



Classified Senate Meeting Minutes

February 09, 2022 | 11:00 a.m. - 12:00 p.m. | Zoom Meeting

Senators	Attendance	Senators	Attendance
Vanessa Ayala	Present	Connie Oh	Present
Karen Bowen	Present	Katie Olivier	Present
Kris Cutting	Present	Andrea Rangno	Present
Heather Dominguez	Present	Teresa Rodriguez	Present
Kayla LaBounty	Present	Eva Shaffer	Present
Jasmine Nguyen	Present	Leo Stiles	Present
JohnPaul Nguyen	Present	Jillian Whistler	Present

Guests

Carlos Amescua, Michelle Auduong, Angelina Barger, Tony Bryant, Alex Buus, Gladys Calderon, Eduardo Cervantes, Cristina Crouth, Theresa de Los Santos, Hung Dinh, Kat Donahoe, John Fawcett, Nathalie Ferrero, Mary Gallois, Yesenia Gonzalez, Jeanette Grimm, Mireille Halley, Sue Harlan, Vickie Hay, Tiffany Huynh, Janine Wood, Jami Jacobi, Michelle Khuong, Patricia Kopp, Lynn Krieger, Kelly Lam, Karen Latham, Minerva Mondragon, Claudia Montoya-Andrews, Bill Moon, Belta Moon, Martha Munoz-Sanchez, Thuy Nguyen, Linda Nguyen, Virginia Nuzzolese-Laflamme, Eva P. Quintin Powell, Rena Quinonez, Gabrielle Ridley, Jennifer Rivera, Tine Rodgers, Beatriz Rodriguez-Vaca, Veronica Sanchez, Mette Segerblom, Daisy Segovia, Rosio Soto, Thomas Stephenson, Angelica Suarez, Kathy Suarez, Rini Sukaesih, Stephanie Tatekawa, Emylie Tran, Tere Vasquez, Marie Vaughan, Scott VR, Phukhanh Vu, Michelle Wang, Jenny Williams, Eric Wilson, Alexia Wood, Janine Wood, Chris Yagerman, E. Quiroz, M. Rossi, N. Danci.

Recorder of Minutes: Beatriz Rodriguez-Vaca

1. Call to Order - Classified Senate President:

President Jasmine Nguyen called the meeting to order at 11:02 a.m.

2. Approval of the Minutes - Classified Senate Body:

Motion 1: Senator Kris Cutting moved to approve the December 08, 2021 meeting minutes; motion seconded; motion approved unanimously.

3. Officer, Senator, and Committee Reports:

1. President’s Report – Jasmine Nguyen:

- 1. COVID-19

1. Return to campus
 1. Currently our return to campus plans is continuing with 3 days a week with no more than 50% capacity. Managers have been notified about this.
 2. Governor Newsom may be lifting masking indoors in public areas, district can continue to require masking indoors as a policy. Until we hear otherwise, please continue to wear masks while you are working indoors.
 1. If possible switch from cloth masks to surgical masks or N95 masks.
 1. We have a large stock of surgical masks and should be available in every office.
 2. N95 Masks can be requested through HR Manager, Rebecca Morgan.
 1. They are meant to be extremely tight and only come in the overhead strap styles. If you do get one, please do not stretch out your straps.
 2. Vaccine mandates
 1. Currently there are about 11,000 students on-site for spring 2022
 1. About 75% of those students have acted on Cleared4.
 2. Some employees are being trained on Cleared4 this week.
 3. We are still about 3000+ tests a week for students only for students who have requested an exemption or have not completed Cleared4 protocol.
 2. Enrollment
 1. We're about 15,800 in total students enrolled
 1. 4000 students are online only
 2. 11,000 on site
 2. We may see a drop in already low enrollment due to the vaccine mandate compliance
 1. At this point, we are insuring what will be the consequences if students continue to not be in compliance with testing or the vaccine mandate. This will potentially affect conduct and enrollment.
 2. Students and staff faced some challenges with the testing as there were not enough appointments available.
 3. it is important to note that it was the BOT that implemented the mandates. They could also remove them if it drastically negatively affects enrollment.
 4. Faculty teaching both in person and online could turn chaotic. The word "hybrid" is being avoided.
2. Committees / Hiring Committees
 1. Participatory Governance Committees
 1. We have 9 vacancies on 8 different task forces and committees right now.
 2. This is a great opportunity to get involved with expanding Classified voices in participatory governance.
 3. You do not need to be an elected Senator to apply to be a part of a committee. These committees include facilities, President's Taskforce, and EI.
 4. An interest form has gone out, so if anybody is interested in joining these committees, they can fill that out.
 2. Hiring Committees
 1. Currently we are looking for Hiring/ Search committee representatives for
 1. Night Facilities Operations Supervisor
 2. Director, Disabled Student Programs and Services
 3. Representatives need to have an active EEO certification. There is an EEO training this Friday.
 2. Chancellor's Search Committee
 1. Currently as it is written in BP 2431, Classified Senate does not have representation. The only Classified representative is CFCE Union.

