



Classified Senate Meeting Minutes

August 14, 2024 | 11:00 a.m. - 12:00 p.m. | [Zoom Meeting](#) & CC 214

Classified Senate Attendance

Norma Alcala	Present	Elizabeth Page	Present
Jessica Bravo	Absent	Cecilia Schreyer	Present
Andy Chau	Absent	Michelle Wang	Present
John Fawcett	Present	Jillian Whistler	Present
Jeanette Grimm	Present	Curtis Williams	Present
Sue Harlan	Present	Eric Wilson	Present
Kayla LaBounty	Absent	Alexia Wood	Present
Minerva Mondragon	Present		

Guests

Guests: Scott Broberg, Pree Casaus, Martha G., Mary Gallois, Carmella Hardy, Vickie Hay, Tiffany Huynh, Christine Kim, Rene Kinn, Patt Kopp, Karen Latham, Janet Lazaro, April Margot, Thu Nguyen, Thuy Nguyen, Stephanie Phonsiri, Jennifer Rivera, Tina Rodgers, Beatriz Rodriguez Vaca, Mette Segerblom, R. Sukaesih, Leigh Unger, Tere Vazquez, Austin Webb, and Roxann.

Recorder of Minutes: Beatriz Rodriguez Vaca

1. Call to Order - Classified Senate President:

Presidents Elizabeth Page and Jeanette Grimm called the meeting to order at 11:02 a.m.

2. Approval of the Minutes - Classified Senate Body:

There are no minutes for approval.

3. Officer, Senator, and Committee Reports:

A. President's Report –

Co-president Elizabeth Page: Stated that she will step down as Classified Senate Co-President as she recently received a promotion as a manager in the Student Services Wing. It was an honor to briefly serve the senate as co-president. Her position as Instruction Wing senator is now open.

Co-president Jeanette Grimm:

Survey: A survey will be emailed to all Classified Professionals. We really want you to participate. There are six questions. It is about what you as classified professionals would like to see in Senate. It covers the areas of forms of communication, fundraising activities, workshops, guest speakers, professional development, social events, etc. Beatriz Rodriguez Vaca showed what the survey looks like. Eric Wilson offered to provide Technology training. Any funds raised go directly to the Sprinting to Success Scholarships.

Flex Day: Flex Day is Friday, August 23. President Jeanette Grimm had the opportunity to plan some things in conjunction with HR that are specifically geared towards Classified Professionals. One is titled "Effective Communication" from 9-10:45am session and the second one is during the Union hour. The Classified Senate is teaming with CFCP to discuss how to do a reclassification, among other things. There will be a 2:15pm session presented by Classified Senate and Caring Campus on how to get engaged on campus. At 4:15pm, there will be an outside presenter to talk about Adobe, Creative Cloud, and how to utilize it. There will be an email going out with four different strands for the day. It is a grid that shows what to sign up for. President Suarez supports the strands. She will email managers to support Classified Professional participation on Flex Day. Jeanette Grimm encouraged Classified Professionals to get involved and attend.

Cecilia Schreyer: will be hosting a session on how to handle hazardous materials. She invited Classified Professionals to attend.

Eric Wilson: will be hosting a roundtable on AI from 3-5. He invited Classified Professionals to attend. Katie Ottoson is also presenting a session on AI in the morning.

Guided Meditation: Caring Campus is hosting a Guided Meditation today at 12 pm in Legacy Hall. There is a professional meditation coach coming in. She extended the invitation to those present in the meeting.

B. Vice Presidents' Reports:

VP of Committees and Outreach, Michelle Wang: She introduced herself as Administrative Assistant to the President, as well as Classified Senator and the VP of Committees and Outreach, and committee representative to the District Technology Committee. She stated that there are many committees that need Classified representation. A lot of the former members have termed out. We are doing a major call out to fill those vacancies. There will be communication and a form going out that is going to ask all Classified members if they are interested in serving on committees. We currently have one vacancy in the Instructional Wing, two vacancies in the Administrative Wing, two vacancies as part-time senators at-large, and one student senate representative. As far as committees, we are trying to fill a position in the District DEIAA committee, Facilities, etc. She mentioned all the committees that need Classified representation. Those will be included in the form going out.

There was a discussion about air filter changes from higher quality to lower quality ones and how the decision to change those was made. Carmella Hardy will do some research and see how that happened. Michelle Wang, the VP of Committees and Outreach, encouraged representatives to attend facilities meetings and report back to the Senate so Classified Professionals are aware of changes.

President Grimm: Introduced the rest of the Executive Board members, including Jill Whistler, VP of Marketing and Communications, Kayla LaBounty, VP of Finance and Event, and John Fawcett, immediate Past President. She hopes for another successful year.

- C. **Classified Senator Reports** – No reports.
- D. **CFCP Report: Michael Carrizo:** – No reports.
- E. **Other Committee Reports:** – No reports.

4. Unfinished Business:

- A. No items under unfinished business.

5. New Business:

- A. No items under new business.

6. Open Forum:

- 7. No items under open forum.

8. Adjournment of the Regular Meeting:

Meeting adjourned at 11:30 a.m.