

ORANGE COAST COLLEGE

Academic Senate Meeting | Sept. 19, 2023 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

Academic Senator Attendance

Jason Ball, Part Time Faculty	Present	Lee Gordon, at-Large, President	Present
Karen Baker, Math & Sciences	Present	Kelly Holt, at-Large	Present
Carol Barnes, Counseling	Present	Marilyn Kennedy, Lit & Lang, PDI Chair, Secretary	Present
Tyler Boogar, at-Large	Present	Jodie Legaspi-Kiaha, Athletics & Kin	Present
Eric Budwig, Technology	Present	Irene Naesse, at-Large	Present
Irving Chavez Jimenez, at-Large	Present	Jeanne Neil, Business & Computing	Present
Eric Cohen, Consumer & Health Science	Present	Lori Pullman, Curriculum Chair	Present
Sean Connor, at-Large	Present	Sara Qubbaj, Part Time Faculty	Present
Eric Cuellar, at-Large	Present	Loren Sachs, at-Large	Present
Jodie Della Marna, Library	Present	Katherine Sheehan, Visual & Performing Arts	Present
Rendell Drew, at-Large, Vice President	Present	Jordan Stanton, Social & Beh. Sciences	Present
Cyndee Ely, Part Time Faculty, Parliamentarian	Present	Rina Yamauchi, ASOCC Student Representative	Present

Please see the voting Tally Chart after these meeting minutes for individual member's votes.

Guests (Optional & Voluntary Sign-In): Eric Wilson, Sue Harlan.

1. Preliminary Matters

- A. **Call to Order:** President Gordon called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comments:** Senator Kelly Holt.
- C. **Approval of the Minutes:** Motion 1: Senator Kennedy moved to approve the September 12, 2023; motion approved.
- D. **For the Good of the Order:** Senator Cuellar: Extended an invitation to the Heritage Celebration Film Series beginning on September 27, at the CLEEO Project Center, where *Stand and Deliver* will be shown from 5:30-7:15 pm. On October 4, *East Side Sushi* will be shown.

Senator Naesse: Thanked Accessibility Resource Center Director Jason Constein for joining the meeting. Accommodations for students is an instructional issue and it is important that we all work together to best serve our students' needs for learning. The faculty members who question or are unable to meet an accommodation should not be perceived as anti-student or lacking in commitment to equity. There are times when some accommodations will require faculty to *fundamentally alter* the structure and pedagogy of a class. Today's discussion allows us to clarify the Faculty Senate's, and even perhaps the Union's role, in providing reasonable accommodations for students.

Senator Ely: Announced that the Communities of Practice for Part-Time Faculty's (COPFPT) progressive walk dinner is this afternoon from 4:30-6:30 pm. Please stop by or join in if you see the group walking around pointing out various resources on campus and

providing little nibbles as you go along your way. She also thanked the Academic Senate for putting out the weekly COPFPT email to all faculty, as they invite everyone, not just part-time faculty. On that same note, she stated that it is disheartening the number of emails they get responding with "I am full-time. I have never been part-time. Please remove me from this list." Would you please share with your colleagues that if they do not want the email or they do not want to read it, we can provide a way to create a rule in Outlook that that particular message that has that specific heading can just go to their deleted folder. [Distribution lists are created by the college and are not adjustable by employees who use them.] **Senator Neil:** Stated that Professor Morgan from the Business and Computing Division sent an email to the division faculty inviting them to join this event. She encouraged other faculty members to do something similar.

Senator Della Marna: Announced that Friends of the Library is sponsoring a fall book sale on Tuesday, October 24 and Wednesday, October 25. Tuesday hours will be 9:00-10:00 am for FOTL members and 10:00 am-3:00 pm for everyone. Wednesday hours will be 9:00 am-3:00 pm. The last two hours of the sale on Wednesday afternoon will culminate with "2 dollars a bag" (1:00-3:00 pm). A variety of books will be available from bestsellers, romance, and mysteries to science, art, history and technology. Most books sell for \$1.00. Anyone may join Friends of the Library prior to the book sale to take advantage of the one hour "pre-sale" exclusive for Friends members. The sale will be held in the Library Lecture Room, 112, near the front entrance.

