

ORANGE COAST COLLEGE

Academic Senate Meeting | 04/20/21 | 11:30 am - 12:30 pm | Zoom Meeting

Academic Senator Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Lee Gordon, <i>at-Large, Vice President</i>	Present
Eduardo Arismendi-Pardi, <i>at-Large</i>	Present	Marilyn Kennedy, <i>Lite & Lang, PDI Chair, Secretary</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Jodie Legaspi, <i>Athletics & Kinesiology</i>	Present
Tyler Boogar, <i>Math & Sciences</i>	Present	Doug Lloyd, <i>at-Large, Parliamentarian</i>	Present
Sean Connor, <i>at-Large</i>	Present	Leland Means, <i>Visual & Performing Arts</i>	Present
Eric Cuellar, <i>at-Large</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Absent
Tina De Shano, <i>Consumer & Health Sciences</i>	Present	Charles Otwell, <i>Curriculum</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Max Pena, <i>at-Large</i>	Present
Matt Denney, <i>Technology</i>	Absent	Clyde Phillips, <i>at-Large</i>	Present
Rendell Drew, <i>at-Large</i>	Present	Loren Sachs, <i>at-Large, President</i>	Present
Cyndee Ely, <i>Part-Time Faculty</i>	Present	Jordan Stanton, <i>Social & Behavioral Sciences</i>	Present
Diogba G'bye, <i>Part-Time Faculty</i>	Absent	Stella Tsai, <i>SGOCC Representative</i>	Absent

Guests (Optional & Voluntary Sign-In): Chris Kerins and Renee De Long.

1. Preliminary Matters

A. Call to Order: President Loren Sachs called the meeting to order at 11:30 A.M.

B. Opportunity for Public Comment:

Derek Vergara, Chris Kerins, and President Sachs.

C. Approval of the Minutes –

Motion 1: Senator Kennedy moved to approve the April 13, 2021, minutes with a minor correction; motion seconded; motion approved.

Senator Drew asked about why some senator names are not identified in the minutes.

Secretary Kennedy reported that the Senate had agreed prior that it took up too much Senate time (sometimes ten minutes or so) to approve the minutes when names were attached to non-announcement, non-presentation areas due to identified speakers requesting their wording or statements be changed. However, the Senate can revisit the issue and the process can be changed, if desired.

D. For the Good of the Order Announcements:

Senator Cuellar: Extended the invitation to attend the CLEEO Summit 10.0. They will be hosting Luis Valdez, the National Medal of Arts Award recipient. The presentation will be April 21, 3-4 pm; the registration link is out. People can reach out to Senator Cuellar with any questions. **Senator Kennedy** asked if there was a way to obtain a verification of student extra credit attendance. **Senator Cuellar** stated that during the event a student can put their name, class, and section number in chat. The instructor has to be present at the event to get this verification. **Senator Ely** suggested that since the Research Symposium had a great way for tracking extra credit for students, where students had to answer a couple of questions during the event, it was really interactive and if anybody is

doing an event, they can contact that group. The professors also got emailed spreadsheets with all of their students' information and answers.

Senator Ely: Congratulated Senate Administrative Assistant Beatriz Rodriguez for Administrative Professionals Day.

Senator Drew: Commented that presentations like Luis Valdez's are great opportunities to offer extra credit to students. He typically uploads the announcement then he requires students to write a couple paragraphs with their observations. He encourages professors to offer those extra credit opportunities.

Dr. Anna Hanlon: Announced that there is a \$200 stipend for a professional development activity for faculty who work in CTE programs; this activity is supported by the Office of Career Education and they worked with the IE faculty coordinators to create this. It is in the form of a Canvas module workshop and will cover all of the codes and metrics used to evaluate career education programs used to look at labor market data, allocate funding, etc. It is estimated to take approximately six hours and they will be sending out an invitation to any faculty teaching a course that has a CTE Tops code on it.

Originally the thought was to just have the program leads from the CTE programs invited but Dean Knuppel has found enough money to support any of the CTE faculty who want to attend. It will be open from April 26 through May 21. The faculty will have all that time at their convenience to complete the workshop. There are a couple of activities in terms of looking at their own program codes. The emails will be going out April 21. Kelly Holt and Anna Hanlon will be the contacts for this opportunity. **PDI Chair Marilyn Kennedy** stated that if faculty are interested, PDI could review this for PDI credits as an option and could send Anna Hanlon the PDI application. Anna Hanlon welcomed that option for full-time faculty who would be interested.

2. Consent Agenda

Motion 2: Senator Means moved to approve Irene Naesse for the Transparency Committee, Jeremy Shermak for the Honors Program Advisory Committee (HPAC); motion seconded; motion approved.

