OCC Academic Senate Executive Board Meeting Minutes

Tuesday, October 20, 2020, 12:35-12:55 PM, via Confer Zoom

E-Board Members/Attendance: Vice-President Lee Gordon, Secretary and PDI Chair Marilyn Kennedy, Parliamentarian Douglas Lloyd, ~~Curriculum Chair Charles Otwell (non-voting)~~, President Loren Sachs
Guests: Arabian Morgan

I.   **Call to Order:** President Sachs called the meeting to order at 12:25 PM.

II.   **Public Comments:** Arabian Morgan

III.   **Approval of the Minutes:** *Motion 1: Secretary Kennedy moved* to approve the October 13, 2020, meeting minutes; motion seconded; approved unanimously.

IV.   **Executive Board Member Reports:**

President Sachs & E-Board: President Sachs reported that there is a campus discussion about possible division/department moves which may be related to a limited number of deans. There may be a town hall discussion on diversity led by administration and the E-Board agreed that it was appropriate for the College President or designee to lead that forum.

Secretary Kennedy & E-Board: Secretary Kennedy reported that due to poor records provided to her (via Zoom) and the Zoom Chat feature being unavailable to her during Senate meetings for attendance recordkeeping and Senator vote verifications [voting records are required by the Brown Act], that she has had to send several follow-up emails to Senators in the last two weeks to verify their times of arrival and departure if they are not in attendance for the full Senate meeting and also to verify if they were in attendance for voting on various items. Therefore, she requested that she be given access to Zoom Chat during the Senate meetings to be able to do an attendance check and for voting record collecting and keeping. Methods of voting (roll call, chat, etc.) were discussed as possibilities; the E-Board agreed and recommended that all of the officers (President, Vice-President, Secretary, and Parliamentarian) be given access to Zoom Chat during the Senate meetings to accommodate Senate meeting needs (Parliamentary issues, voting, attendance, technical difficulties, and other meeting issues).

Discussion of Upcoming Agenda Items: October 27: AP 7120C Faculty Hiring; Multicultural Center Coordinator Position; Equity and Inclusion Resolution (if ready as per committee); ASCCC Inclusivity Statement; Faculty Selection for Starfish Implementation. **November 3:** Budget report.
Mid-November: Viability, Zoom, cameras, and captioning

V.   **Adjournment:** President Sachs adjourned the meeting at 12:55 PM

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Minutes Approval: October 27, 2020

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