



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, February 4, 2025, 12:30-1:30 PM, College Center 227 & Zoom

Minutes Approved on February 25, 2025

E-Board Members in Attendance: Parliamentarian Tyler Boogar, President Rendell Drew, Secretary and PDI Chair Marilyn Kennedy.

E-Board Members Absent: Vice President Lee Gordon.

Guests: Irene Naesse.

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. **Call to Order: President Drew** called the meeting to order at 12:30 p.m.
- B. **Public Comments:** Rendell Drew, Marilyn Kennedy
- C. **Approval of the Minutes: Motion 1: Secretary Kennedy moved to approve the December 3, 2024, minutes; minutes approved.**
- D. **Executive Board Member Reports: The E-Board** discussed moving its E-Board meetings to another time, possibly before the Senate meetings, to accommodate a necessary, emergency class assignment given to Vice-President Gordon by his dean, which creates a conflict with the current E-Board meeting time this semester. The E-Board will have a further discussion about this next week. [Article IV. Section 3, of the OCC Senate Bylaws allows that "The Executive Board will meet following each Senate meeting in the Faculty House unless otherwise agreed on."].

In a brief discussion about AI, there was a report shared that UCI was asking professors for writing samples of students who are applying to be accepted.

There will be a call-out for a part-time senator for this spring semester in order to fill that vacant seat.

There was discussion about **Senator at Large Kelly Holt's** extended absence due to her new, temporary dean position. **Secretary Kennedy** stated that she will find the email or information about that issue from Senate Holt and forward it to the E-Board for review of the timelines.

II. Discussion of Upcoming Agenda Items

- A. **Future Meeting Agendas: February 11: ISER Update**, Chancellor Whitney Yamamura AP 2510, Campus Safety Plan, course families, BPAP report. **Future Meetings:** POCR, OER, AI and Student Conduct—Dr. Vergara or Steve Rickards, common course numbering

III. Adjournment:

President Drew adjourned the meeting at 1:01 p.m.