3. Officer, Senator, & Committee Reports

A. President's Report – Loren Sachs:

District Consultation Council: Has a working document to see what the return to campus in the fall will look like. Higher education institutions are following the CAL OSHA guidance. There are a lot of discussions and timelines happening right now. There will be a town hall to start talking about expectations and timelines. The District Strategic Plan is important because it has targets for completion, enrollment, equity gaps, etc.

Re-openings: The Recycling Center is slated to reopen the second week of May; the Swap Meet is set to reopen after July 4.

LASS Building: The new SBS/Lit & Lang building is set to complete in June.

Elections: The Senators-at-Large election will close April 21. E-Board elections will take place at next week's meeting.

Spring Plenary Update: This will be on the agenda next week.

B. Guided Pathways Reporting/ Statewide: GP Coordinator Jessica Alabi:

Reported on the low turnout for the Guided Pathways Career Fair and asked if senators were aware of the fair, if it was marketed enough, or if faculty are too busy to attend. It was supposed to be a great opportunity for students to be introduced to the pathways.

Senator Ely reported that she and **Senator Neil** hosted the first event for Business Entrepreneurship focusing on Accounting and they only had two students. Senator Means reported that the VPA departments had good faculty and breakout rooms were divided by interest, with Film and Video having a very high turnout, other programs less so. There were lots of faculty involved and they think it's a good idea.

GP Alabi reported that they are exploring Success Teams that includes providing students with all the resources they need to be successful and to protect them from falling through the cracks. It takes an intersection of all the pillars and services to work together to accomplish this. **Senator Means** stated that he was slightly concerned about the language used by Guided Pathways that focuses on staying on paths and that there needs to be room for students who like to wander pathways and explore academically to find their place; not all like to stay on one pathway. **GP Alabi** explained that they are discussing non-credit or half-credit courses exploring multiple pathways es via individual departments, divisions, or via Counseling.

C. CFE Union/Bargaining Unit Report – CFE President Rob Schneiderman: CFE is having reopening discussions with management. President Schneiderman signed an MOU which will change the date that solidifies the schedules for the fall. Normally it is three weeks before the end of the semester but now it will be the last week of the semester. The MOU says that once faculty receive their schedules for fall then they will have fourteen (14) days, which is before registration begins, to discuss with their dean if they want to change the modality. Many people want to teach on campus and they can talk to the Dean to secure a classroom. That will be the period between the end of the semester and the 14th of June.

D. Multicultural Center (MC) Report – MC Coordinator Rendell Drew: Presented an updated report of the infrastructure plans for the Multicultural Center, also submitted to VPI Michelle Grimes-Hillman. Nate Jensen was part of the report. They met on April 9, with all the proper protocols. He thanked VPI Grimes-Hillman and IMC Co-Chair Nate Jensen for attending the meeting; they did a walkthrough and gave the VPI a background on how the Multicultural Center was developed. They are discussing the top priorities which include the following items(pulled directly from the report):

- **Main Entrances:** Create two (2) main entrances, the current entrance, plus a new additional entrance on the opposite side of the MC: This entrance is near the new Planetarium location and they will need to contact Rich Pagel.
- **Patio Spaces:** Create patio areas and spaces to sponsor future events: they will need to contact Rich Pagel.
- **Kiosks:** Purchase & post kiosks at both entrances to serve many different functions and link to the 25 Live System.
- **Infinity Spaces:** Create infinity spaces around the MC (benches, plants, seating areas, etc.); they will need to contact the Horticulture Department
- **Murals:** Paint attractive multicultural and diverse murals on the interior and exterior walls of the Multicultural Center.
- **Garden Areas:** Create and decorate garden areas that would create student "Infinity Spaces" around the MC.

- **Banners:** Create and post campus-wide banners with pictures of our faculty and students of color, etc. These banners would be reflective of who the students and faculty are at OCC and would rotate with pictures each semester.
- **Marketing Department:** Work closer with the Marketing Department to discuss the idea of showing biographies of faculty working in the *STEM* fields: This would have the effect of encouraging students to enroll and participate.
- **New Multicultural Center Website:** To create a new Multicultural Center and website presence on the OCC website.
- **Collaborative MC Presentation at Academic Senate:** On April 6, the Academic Senate leadership and MC jointly hosted a special college-wide presentation to the Academic Senate and staff, by Irvine Mayor Farrah Kahn (via Zoom).
- **Research the “Chalk-Fest” Event:** This is an artist foundation that does fund-raisers. Some minimal fee will be required. Will do further research on this item and report back to the College Council.
- **MC Coordinator Meetings:** The MC Coordinator attends regular meetings with the VPI (as arranged) and the IMC. Additionally, the MC Coordinator will continue to provide regular monthly updates to the College President, College Council, the Academic Senate, and the IMC Co-Chairs (Nathan Jensen, Administrative Co-Chair & Eric Cuellar, Faculty Co-Chair).

