



Classified Senate Meeting Minutes

March 10, 2021 | 11:00 a.m. - 12:00 p.m. | Zoom Meeting

Senators	Attendance	Senators	Attendance
Vanessa Ayala	Present	Jasmine Nguyen	Present
Karen Bowen	Absent	Katie Olivier	Present
Nelson Contreras	Present	Andrea Rangno	Absent
Audrey Crouse	Present	Teresa Rodriguez	Present
Kris Cutting	Present	Eva Shaffer	Absent
Heather Dominguez	Absent	Cecilia Schreyer	Present
Kayla LaBounty	Present	Leo Stiles	Present
Christina Miramontes	Present	Jillian Whistler	Present

Guests

Alexia Wood, Ashley Rippeon, Beatriz Rodriguez-Vaca, Belta Moon, Bill Moon, Carlos Amescua, Carmella Rodriguez-Hardy, Cristina Anchondo, Christine Hall, Claudia Montoya-Andrews, Connie Oh, Denise D'Amore, Eduardo Cervantes, Emylie Tran, E. Quiroz, Eric Wilson, Eva Pok, Hung Dinh, Janine Wood, Jeanette Grimm, Jenny Williams, John Fawcett, JohnPaul Nguyen, Julie Nguyen, Karen Latham, Katherine Donahoe, Kelly Lam, Liz Parker, Lynn Krieger, Martha Guevara, Martha Munoz-Sanchez, Mary Gallois, Matt Kliman, Maureen Crawford, Michelle Auduong, Michelle Khuong, Michelle Ozuna, Minerva Mondragon, Patricia Kopp, Phukhanh Vu, Rena Quinonez, Sandra Gonzalez, Stephanie Phonsiri, Susan Harlan, Thao Ho, Thu Nguyen, Thuy Nguyen, Tiffany Huynh, Todd Aubin, Veronica de Anda Garcia, Veronica Sanchez, Vickie Hay and Virginia Nuzzolese-Laflamme.

Recorder of Minutes: Beatriz Rodriguez

1. Call to Order - Classified Senate President:

President Jasmine Nguyen called the meeting to order at 11:03 a.m.

2. Approval of the Minutes - Classified Senate Body:

3. Motion 1: Senator Kris Cutting moved to approve the February 10, 2021 minutes; motion seconded; motion approved unanimously.

4. Officer, Senator, and Committee Reports:

- President's Report – Jasmine Nguyen:**

- Classified Senate and Administrator Town Hall:

- o It is scheduled on Friday March 19, 2021 from 11-12pm. We are replacing Coffee Break with the Town Hall.
 - o There is a Google Form to submit questions. The questions will be anonymous. They need to be entered by Wednesday, March 17 at 5pm. The questions will be regarding COVID-19, enrollment, housing, budget, etc. Audrey Crouse will be the moderator to facilitate the questions. There will be time for two follow up questions. Attendees can use the raise hand feature on Zoom. It is advised to use a computer on that day.
2. HEDs
 - o We are in the final weeks of the HEDs survey. We encourage everybody to take the survey. This is important because it will dictate policy changes. If you have questions let us know.
 3. Post-Pandemic Plans
 - o With COVID cases dropping, a decrease in hospitalization and an increase in mass vaccination, we are looking at the likelihood to return to campus soon.
 - o There are currently about 1000 students participating on campus activities from fashion, labs, athletics, etc. We need to think of safety protocols before students and staff return fully.
 - o Most of the classes will continue to be virtual. There are discussions about creative ideas happening to bring more students to campus.
 - o Travel time between courses is something to consider as the fall schedule is developed.
 4. The second round of CARES funds is starting to get distributed. About 4700 students will receive direct aid. The campus needs to be careful on how to spend that money and Governor Newsom's \$100 Million funds for the California Community Colleges. A lot of those funds are earmarked for things. We can not just assign money everywhere.
 5. How do we hold each other accountable when we return to campus? How can we kindly ask our colleagues to continue wearing masks and respect social distancing protocol?
 - o These are questions to consider as we come back to campus and still provide a culture of care.
 - o One suggestion was to remind people in the parking lots about wearing their masks.
 - o Another suggestion was to have mask distribution stations.
 - o Just like students, staff and faculty in the chemistry department have to wear goggles for safety, we should be able to implement mask wearing to be considerate of other people.
 - o The bargaining unit can be asked to see if they can request wearing masks. This can be brought to the District.

- **Other Committee Reports**

1. Facilities Planning Committee – **Nelson Contreras**
 - o The new LLSS building is practically done. They will be moving in during the summer.
 - o Any new unplanned building is not going to come out of *Measure M*.
 - o There is going to be a new chemistry building. The plans for that were sent to the state at the end of last month. That will start in the summer of 2022.
2. District Policies and Procedures – **Liz Parker**
 - o They are recommending for the President Interview Team that it includes a member of the Classified Senate. For example, Coastline is going through the process of hiring a new President, so a Classified Senate member from that college will be able to represent the body in the hiring committee.
 - o The Vice Chancellor positions will also have a Classified Senate rep.
 - o The new Classified Senate representative will be a voting member.
 - o This will be voted at the next meeting of the Board of Trustees.
3. Safety Committee – **John Fawcett**
 - o The Safety Committee continues to not process any forms because none were submitted. There is not much activity going on.

- o Going forward, it may be important for people to realize that any COVID-19 related issues could be safety issues and it might be appropriate to submit a form to the Safety Committee.
- 4. Financial Aid CARES Funding – **Vanessa Ayala**
 - o There were two disbursement amounts one for \$900 and then one for \$500 depending if a student was full time or part time.
 - o Right now, we have about 2681 full time and 1789 part time students that were awarded.
 - o Students did get an email notifying them if they have not set up a refund preference to do so. Then, that should be posted to their files. If anybody has questions, please refer them to Financial Aid.
- 5. Technology Committee
 - Eric Wilson**
 - o There is a statewide issue with ConferZoom. They are running out of space for the videos.
 - o They are working with a plan crew to backup the recordings. They are working with Dr. Serban to make some training sessions on how you can take your videos and backup the ones that you want to keep.
 - Sue Harlan**
 - o Everyone should have received an email from Dr. Serban concerning the migration from ConferZoom to CCCD Zoom. If you did not get that email, let us know.

a. Unfinished Business:

- o **None**

b. New Business:

- o **None**

c. Open Forum:

- o **Employee questions and comments covered the following topics:**
 - If anybody has any questions about how to access the COVID vaccine, they can reach out to Kris Cutting.
 - The County has changed the way they offer the vaccines with the release of the J&J vaccine. They changed the method of registration. They are working on updating the Othena app.
 - Keep checking the system to see if there are any appointments available.
 - The House just voted to approve the \$1.9 trillion COVID relief plan, so President Biden will be signing it sometime this week.

Motion 4: Senator Kris Cutting moved to adjourn the meeting; motion seconded; motion approved unanimously.

d. Adjournment of the Regular Meeting:

Meeting was adjourned at 11:47 p.m.