2. Officer, Senator, & Committee Reports

A. President and Vice President Reports:

1. President Lee Gordon's Report:

College Budget Committee: Would like to begin with a call for a volunteer to join the College Budget Committee as a representative of the Academic Senate. Senator Ely has done an outstanding job on this committee. Senator Holt is also an active participant of the Senate on the Budget Committee. There is an opening for one or two more Senate reps. We would like to fill at least one.

Register to Vote: According to the California Secretary of State's office today, September 19, 2023, organizations across the nation will be participating in a coordinated effort to get eligible citizens registered to vote. National Voter Registration Day is recognized across the United States and uses the strength of volunteers, organizations, and businesses to spread the word about the importance of preparing those eligible to vote on election day to register to vote. There is a QR Code that can connect eligible students to California Voter Registration and if you would like that code email Beatriz Rodriguez Vaca and she can get it to you tomorrow or the next day.

Planning Retreat: President Gordon and Vice President Drew would like to organize a half-day planning retreat at the Waterfront Campus the week before spring semester starts. For those members of the Senate who would like to participate and help with organizing the event, reach out to them.

Full-Time Faculty Prioritization Committee: On Wednesday, 2 pm, in SU 214, the Full-Time Faculty Hiring Prioritization Committee will consider an important change in past practice concerning faculty hiring. Currently, if a tenure-track position becomes vacant in years one or two of the tenure process, the position is referred to the college president with a hiring recommendation. The Faculty Hiring Prioritization Committee will consider changing that practice to one whereby in the event an opening occurs in a tenure-track position in any of the four years of

the process, that position would be referred to the college president with a hiring recommendation.

2. **Vice-President Rendell Drew's Report:**

Reported that the DEIA Ad Hoc Committee met. The faculty workgroup is responsible for guiding the planning processes of the grant. They discussed the development of presentations. They will go to every division to educate people on the grant. They will bring outside speakers. They will find ways to report out. They will establish a public relations campaign. He thanked Dean Nazarenko for the presentation to the IMC. **Senator Cuellar:** Stated that the DEIA Ad Hoc Committee gave a presentation to the IMC to get feedback. It was well received. They will work on a campus-wide campaign PR-wise.

- B. **Budget Update – President Gordon:** In the upcoming months, the District will be unveiling its austerity program which the District is branding as its Fiscal Stabilization Plan. The final details of the plan will be released with the second quarter update sometime in February. The District will continue the practice of projecting the expenses of paying salaries and benefits on positions that were formerly filled by employees and are now unfilled, as if those positions were going to be filled. The District, in its austerity plan and in its public statements, has indicated that, in fact, the majority of these positions will not be filled. In the current fiscal year this situation, along with some unexpected developments, resulted in a positive ending to what had been projected by the District to be an 18 million dollars deficit. The District in its planning made assumptions using that projected 18 million dollars deficit based in part on non-existent expenses. This situation is likely to occur again in the coming year because the District has made it clear that it will not consider amending the practice of projecting deficits based in part on nonexistent personnel expenses. The leadership team of the OCC Academic Senate want a constructive dialogue with District officials on the coming financial challenges to the District's ongoing funding. Instead, faculty advocates are finding themselves in the awkward position of regularly trying to correct the impressions created by the District of a looming financial crisis wherein the District projects deficits based in part on the illogical assumption that positions which are not going to be filled will result in millions of dollars in nonexistent expenses. This is a frustrating situation because, again, faculty advocates in the Coast District desire constructive dialogue with the District based on realistic projections. Now, the briefings that we have gotten from the OCC Budget Committee have been detailed and yet easy to understand. The OCC Budget briefings have been the basis of a constructive ongoing dialogue with all constituency groups at the college. Our concerns are not with our colleagues at the college. Our concerns are with the efficacy of the projections that have come out of the Coast District and the projections that will be coming from the District this academic year. Our colleagues on the leadership team of the Golden West Academic Senate share our concerns. They have shared these concerns with District officials. The OCC Academic Senate Executive Board is going to work with the Golden West Academic Senate to try to schedule a joint event via Zoom this semester on the efficacy of the District's projections of coming deficits. The projections are used by the District as the basis of the upcoming austerity program which will be known as the Fiscal Stabilization Plan. **Senator Ball:** Asked if it is possible to see cuts to actual programs and staffing in order to protect nonexistent spending because of how these projections work in the budget. **President Gordon:** Yes. **Senator Ely:** The OCC Budget Committee met last week, and it was very informative. OCC is in a good place. The District Consultation Subcommittee for Budget will be meeting this Friday. She will be in attendance. **President Gordon:** In response to a question, stated that the District originally forecast for this current year an 18-million-dollar deficit. In fact, there will not be a deficit this year. When they made that

