



# Classified Senate Meeting Minutes

May 12, 2021 | 11:00 a.m. - 12:00 p.m. | Zoom Meeting

Senators	Attendance	Senators	Attendance
Vanessa Ayala	Present	Jasmine Nguyen	Present
Karen Bowen	Present	Katie Olivier	Present
Nelson Contreras	Present	Andrea Rangno	Present
Audrey Crouse	Present	Teresa Rodriguez	Present
Kris Cutting	Present	Eva Shaffer	Present
Heather Dominguez	Present	Cecilia Schreyer	Present
Kayla LaBounty	Present	Leo Stiles	Present
Christina Miramontes	Present	Jillian Whistler	Present

**Recorder of Minutes:** Beatriz Rodriguez

**1. Call to Order - Classified Senate President:**

President Jasmine Nguyen called the meeting to order at 11:01 a.m.

**2. Approval of the Minutes - Classified Senate Body:**

**3. Motion 1: Senator Eva Shaffer moved to** approve the March 24, 2021 minutes; motion seconded; motion approved unanimously.

**4. Officer, Senator, and Committee Reports:**

**A. President's Report – Jasmine Nguyen:**

**1. COVID-19 Update:**

- o President Jasmine Nguyen thanked all Classified Professionals for their feedback in regards to the tentative phase-in plan.
- o All phase-in concerns and questions were submitted to Julie Clevenger.
- o DCC will meet and discuss return to campus plans next week.
- o The biggest concern is providing Classified Professionals a choice.

**2. Town Hall:**

- o Due to year-end activities, May was not suitable for a second town hall with administration.
- o Admin is willing to accommodate a date in the summer and also in the fall.
- o President Jasmine Nguyen asked for any other topics that Classified Professionals would like to discuss. President Suarez would like to include Equity and Inclusion as a topic. A suggested topic was manager evaluations.

**3. Adding Classified to the College Catalog:**

- o There is a consideration to add Classified Professionals to the College Catalog.

- o Classified Professionals have a choice on how they would like to be listed. Some argued that listing degrees or other certifications could be an equity issue. Another concern presented was the potential devaluation of people based on their education level.
- o A suggestion was to list the name and service area. There would not be contact information listed. I will not be a directory. The options are to list degrees or not to list degrees or not list anything at all.
- o One of the questions that was brought up was who would maintain the catalog.

**4. Diversity and Inclusion:**

- o There is discontent with the District media marketing campaign. It was stated that there are many pictures presenting the different groups of the month but no real action behind them.
- o It was suggested that the District shares data and statistics, instead.

**B. Vice President of Committee Membership & Outreach – Nelson Contreras:**

1. Thanked Classified Professionals who nominated a colleague for a senator position.  
Admin Services Wing: Leo Stiles and Kris Cutting  
Student Services Wing: Connie Oh  
There are two Instructional Wing Senator positions open.

**Motion 2: Senator Eva Shaffer moved to** approve Leo Stiles, Kris Cutting, and Connie Oh as new/reelected senators by acclamation; motion seconded; 1 abstention; motion carried.

**C. Vice President of Communication and Marketing – Audrey Crouse:**

1. Announced that she accepted a new role as Project Director for Title V STEM Grant. She will continue to serve the campus community in a new space and position. She is thankful for all the support.
2. On behalf of Classified Professionals President Jasmine Nguyen, thanked Audrey Crouse for her hard work and dedication.

**D. Other Committee Reports:**

1. **AP 6903** - Liz Parker: is the representative on the District subcommittee that deals with policies. She would like to obtain feedback from Classified Professionals in regards to the wording on the hiring freeze policy. The way the policy is written could harm the COVID-19 freeze.

**5. Unfinished Business:**

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**No Unfinished Business**

**6. New Business:**

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**7. Educational Master Plan Recommendation – Sheri Sterner:** Displayed an overview of the EMP. In April, the IE team came to the Classified Senate and did a visioning session. They received some ideas from the Senate in that session. They use an approach that bridges the past and the future. They asked What is OCC doing well? The group picked the top three options. They also asked What could OCC be doing better? The group picked the top four options. The last piece was What should the future be at OCC? Dr. Sterner displayed the list from the Classified Senate responses. The same process was done with other college bodies. College Council took the feedback from all bodies and integrated that into recommendations. They mapped all the feedback and looked at dozens of planning assumptions based on data. College Council broke down the planning assumptions into goals. They also came up with a summary of the process done. It provides a summary table of all the recommendations. The document was broken into 5 different values. One of the values changed from Access to Access & Equity. The new values have a big emphasis on equity and inclusion. There will be a new objective that will focus on student basic needs. Dr. Sterner would like Classified Professionals to review the recommendations from College Council to make sure that their feedback was included and also provide new perspective.

**8. Open Forum:**

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**a. Employee questions and comments covered the following topics:**

**Motion 3: Senator Cecilia Schreyer moved to adjourn the meeting; motion seconded; motion approved unanimously.**

**9. Adjournment of the Regular Meeting:**

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Meeting was adjourned at 12:03 a.m.