Mission Statement: The goal of the Administrative Review Process is to guarantee that shared governance processes are honored through administrative compliance with the 10 + 1 via a proactive approach through the Senate and the Transparency Committee (TC).

Step 1: If a problem arises regarding a 10 + 1 area of Senate purview (as per AB 1725), faculty will work with their department and appropriate administrator(s) in an initial attempt to resolve those issues.

Step 2: If a 10 + 1 issue remains unresolved, faculty informs the Senate E-Board via a factual, written report. If the issue falls under the 10 + 1, the report will be forwarded to the Transparency Committee and the Senate shall be so informed.

Step 3: The TC discusses the report with both the authors of the report and the appropriate administrator(s). A written response by the administrator(s) may be submitted to the TC.

Step 4: Both the faculty's and the administrator(s)' reports are submitted to the Senate and forwarded to the Chancellor. The TC keeps a formal record of such reports.

Step 5: If reports are submitted to the Transparency Committee that indicate a repeated pattern of non-compliance with the 10 + 1, the TC should record and aggregate all information and forward that information in a report to the Senate. After receipt and review of the report, the Senate may recommend a Senate-Conducted Faculty Survey of the appropriate administrator(s), to be completed within thirty (30) duty days, the results of which are forwarded to the Senate.

Step 6: Based on the outcome of the Senate Survey, the Senate shall deliberate and decide what further action(s) to take, such as a resolution, a vote of no confidence, or any other action deemed necessary.

Step 7: Steps 5 to 6 of this Administrative Review Process should be completed within (60) sixty duty days.

The 10 + 1

Rely Primarily

1. Curriculum, including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements.
4. Educational programs development.
6. Policies for faculty professional development activities.
7. Standards and policies regarding student preparation and success
8. Faculty roles and involvement in accreditation processes, including self-study and annual reports.
9. Processes for institutional planning, budget development, and program review.

Mutual Agreement

3. Grading policies.
5. District and college governance structures as related to faculty roles.
10. Processes for academic program review.
11. Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.