projection, they built into it spending that was not going to happen. They built into it spending on salaries and benefits for personnel who do not work here anymore and who are not going to be replaced. That is not the only reason for the reversal. There were unexpected positive developments in the economy and other factors that led to it. But the basic concern is maintaining the fiction that the majority of the positions which used to be filled, which we know will not be filled, because the District has told us they will not be filled, and yet we are basing projections on the statement that somehow money is going to be spent but will not be spent. The problem is that there they have every right to make conservative projections based on generally accepted accounting principles. **OCC President Suarez:** Appreciates the comment about the OCC Budget Committee and stated that one of the things that OCC does is close out positions that will not be filled. They built into the budget a vacancy projection. Those are what we need to make sure that we are budgeting as close to what we need. **Senator Kennedy:** Stated that during Union negotiations they were trained by a state union expert in reading the budget and found that it was not uncommon to have something carry over from the last year, and the next year, even when those purchases were not consistent with the projections, then during the following year that extra money would get transferred legally somewhere else where it could be used for something else with the appearance that the budget was tighter than it actually was.

C. **Other Committee Reports:** **President Gordon** read the committees that have already reported to the Senate and those who are yet to report.

D. **Board Policies and Administrative Procedures (BPAP) Report- Senator Kennedy:**

AP/BP 7120A: Recruitment and Selection of Executive Management Employees: This is being updated to new accreditation standards and adding open forums so faculty can hear and ask questions of the final candidates before the selection committee. This was approved by the BPAP committee and is moving forward to the Board of Trustees.

BP 5030: Fees: Language is being changed so that non-credit students or student on financial aid will not pay over \$30.00 a semester for parking fees.

AP/BP 3530: Weapons Prohibited on District Property: That has returned for updating, as active police are required by law to carry, so the language will be adjusted to accommodate that. Pepper spray will be allowed to be carried on campus (by anyone) but no taser or stun guns.

AP 3250 Total Cost of Ownership: This is being renumbered to 3903 for consistency with the state and updated with language to current accreditation standards.

AP 7120C Faculty Hiring: Reported that last May all three Senate representatives in the BPAP Committee reviewed, worked on, and were in agreement about the language changes to this policy. It was brought back to the BPAP this fall. However, there is a new Coastline Senate representative who wants to review it and expressed concerns it was too much change for "one issue." It was explained that this was for repeated issues, so there will be follow up provided to OCC Senate on this. She shared the updated policy and reviewed areas related to HR and noted that at the committee meeting it was reported by the District that there were repeated complaints from OCC, mostly from faculty, that HR had interrupted some faculty committee interviews with candidates and that only OCC HR was not following the processes in the policy; Golden West and Coastline were fine. Therefore, someone from the District will be consulting with Rebecca Morgan in HR to ensure that all of OCC HR is in compliance with the policy. Additionally, no quotas may be used in the hiring process, it was reported at the BPAP. **College President Suarez:** Stated that they have heard about the

concerns that people have had about the OCC approach regarding faculty hiring. Some of those concerns have been shared with the Acting Vice Chancellor of Human Resources, Ryan Cox. There is an EEO advisory committee that made recommendations to the District to move forward in implementing certain strategies. It was submitted to all three colleges' HR Directors. There has been turnover at the other two colleges. Orange Coast College is moving forward. The other two colleges did not. They have talked about coming back together with all the HR departments to talk about consistency and the recommendations of the EEO Advisory Committee, which also has representation from faculty here at OCC. **Senator Holt:** Stated that she would be happy to share the EEO Plan as she is on the committee.

