



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, April 4, 2023, 12:30-1:30, Student Union Room 214 & Zoom

E-Board Members in Attendance: Parliamentarian Nina Barrios, Vice-President Rendell Drew, President Lee Gordon, Secretary and PDI Chair Marilyn Kennedy, Curriculum Chair Lori Pullman.

E-Board Members Absent: None.

Guests Officially Signed In: Bob Fey, Kris Cutting, John Fawcett, Jeanette Grimm, Anna Hanlon, Kate McCarroll, Jim Rudy

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. **Call to Order:** **President Gordon** called the meeting to order at 12:34 p.m.
- B. **Public Comments:** None here.
- C. **Approval of the Minutes for February 28 and March 21:** **President Gordon** asked for more time to review these draft minutes.
- D. **Executive Board Member Reports:** **President Gordon** reported that the Golden West College President was removed and there is a new acting president. **Vice-President Drew** stated that the DEIA faculty grant approval process is still ongoing, and they are waiting to hear back on the \$300,000 grant. **Curriculum Chair Pullman** said that she would like the Senate to endorse CourseLeaf as a replacement for CurricuNet, as CourseLeaf is more user friendly. **PDI Chair Kennedy** requested that VP Drew resubmit his revised Senate Plenary PDI Conference application as soon as possible with updated costs, as the committee is waiting for the revision. **The E-Board** talked about a joint meeting with the Classified Senate and Campus Safety for Emergency Preparedness information and training on Friday, April 28, in the Ballroom and also via Zoom.

II. Discussion of Upcoming Agenda Items:

- A. **April 11 Meeting Agenda:** Senate minutes timeframe, CourseLeaf, ISLOs, Liquid Syllabi video.

III. Business

- A. **Part-Time Stipend/Budget:** **Parliamentarian Nina Barrios** reported that the part-time faculty have not received stipends for this academic year. **CFE Executive Director Bob Fey** reported that CFE would look into this and should be able to get back pay. He reported that CFE is negotiating to include this part-time pay into a carve-out with the Department Chairs' summer pay.
- B. **Online Coordinator CFE MOU:** **The E-Board** discussed the ongoing issue with this MOU and applicant eligibility for this and other CFE MOU coordinator positions. **CFE Executive Director Bob Fey** stated that the CFE MOUs are written for CFE faculty and that a part-time faculty member eligibility's teaching requirements are 7.5+ LHEs, as per the contract, for this and other CFE MOU coordinator positions. **Secretary Kennedy** informed that she was told that the current person in the Online Coordinator position is listed as a part-time faculty member but has not taught classes for several years. and was teaching the STLO before the MOU was sent out last year, a duty described as part of the Online Coordinator tasks. The new Online Coordinator CFE MOU will be sent out this year for a fall starting position. **President Gordon** asked how this issue of the Online Coordinator could be resolved. **Secretary Kennedy** suggested that the person teaching the STLO could continue to do so unless there are objections from faculty, and that the new MOU be written to exclude that requirement. **Secretary Kennedy** stated that teaching faculty need a representative in the Online Coordinator

position who has current and ongoing experience teaching OCC students and can advocate for instructors who are doing so.

IV. Adjournment: President Gordon adjourned the meeting at 1:23 p.m.

V. Minutes Approved: April 18, 2023