



# Classified Senate Meeting Minutes

December 08, 2021 | 11:00 a.m. - 12:00 p.m. | Zoom Meeting

Senators	Attendance	Senators	Attendance
Vanessa Ayala	Present	Katie Olivier	Present
Karen Bowen	Present	Andrea Rangno	Present
Kris Cutting	Present	Ashley Rippeon	Absent
Heather Dominguez	Present	Teresa Rodriguez	Present
Kayla LaBounty	Present	Eva Shaffer	Present
Jasmine Nguyen	Present	Leo Stiles	Present
JohnPaul Nguyen	Present	Jillian Whistler	Present
Connie Oh	Present		

## Guests

Carlos Amescua, Michelle Auduong, Angelina Barger, Tony Bryant, Alex Buus, Gladys Calderon, Eduardo Cervantes, Cristina Crouth, Theresa de Los Santos, Hung Dinh, Kat Donahoe, John Fawcett, Nathalie Ferrero, Mary Gallois, Yesenia Gonzalez, Jeanette Grimm, Mireille Halley, Sue Harlan, Vickie Hay, Tiffany Huynh, Janine Wood, Jami Jacobi, Michelle Khuong, Patricia Kopp, Lynn Krieger, Kelly Lam, Karen Latham, Minerva Mondragon, Claudia Montoya-Andrews, Bill Moon, Belta Moon, Martha Munoz-Sanchez, Thuy Nguyen, Linda Nguyen, Virginia Nuzzolese-Laflamme, Eva P. Quintin Powell, Rena Quinonez, Gabrielle Ridley, Jennifer Rivera, Tine Rodgers, Beatriz Rodriguez-Vaca, Veronica Sanchez, Mette Segerblom, Daisy Segovia, Rosio Soto, Thomas Stephenson, Angelica Suarez, Kathy Suarez, Rini Sukaesih, Stephanie Tatekawa, Emylie Tran, Tere Vasquez, Marie Vaughan, Scott VR, Phukhanh Vu, Michelle Wang, Jenny Williams, Eric Wilson, Alexia Wood, Janine Wood, Chris Yagerman, E. Quiroz, M. Rossi, N. Danci.

**Recorder of Minutes:** Beatriz Rodriguez-Vaca

**1. Call to Order - Classified Senate President:**

President Jasmine Nguyen called the meeting to order at 11:03 a.m.

**2. Approval of the Minutes - Classified Senate Body:**

**Motion 1: Senator Eva Shaffer moved to** approve the November 17, 2021 meeting minutes; motion seconded; motion approved unanimously.

**3. Officer, Senator, and Committee Reports:**

**1. President's Report – Jasmine Nguyen:**

Holiday Golf Cart Parade! Thursday, December 16, 2021, at 11:00AM

1. Please join in any form or fashion
  1. Golf Carts
  2. Bikes
  3. Scooters
  4. Walking!
2. Please refrain from dressing up as Santa Claus and pick up the cart after the event.

The Holiday Golf Cart Parade will take place after the President's brunch next Thursday, December 16. The carts will be staged by the quad before picking up breakfast. There are time constraints but the Senate still encourages everyone to do what they can to bring some joy to the campus. The email has been sent out for those who would like to participate.

#### 4. Unfinished Business:

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*No items listed under unfinished business.*

#### 5. New Business:

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1. **Professional Development – Claudia Montoya-Andrews:** This week is National Employee Learning Week. Many organizations are putting together sessions for professional development. They are bringing a lot of workshops to OCC. This is important to grow your career. She went over the sessions coming up for the rest of the week. This year there is a bingo card. Bingo stays open until the end of January. One of the prizes is a pizza party for the employee's team. OCC invested money on professional development so it is important to take advantage of those resources. The nomination period for Coast College of the Year is now open.
  - **Jasmine Nguyen** stated that after meeting with all Senators, the Senate decided to pause the draft letter initially addressed to President Suarez to collect more evidence and data to present to HR and the President.
  - **President Suarez** thanked the Senate for inviting her to the meeting. She is here to listen to Classified Professionals' concerns and hopefully work together on finding solutions.
2. **Discussion with President Suarez - Employee questions and comments covered the following topics:**
  - The virtual aspect of learning will not go away.
  - We need to figure out how to adapt to better serve students' needs.
  - The implementation of certain technologies such as Starfish will demand a lot more from Tech/IT staff, which is currently very short staffed.
  - Some offices specifically in Student Services are loaded with work because they have to work front desk, behind the scenes, in-person and also remote.
  - Student Services staff fall behind processing transcripts. They are still processing transcripts from August. Many students are going to other colleges.
  - Classified Professionals are not part of the conversation. They are just being told what to do by managers.
  - Classified Professionals' voices are not being heard. They want to be included.
  - There are a lot of departments being affected because they are short-staffed such as registration, cafeteria, IT, public safety, etc. It does not seem like there was any planning with that.
  - Classified Professionals are not being consulted. Manager positions are replaced right away but not Classified Professionals.
  - There are shared governance and transparency issues.
  - Some of the current technology is overburnt.
  - Some staff members are doing jobs higher than their pay level.

- Reclassification is a very difficult process to do.
- Classified Professionals feel intimidated and silenced during the hiring process.
- Some staff members serving students have been told “to get more efficient” when they are experiencing a shortage of staff.
- Classified Professionals want to be included in the conversation to come up with solutions together.
- Decisions get made closed doors by people who are not in the front lines. It all boils down to trust, transparency and reality. There are gaps between the job descriptions and the reality.
- President Suarez stated that if Classified Professionals experience abnormalities during hiring committees to please follow EEO protocols and report them. President Suarez appreciates all sharing their concerns and feelings.

**1. Open Forum:**

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*No items listed under Open Forum*

**Motion 2: Senator Eva Shaffer moved to** adjourn the meeting; motion seconded; motion approved unanimously.

**2. Adjournment of the Regular Meeting:**

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Meeting was adjourned at 12:05 p.m.