3. New Business

A. Procedure for Selection of Program Coordinators:

President Gordon stated that this is a discussion of the resolution from April of 2011 (S11-03). The Senate sent the members of the Senate, along with the agenda, the proposed language for the motion for today's meeting. It has had a small tweak since then, but the content is the same. He read the effective motion to rescind the resolution on selection procedure for program coordinators. The motion requires a two-thirds majority in order to pass.

Motion to Rescind the “Resolution on Selection Procedure for Program Coordinators” (S11-03), approved on April 3, 2011, with the exception of the following items,

3. The Academic Senate President and College President (or their designees) shall determine whether a sufficient number of applicants have come forward. In the case of no applicants, the Senate will conduct another announcement of the position.
4. The selection committee shall be composed of two managers and two faculty members. In the case of a program coordinator who regularly interfaces with a classified staff member, the classified staff member shall be added to the committee.
5. The faculty appointed to the selection committee should come from the appropriate constituency (for example, honors faculty should be asked to serve on the selection committee for the Honors Program Coordinator).

In addition to retaining those items 3, 4, and 5. The motion is to replace *the rescinded resolution with a procedure for this academic year only, 2023-2024, entitled “Existing Coordinator MOUs Final Draft for the Remainder of the 2023-2024 Academic Year,”* but including items 3, 4, and 5 from above and forming into one single document;