2. On the 2/16 Board of Trustee Agenda, we are asking the BOT to vote to approve the addition of a CS representative.
 1. Historically when this addition was presented before, BOT did not approve this addition stating that it would cause the search committee to be an even number from 13 members to 14 members.
 2. The CS Presidents from all 3 colleges are working in a united front to push for this equitable representation on the search committee.

4. Unfinished Business:

1. President Elections (will be elected from the current body of Senators)
 - o President Elect Elections in February/Beginning of March
 - o Tri-President Model from February - June
 - a. President - Elect, Current President and Immediate Past President
 - o If anybody is interested in being President, feel free to reach out to Jasmine Nguyen and or Andrea Rangno.
 - o The VPs will be elected at the beginning of fall semester.

5. New Business:

- **IEPI Taskforce - VPI Michelle Grimes-Hillman:** Would like Classified Professionals to be part of the IEPI project. The Office of Instruction and Institutional Effectiveness worked together in October to submit a Letter of Interest to the IPI Grant office at the State Chancellor's. They call it Institutional Effectiveness Partnership Initiative. They applied and they were accepted in December. In this initiative the college gets to pick any project. It is a short-term kind of grand project. It starts this Spring through next year. One of the resources will receive is a set of coaches or team called the Partner Resource team. They are going to come visit on March 3 via Zoom. Then, on April they will come to the campus again. Then, they will come back in the fall. Part of the project is for them to craft an innovation and effectiveness plan. They give money for the project. The project is on Enrollment Planning. Classified Professionals are a key part of enrollment planning no matter what their role on campus is. Enrollment is not just about students coming in but it is the whole spectrum of their experience and meeting them where they are. After the State Chancellor's approval, they requested answers to more questions. They did that and identified 3 themes. Those themes are enrollment awareness, development of a strategic enrollment plan, and predictive analytics. They are trying to evaluate students' behavior. This will be an ongoing plan. It is developed by a cross-functional team, including Classified Professionals. The College will receive funds to implement the plan. Enrollment planning is about keeping students in the center of all we do. The term "enrollment management" is being avoided. They will collect data and evidence to see what students need. The document was due to the research team by January 7. Innovation and Effectiveness plan is a short plan and it is intended to start the work coming within the next few years. The hope is to have two Classified Professional representatives join the task force. The Partner Resource team will be meeting with each group for 45 minutes. They do want the teams to know about the project. They do not produce the plan. They just give a menu of options. They help the college leverage the work. Then, they give money for the project. VPI Grimes-Hillman displayed the schedule on the screen.

1. Open Forum:

- Claudia Montoya-Andrews talked about Coast Colleague of the Year. Nominations close this Friday, February 11. She encouraged Classified Professionals to nominate each other because of the tremendous work they have done, especially during COVID. The ones that have won in the past are not eligible.
- Food services are open on-site. Starbucks is opening, too.
- Parking is free for students this semester.

- Staff parking needs to be addressed.
- Safety email notifications are a concern to students.

Motion 2: Senator Kris Cutting moved to adjourn the meeting; motion seconded; motion approved unanimously.

2. Adjournment of the Regular Meeting:

Meeting was adjourned at 12:00 p.m.