be good to have a gathering place where people find out where to get started and how to find resources. The CA Chancellor's Office is hosting a series of webinars on AI.
 - Canvas can be accessed two ways. They can have it open and use an URL. People would just need to bookmark it. They will have to login as usual. The other way is to get registered. First timer can register, and the system will try to identify those who are allowable into the system.

- Students are wrongfully being accused of cheating using AI. This is something that needs to be addressed. AI is here to stay, and we need to learn how to navigate it. TurnItIn is not very good at detecting AI. There are too many false negatives. This needs to be looked at closely. We have an opportunity to think ahead.
- We need to use AI as a tool and not a weapon.

C. ISER Review – Sheri Sterner & Anna Hanlon – Expectations for Classified Senate and Assigned Standards

- Dean Sterner: Reviewed the new changes to the standards. It is less of a focus on evidence and a more of a focus on outcomes and improvement rather than our processes. There is a focus on equity and inclusion.
- The new standards focus on the mission alignment of the college, on equitable outcomes, and a focus on innovation and improvement. They are asking the college to close the loop.
- The major changes went from “repetitive and siloed” to “streamlines and holistic”. From “do you have a process” to “what are the results, and how do you use them”. From “Narrative Required for Everything” to “Some documentation provided via checklist”. From 120 standards to 30 standards for all colleges. A lot of the requirements are not embedded in others. It is much less duplicated.
- OCC is engaging the district on their district support and services where applicable.
- They are providing us a template this time. The report needs to be 100 pages as compared to past years.
- This is about reflecting on the statement, having that dialogue, what are outcomes? What are we doing about it? where are our gaps? It is about having dialogue.
- The report will be finalized by spring 2025. The ACCJC visit will be in the spring of 2026.
- Classified Senate is being asked to participate in the technical review. The ACCJC has given prompts in the template to help facilitate conversation. Anna Hanlon reviewed the framework for reflection on statements.
- The Classified Senate’s Assigned Statement includes:

Classified Senate’s Assigned Statement

Standard 4: Governance and Decision Making: The institution engages in clear and effective governance practices that support the achievement of its mission. Governance roles and responsibilities are delineated in widely distributed policies, and institutional decision-making processes provide opportunities for meaningful participation and inclusion of relevant stakeholders.

4.2 Roles, responsibilities, and authority for decision-making are clearly defined and communicated throughout the institution. Institutional decision-making processes provide opportunities for the inclusion and participation of stakeholders, as



- There will be support and training. There will be training on Friday, February 09, 2024. As a group, the senate needs to determine how to go about doing this work.

D. CATAPULT – Katie Ottoson

- She is career counselor and faculty member at OCC.
- She is coordinating a pretty big project in the spring called CATAPULT that is available to campus. It is a great professional development opportunity.
- CATAPULT goes hand in hand with AI. The world is changing. The concept of a job is evolving. There are different trends. There are a lot of shifts. The question is “are we keeping up with these trends” are we helping our students navigate this newer kind of rapidly changing world of work? and are we actually ready for the next generation of learners?

- CATAPULT is all about career readiness. It is trying to help ensure that our students are empowered, confident, adaptable, forward-thinking professionals that are equipped to make a meaningful impact on the world. This is a master class that has 6 keynote speakers on career readiness. It is a project for everybody to get involved with.
- In Spring 2024, they are going to be offering the keynote presentations in 2 ways. They are all going to be recorded, so you can view them online on your own time. If you would like to get in person and see them with other people, she is going to be planning some watch parties and discuss with each other. That will impact with the people with interact with. There will be huddles. They will hopefully be a Canvas shell.
- This was paid through a grant.
- The slides will be sent to all Classified Professionals.

E. DEIA Impact Study – Norma Alcala – DEFERRED

7. Open Forum:

- President Fawcett reminded Classified Professionals of the Holiday Parade on December 14, 2023.

Motion 2: Senator Jill Whistler moved to adjourn the meeting; motion seconded; motion approved unanimously.

8. Adjournment of the Regular Meeting:

Meeting ended at 12:04 p.m.