and for the E-Board to review all current contracts to bring an updated selection procedure for program coordinators as soon as possible but no later than March 1, 2023.

~~~~~

MEMO from the Office of Instruction  
To: Lee Gordon, Academic Senate President  
Marilyn Kennedy, Academic Senate Secretary  
From: Michelle Grimes-Hillman, Vice President of Instruction  
CC: Rebecca Morgan, Director, OCC Human Resources  
Subject: Existing Faculty Coordinator MOUs  
Date: September 12, 2023

-----

This memo is intended to outline a timeline of activities related to any OCC's Faculty Coordinator MOUs in order to ensure contractual language is followed and support the Academic Senate's internal procedures in a timely manner.

Office of Instruction: September (week 3)

- Notify the incumbent and respective dean of the upcoming expiration of the MOU; copy the Academic Senate President, Academic Senate Secretary, and administrative assistant.
- Request feedback on the position from the incumbent and program area Dean/Manager.

Academic Senate: September/October

- Academic Senate sends a call out for two faculty of the appropriate constituencies to serve on the selection committee for MOU-related faculty coordinator positions.
- The Academic Senate solicits and collects feedback on the content of the expiring MOU, to be submitted to the Office of Instruction by October 15.

Office of Instruction: October

- The Office of Instruction will review the feedback and send the finalized Coordinator MOU to Human Resources for the District to negotiate.
- It is assumed negotiations occur between October and January.

Office of Instruction: February (week 2 of the semester and open for 20 calendar days)

- Office of Instruction sends negotiated (if available) Faculty Coordinator MOU to Academic Senate President for call out; copy Academic Senate administrative assistant.
- Solicit and compile interview questions from the selection committee by the end of February.
- Academic Senate will submit a list of coordinator applicant names and applications at the end of the 20 calendar days to the selection committee. The Academic Senate administrative assistant will supply the applications to the selection committee.

Office of Instruction and Academic Senate: March

- Interviews are conducted.
- The names of the selected individuals are sent to individuals and to their managers.

**Motion 2: Parliamentarian Ely moved to rescind the *Resolution on Selection Procedure for Program Coordinators*" (S11-03) with the exceptions of items 3,4, and 5, as stated above; motion seconded.** Discussion followed.

**Senator Boogar:** Stated that he has no objection to the items being kept but that he is unfamiliar with the items that are being removed. **Senator Kennedy** displayed the original resolution. **Senator Ely** read it to the Senate. **Senator Barnes:** Asked about item #6. President Gordon that item is of concern for the Senate and that is why it is being removed. **Senator Holt:** Stated that this is a short-term solution to get through this year. It is not the end game. **Senator Kennedy:** Showed a comparative document that highlighted the items in the original resolution that were in agreement with the contract and the ones that were in contradiction to the contract. The contract always has priority. In the near future, the E-Board will be talking about more specific particulars about selection of coordinators and what the qualifications are we want as a Senate.

**Motion 3: Parliamentarian Ely moved to add 2 minutes to this discussion for the completion of the vote; motion seconded; motion approved.**

**President Gordon requested a roll call vote for Motion 2; a roll call vote was conducted. Motion 2 was approved with one abstention.** [See the blended document at the end of these meeting minutes.]

**Online Coordinator Report Out: Parliamentarian Ely** reported that the Executive Board went back to the May 23, 2023, motion made by Senator Alabi that was passed by the Senate. [May 23, 2023, Motion: *Motion 5: Senator Alabi moved to terminate the contract in order to not set a precedent for management to put coordinators into place who are not properly vetted and who do not meet the language that is already in place; motion seconded; motion approved.*] They reviewed it and realized that the majority of the issues left are not under Academic Senate purview. The Senate made its decision in May, and that decision will stand. It goes back to the Union and to administration.

**B. Video and Audio Recording & Accessibility Resource Center (ARC) Accommodation:**

**Senator Boogar:** Stated that when he originally brought this topic to the floor his intent was not to create an adversarial relationship with the ARC. It was quite the opposite. He is looking for clarification. There are signs in all of the classrooms that say you cannot audio record. There is also an accommodation that some students are granted to audio record. He would like to obtain legal clarity on the role of faculty or the ARC director, and somebody higher up in the District to add legal clarity to whether they are allowed to deny this accommodation. There are a lot of pedagogical reasons why a lot of faculty would want to deny this accommodation that has not to do with having anything to do with giving an accommodation to a student who needs it, but the effect that it has on the other students in the class. For example, when a person has an accommodation to have a service animal in the classroom, that is a legal right. However, there are still restrictions on that such as being leashed for the protection, safety, and comfort of others in the classroom. From that lens, he, on behalf of many faculty, is concerned about this particular accommodation, and would like legal clarity about whether they can deny that. If they cannot, then ARC needs to look very carefully when they are granting this accommodation, given the fact that it does have a very real, negative impact on the experience of others in the classroom. **Senator Kennedy:** Read an email she received last year from the ARC when she was in dialogue with them. She had asked "is a student allowed to record anything in the classroom" because she had concerns about some aspects of the classroom discussion and dialogue where people reveal more personal things that could affect the climate of the classroom discussion and exploration, not lectures themselves. She read the response from the email: "The answer is that \_\_\_\_\_, or any student, that is approved for an audio recording accommodation, has the right to record from the beginning of the class to the end." Senator Kennedy stated that a colleague from her department had an employment attorney investigate this. They found examples (and Senator Kennedy added research) that Chico State University, Stanford University, Georgetown Law School, and many others have posted exceptions to this rule, where professors can ask everybody to turn off their recordings when they think something personal will be stated or when the recording would alter the basic content/needs of the course. The legal or regulatory term is called a *fundamental alteration* to the course. **Senator Neil:** Received an email from