Senator Means suggested that the MC consider including the arts in STEM projects (STEAM) to attract more faculty and student involvement. Coordinator Drew agreed and invited Senator Means to contact him later to discuss further.

E. District Board Policies and Administrative Procedures Committee Report – Senator Kennedy: Senator Kennedy reported that policies not reported on below had minor changes or they were related to Classified.

AP & BP 4230 Grading and Academic Record Symbols: No recommended changes to the BP. The proposed AP changes would clarify that students should be able to choose between all grade options on the Course Outline of Record. All noncredit courses will include the P/NP/SP grade choice. The student may choose a letter grade if available on the course outline of record.

AP & BP 5500 Student Code of Conduct: Adds telephone or text communications as options to reach students due to some students reporting they did not receive emails. Adds that an official student receipt of documents is now considered the date electronic sending or snail mail postmark. The following sanctions cannot be appealed: Community Service, Disciplinary Probation, Educational Assignment or Project, Mental Health Clearance, Short term removal from class, Hold on records. Written Warning, Housing Probation (OCC only). There was some debate about this as GWC was concerned about violent students being able to return to campus so the OCC Senate will review this next week and may work on language to help GWC clarify that concern.

A student may seek readmission after one semester after the initial request was denied. The student must make a written request for readmission to the College Disciplinary Officer describing what has changed since the initial request that would warrant a reconsideration of the request for readmission. Within thirty (30) days of the date of receipt of a written request for readmission, barring unforeseen circumstances, the College Disciplinary Officer shall decide whether the request should be granted or denied. The College Disciplinary Officer shall

notify the Student of their decision in writing and shall, in case of denial, include reasons for such denial. This decision will be final, and the Student cannot submit a third request for readmission.

BP 7909: Emeritus and Meritorious Status: Revision of 7802. Coastline College worked on this update a long time to create a consistent process as currently the process to grant has been obscure and confusing to many so there have been a lot of irregularities. In addition, GWC has an Emeritus Committee, and as per the District, no college has the right to grant emeritus status, so this is in violation of the Board policy which only allows the Board of Trustees (BOT) to grant emeritus status. The proposed new policy will automatically grant emeritus status to faculty who retire after fifteen (15) years or thirty (30) semesters and in good standing but with BOT approval. We were told that two BOT members wanted to add requirements (such as universities have) to be granted this status. This will be discussed at the Senate next week.

4. Unfinished Business

- A. Credit for Prior Learning – Curriculum Chair Charles Otwell:** Reported that he understands the concerns about so many managers on the suggested Task Force list. There are many more faculty members than managers, though. There was a suggestion to set a number of the discipline faculty in the Task Force. He is not sure about the Task Force work plan, but it would be a good idea to rotate discipline faculty members depending on the different certifications and prior learning being assessed. **President Sachs** stated that department Chairs were asked for their feedback on A-Level exams, and this is a work in progress. **Senator Alabi** suggested that all faculty read thoroughly to understand what is being proposed by Credit for Prior Learning for their disciplines to ensure it keeps up with their disciplinary standards. **President Sachs** stated that we want our faculty to keep control first and foremost and faculty will be deciding. **Senator Kennedy** stated that she understood the Task Force would bring decisions to the appropriate departments and disciplines and that those faculty would make the decisions; the Task Force would only work to create campus processes for making those decisions happen at the campus level. **President Sachs** concurred and said that that is what will be happening here at OCC.

5. New Business

A. Part-Time Senator Elections:

President Sachs announced that there were two individuals who expressed interest in being part-time senators, Senator Cyndee Ely and Nina Calabretta (who was unable to attend the meeting). Jason Ball self-nominated for the third position during the meeting. **President Sachs** stated that since there were only three nominees for three positions, the Senate could vote by acclamation.

Motion 3: Senator Gordon moved to approve Cyndee Ely, Nina Calabretta, and Jason Ball as part-time senators for the 2021-2022 academic year by acclamation; motion seconded; motion approved.

- B. Faculty Center – Jaki Kamphuis and Kate McCarroll:** **Jaki Kamphuis** thanked the Senate for allowing them to speak on the topic. There is no Faculty Center. This is an idea that came up in conversations with Kate and her in their shared office pre-pandemic. They then took the idea to the Guided Pathways Intervention team and there was positive feedback from them, and they started to do more inquiry and talked to some people. They could not do research due to Covid. They had a Flex presentation this last Flex Day

where they collected information from the attendees of that Flex breakout session (six responses as per PowerPoint chart presented). They have just been inquiring and that is why did not come to the Senate before.

