



OCC Academic Senate Executive Board Meeting Minutes

Student Union 214 & Zoom

Tuesday, January 16, 2024, 1-2 PM

Minutes approved on January 30, 2024

The President's vote will be recorded as an abstention unless breaking a tie.

E-Board Members in Attendance: Parliamentarian Cyndee Ely, Vice-President Rendell Drew, President Lee Gordon.

E-Board Members Absent: Secretary and PDI Chair Marilyn Kennedy, Curriculum Chair Lori Pullman
Guests Officially Signed In: Alissa Blystone, Tyler Boogar, John Fawcett.

I. Preliminary Matters

- A. **Call to Order:** President Gordon called the meeting to order at 1:00 p.m.
- B. **Public Comments:** None.
- C. **Approval of the Minutes:** The minutes for December 12, 2023, were approved with one abstention by the President Gordon.

D. **Executive Board Member Reports:**

President Lee Gordon: Reported that he is not able to attend the next Board of Trustees meeting; Parliamentarian Cyndee Ely will attend for President Gordon. President Gordon stated that we need to keep faculty continuously informed about the changing state budget and funding. President Gordon discussed his concerns about the Covid surge with so many ill students, and that there needs to be clearer protocols for how faculty handle these respiratory illness surges and the consequential sick students. What protections and protocols does the campus have in place? He discussed Secretary Marilyn Kennedy's concerns and repeated requests for make-up for Flex for faculty and in particular for those on remote accommodations. Flex Coordinator Alissa Blystone discussed on-campus options for Flex make-ups, one keynote recording planned for this upcoming Spring Flex Day, and plans to add to the Flex-on-Demand offerings. She stated that the approval process for make-up requests for faculty is "one-week lag time." VP Drew asked about Flex credit for the upcoming Senate Retreat and Coordinator Blystone reported that historically getting Flex credits for the Senate retreat has "been a mess" and has not been done. President Gordon requested that this issue be placed on the Senate agenda for the first Senate meeting of the spring.

Vice-President Rendell Drew: (See DEIA and Senate Retreat reports below.)

Parliamentarian Cyndee Ely: Reported that she will increase her budget reports to the Senate in the spring.

II. Discussion of Upcoming Agenda Items:

- A. **Agenda Items for Senate Spring 2024:** Covid; Flex make-ups, including adequate options, process, and timeliness for general faculty and those on remote accommodations; academic freedom; AP 7120C faculty hiring policy follow-up.
- B. **Agenda Items for E-Board:** OAB membership and bylaws.

III. Business:

- A. **DEIA:** VP Drew reported that he will be reaching out to the part-time faculty and will work on a letter with Part-Time Senator Ely to write and send to those faculty.

- B. Academic Senate Retreat: VP Drew** reported that box lunches will be served for lunch at the retreat. There will not be a state-level speaker at the retreat. Regrettably, CCCD Attorney Jack Lipton will not be able to attend due to the late invitation and hence a scheduling conflict. Academic freedom will be discussed at the retreat and the Chancellor's letter regarding that was briefly mentioned.
- C. VPI Search Committee Representative Selection:** Six applicants and their responses were read and reviewed, and all applicants were determined to have met the requirements. The six applicants were Alissa Blystone, Tyler Boogar, Angelo Esposito, Lee Gordon, Kayleigh Sevi, and Andy Stuart. Two names were drawn: Kayleigh Sevi as the appointee to be placed on the Senate agenda, and the alternate, Lee Gordon, to also be placed on the Senate agenda.

IV. Adjournment:

President Lee Gordon adjourned the meeting at 1:55 PM.