an instructor from their division and shared it regarding intellectual property, academic honesty, and reasonable requests: "We instructors could record ourselves and provide a transcript to the students, instead. If the student absolutely requires an audio recording, we could record ourselves and then use a machine-generated voice to filter our voices. We are all concerned that from here on we may start receiving requests to videotape ourselves. There is no doubt that our lectures will end up on YouTube. Our materials, including solutions to exercises and testing, are already posted on the web, on multiple sites. I had a blind student for two semesters and then DSPS Center was not able to provide a textbook translation fast enough and even when we received the translation it was not quite helpful. I resorted to using tactile methods like cardboards in a variety of objects to help the student understand the

structure used for each algorithm taught. Teaching this particular student led me to the customization of the entire course to meet his unique needs, which required a considerable amount of additional time and numerous hours of one-on-one lectures and labs on my part. Most of our instructors are dedicated to our students 100% but that does not mean we need to say "yes" to every request that is imposed on us when we do not feel comfortable. **Senator Naesse:** Echoed the concerns about academic honesty, protection of faculty intellectual property, as well as the fact that many faculty, as a result of the pivot to COVID, now have a lot of content recorded as YouTube videos or other types of recordings and would that be an acceptable option for students where they have that lecture content but then the discussion elements of class are not recorded? **VPSS Niroumand:** Stated that if it is the wish of the Senate body, he will talk about facilitating a session with Coast Legal Counsel, Dr. Jack Lipton and the ARC to address questions, concerns, and legal interpretation. **Senator Kennedy:** On behalf of Union President Schneiderman, she asked if the ARC has a rubric for what disabilities qualify for recording? **Senator Chavez Jimenez:** Stated that when ARC counselors meet with students, they always talk about how they do not use a one-size-fits-all approach. They may have students who may have the same disability but the way that we accommodate that student for the disability verification that we receive and our interactive process with the student may differ. Oftentimes we also ask the students about what have they used and what has worked in the past because they themselves understand their needs and disability better than us. I would not say that there is a disability that would as a uniform statement qualify often for audio recording. It is really through that interactive process during the intake where we determine, is this a reasonable accommodation for this particular student? Oftentimes, I look at the functional limitations. How does this disability manifest? What are the symptoms that are present? That way we can determine if recording is reasonable. Students may exhibit symptoms related to distraction or stress and anxiety, so they are unable to focus on what is happening, but they may consider themselves to be excellent note takers. For example, if they use the smart pen and they are able to listen to the recording later, they can fill in their notes in a way that will be adequate and will prepare them for this course versus just getting notes from somebody else. Those are the types of questions that we ask students to really ascertain and determine. Is this reasonable and is this something that will ultimately meet the needs and address the functional limitations of the students we are serving? **Senator Kennedy:** Asked what OCC is doing that is equivalent to what other universities, such as law universities, state universities, UCs, are doing to address and accommodate the *fundamental alteration-of-the-course* process? That has to be included because we do not have it on our website and other campuses do. We need to follow the federal guidelines. **VPSS Niroumand:** Restated that his recommendation was for Dr. Lipton and ARC Director Constein to be in a session to respond to questions and concerns. **Senator Holt:** Provided some context about the signs in the classrooms. You may not be able to audio record without permission. The reason those went up is because the student was recording not for academic purposes, but to publicly shame a teacher about comments regarding political issue. We should not conflate that behavior with what students need to succeed at our campus. There are two different things. **Senator Chavez Jimenez:** Has concerns with those signs because nowhere in those signs that he recalls reading, does it say, "this has been approved or vetted through the ARC program." He has met with students. They have had intakes. They are continuing students, and they are already coming into the meeting with the idea that this cannot be provided and that this cannot be something that can be offered to them. I feel like that goes against the DEIA culture and the climate that we are trying to foster within this institution. I would like for students to know that they can be supported. If it is something that is reasonable and that the ARC program authorizes,



then they can be allowed to use it. I feel like that sign needs to be reworked. **Senator Boogar:** Stated that it is about the other students in the class being recorded, as well. I am worried about balancing the needs of the student who needs to be accommodated and the experience of the other students in the class. In my eyes, there is a conflict on how to resolve that because I would not participate if I were being recorded. What we are doing here is outside of my comfort zone to be recorded frankly. I am here discussing ideas given the academic environment. It has nothing to do with not wanting to accommodate the students. It is about that experience for our students who are also in the classroom at the same time. **Senator Kennedy:** Echoed Senator Boogar's comments about other students being recorded. There is research noting students have stated that they do not feel comfortable being recorded due to other students, not the professor; this recording fundamentally alters the course content in a class discussion that requires critical or analytical thinking and frank exploration of ideas.

**President Gordon** adjourned the meeting at 12:26 p.m.

## Approval of the Minutes: September 26, 2023

**MINUTES:** First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

| Voting Tally Chart & Senate Membership                                                                | Motion 1           | Motion 2                          | Motion 3                               |
|-------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------|----------------------------------------|
|                                                                                                       | Minutes<br>9/12/23 | Rescind the<br>2011<br>resolution | Add 2 min<br>under New<br>Bis. Item A. |
