



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, April 14, 2020, 12:33-1:20 pm, via Confer Zoom

E-Board Members/Attendance: Vice-President Jamie Blair, Parliamentarian Lee Gordon, Curriculum Chair Anna Hanlon (non-voting), Secretary and PDI Chair Marilyn Kennedy, President Loren Sachs.

Guests: Cyndee Ely, Doug Lloyd

- I. **Call to Order:** President Sachs called the meeting to order at 12:35 PM
- II. **Public Comments:** None.
- III. **Approval of Minutes: Motions 1, 2, and 3: Secretary Kennedy moved to approve** the minutes for the meetings of March 10, March 31, and April 7, 2020; all minutes/motions unanimously approved.
- IV. **Executive Board Members Reports:** President Sachs stated that he will contact Student Services to request that they get students' contact information updated to be prepared for the next emergency. Report by President Sachs about expiration of coordinator terms and consideration of extension to the fall semester due to this emergency time and the difficulty of retraining new coordinators while away from campus.
- V. **Upcoming Agenda Items:** Senator Ely requested that we reach out to the IT/Tech to allow us to install Face Time on our Apple iPads as a useful tool for communicating with students and faculty. Guided Pathways report., Comprehensive Evaluation of Processes—Timeline Update, grading criteria, BOT Policies and Administrative Procedures Subcommittee, AB 705 Data.
- VI. **Senate Body Elections Update:** Senator Doug Lloyd submitted his name for a senator-at-large position.
- VII. **Adjournment:** President Sachs adjourned the meeting at 12:20 PM

Minutes Approval: April 21, 2020