Kate McCarroll Shared her PowerPoint presentation from Flex where she presented that their view was that it would work with Pillar 4: "ensure that learning is happening from intentional outcomes." This would allow for sharing strong teaching strategies and create a hub for the Senate and professional development. It would cover these campus entities: Senate [Senate purview], PDI/PDAC (Senate purview/administrative purview), Multicultural Center [administrative purview], Tenure-Track Faculty Academy [administrative purview], Flex [administrative purview], Student Equity [administrative purview], Instructional Innovation Committee [administrative purview], and Part-Time Communities of Practice [Senate purview]. She wants to tear-down silos and make a centralized location as the Starfish Liaison and part of Guided Pathways team.

Jaki Kamphuis stated that they did reach out to the Flex, MC, and Part-Time Practicum Coordinators and Facilitator. They do not wish to replace what already exists but create a centralized place. For example, at GWC they have a faculty lounge which part-timers can use for a place to go to grade, prep, etc. Faculty could come together at a lounge here, talk and share.

Kate McCarroll agreed that a physical location for things to be hosted would be good in addition to the Faculty House. She said she had just started to do research and gather more information.

Jaki Kamphuis: Reiterated that this is only an idea thus far. However, it is meant to be built by faculty for faculty. There will be more information to come.

Professional Development Institute (PDI) Chair Marilyn Kennedy reported that since she has been PDI Chair she has been approached several times over the years to agree to have administration oversight as per a center or other process for PDI and the proposals always look like this. Currently faculty are confused because the prior administrative-overseen Staff Development renamed itself the Professional Development Advisory Committee (PDAC) over PDI objections which has made faculty constantly confused about where to find PDI materials and things on the Portal; faculty frequently go to that site and get even more confused. This kind of proposal would make this confusion even worse, because as you can see, the proposal chart has PDI and PDAC joined together as one entity. As PDI Chair I received a recent email from someone requesting that the PDI faculty-to-faculty tenure-track mentor program be given to PDAC to oversee and that the Faculty Center would help in this, even though our CFE contract has tenure-track mentoring in the contract for faculty to earn credits or stipends via PDI. Just as a reminder, PDI does not create professional development activities, and I think that's what's unclear to some. We have money and salary advancement credits to award for faculty development activities and we want to keep that under Senate purview.

However, there is no issue with a general faculty lounge or activity center which would be great as long as it doesn't try to combine administrative committees with Senate committees or have an administrative umbrella/oversight over Senate purviews. We don't need extra layers of processes, we need less.

Senator Alabi stated that this is where people don't understand shared governance. This is Guided Pathways' money, and we should consider how Guided Pathways money should be spent on and how it should be sustained in a general budget. This is something that we should look at, but we should not be taking money that people need for their professional development; this is something completely different, and it should be tied to *all* the four pillars of Guided Pathways.

PDI Chair Kennedy: Agree, except that it doesn't appear to be proposing to take money from PDI but rather to oversee it.

President Sachs invited Professors Kamphuis and McCarroll to return.

Jaki Kamphuis reiterated that this is just an idea at this point; there has been nothing more than conversations and those conversations have been with faculty members so there is no desire to step on anybody's toes. We didn't see it as run by administration, but faculty for faculty, and so it'd be a great conversation, maybe at a later time.

6. Adjournment of the Regular Meeting

President Sachs adjourned the meeting at 12:35 p.m.

7. Approval of the Minutes: April 27, 2021

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1	Motion 2	Motion 3	Senate Membership
Minutes 04/13/21	Consent Agenda	Part-Time Senator Election	
Aye	Aye	Aye	Alabi, Jessica A.: Senator-at-Large (2020-2023)
Absent	Absent	Aye	Arismendi-Pardi, Eduardo: Senator-at-Large (2018-2021) 12:15 arrival
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Aye	Aye	Connor, Sean: Senator-at-Large (2020-2023)
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Della Marna, Jodi: Library & Learning Support Senator (2020-2023)
Absent	Absent	Absent	Denney, Matt: Technology Senator (2020-2023)
Aye	Aye	Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2020-2023)
Aye	Aye	Aye	Ely, Cyndee: Part-Time Senator (2020-2021)
Absent	Absent	Absent	G'bye, Diogba: Part-Time Senator (2020-2021)
Aye	Aye	Aye	Gordon, Lee: Vice President, Senator-at-Large (2019-2022)
Aye	Aye	Aye	Kennedy, Marilyn: Secretary, Lit and Lang Senator (2019-2022)
Aye	Aye	Aye	Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)
Aye	Aye	Aye	Lloyd, Doug: Parliamentarian, Senator-at-Large (2020-2023)
Aye	Aye	Aye	Means, Leland: Visual and Performing Arts Senator (2018-2021)
Absent	Absent	Absent	Neil, Jeanne: Business and Computing Senator (2019-2022)
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Aye	Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Phillips, Clyde: Senator-at-Large (2020-2021)
Aye	Aye	Aye	Sachs, Loren: President, Senator-at-Large (2019-2022)
Aye	Aye	Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)