| <b><i>The presiding officer's vote shall be recorded as an abstention, unless breaking a tie.</i></b> |                    |                                   |                                        |
| Ball, Jason: Part-Time Senator (2023-2024);                                                           | Aye                | Aye                               | Aye                                    |
| Baker, Karen: Math and Sciences Senator (2023-2026)                                                   | Aye                | Abstain                           | Aye                                    |
| Barnes, Carol: Counseling Senator (2021-2024)                                                         | Aye                | Aye                               | Aye                                    |
| Boogar, Tyler: Senator-at-Large (2023-2026)                                                           | Aye                | Aye                               | Aye                                    |
| Budwig, Eric: Technology Senator (2020-2023)                                                          | Aye                | Aye                               | Aye                                    |
| Chavez Jimenez, Irving: Senator-at-Large (2021-2024)                                                  | Aye                | Aye                               | Aye                                    |
| Cohen, Eric: Consumer Health Sciences Senator (2023-2026)                                             | Aye                | Aye                               | Aye                                    |
| Connor, Sean: Senator-at-Large (2023-2024)                                                            | Aye                | Aye                               | Aye                                    |
| Cuellar, Eric: Senator-at-Large (2021-2024)                                                           | Aye                | Aye                               | Aye                                    |
| Della Marna, Jodi: Library & Learning Senator (2023-2026)                                             | Aye                | Aye                               | Aye                                    |
| Drew, Rendell: Vice President, Senator-at-Large (2023-2026)                                           | Aye                | Aye                               | Aye                                    |
| Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)                                           | Aye                | Aye                               | Aye                                    |
| Gordon, Lee: President, Senator-at-Large (2022-2025)                                                  | Abstain            | Abstain                           | Abstain                                |
| Holt, Kelly: Senator-at-Large (2023-2026)                                                             | Aye                | Aye                               | Aye                                    |
| Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)                                         | Aye                | Aye                               | Aye                                    |
| Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)                                         | Aye                | Aye                               | Aye                                    |
| Naesse, Irene: Senator-at-Large (2023-2026)                                                           | Aye                | Aye                               | Aye                                    |
| Neil, Jeanne: Business and Computing Senator (2022-2025)                                              | Aye                | Aye                               | Aye                                    |
| Qubbaj, Sara, Part-Time Senator (2023-2024)                                                           | Aye                | Abstain                           | Aye                                    |
| Sachs, Loren: Senator-at-Large (2022-2025); 11:33am                                                   | Absent             | Aye                               | Aye                                    |
| Sheehan, Katherine (2021-2024); 12:11pm                                                               | Absent             | Absent                            | Absent                                 |
| Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)                                           | Aye                | Aye                               | Aye                                    |

# APPENDIX

## Blended Memo/Senate Resolution Process for Academic Year 2023-2024

This memo is intended to outline a timeline of activities related to any OCC's Faculty Coordinator MOUs in order to ensure contractual language is followed and support the Academic Senate's internal procedures in a timely manner.

Office of Instruction: September (week 3)

- Notify the incumbent and respective dean of the upcoming expiration of the MOU; copy the Academic Senate President, Academic Senate Secretary, and administrative assistant.
- Request feedback on the position from the incumbent and program area Dean/Manager.

Academic Senate: September/October

- Academic Senate sends a call out for two faculty of the appropriate constituencies to serve on the selection committee for MOU-related faculty coordinator positions.
- The Academic Senate solicits and collects feedback on the content of the expiring MOU, to be submitted to the Office of Instruction by October 15.

Office of Instruction: October

- The Office of Instruction will review the feedback and send the finalized Coordinator MOU to Human Resources for the District to negotiate.
- It is assumed negotiations occur between October and January.

Office of Instruction: February (week 2 of the semester and open for 20 calendar days)

- Office of Instruction sends negotiated (if available) Faculty Coordinator MOU to Academic Senate President for call out; copy Academic Senate administrative assistant.
- 3. The Academic Senate President and College President (or their designees) shall determine whether a sufficient number of applicants have come forward. In the case of no applicants, the Senate will conduct another announcement of the position.
- 4. The selection committee shall be composed of two managers and two faculty members. In the case of a program coordinator who regularly interfaces with a classified staff member, the classified staff member shall be added to the committee.
- 5. The faculty appointed to the selection committee should come from the appropriate constituency (for example, honors faculty should be asked to serve on the selection committee for the Honors Program Coordinator).
- Solicit and compile interview questions from the selection committee by the end of February.
- Academic Senate will submit a list of coordinator applicant names and applications at the end of the 20 calendar days to the selection committee. The Academic Senate administrative assistant will supply the applications to the selection committee.

Office of Instruction and Academic Senate: March

- Interviews are conducted.
- The names of the selected individuals are sent to individuals and to their managers.