

ORANGE COAST COLLEGE

Academic Senate Meeting | 12/10/19 | 11:30 am - 12:30 pm | Faculty House

Academic Senator Attendance			
Carol Barnes, Counseling	Present	Kelly Holt, at-Large	Absent
Jamie Blair, at-Large, Vice President	Present	Darryl Isaac, Consumer & Health Sciences	Present
Cameron Brown, Athletics & Kinesiology	Present	Marilyn Kennedy, Literature & Languages, Secretary	Present
Sean Connor, at-Large	Present	Doug Lloyd, Math & Sciences	Present
Eric Cuellar, at-Large	Present	Leland Means, Visual & Performing Arts	Present
Jodi Della Marna, Library	Present	Jeanne Neil, Business & Computing	Absent
Matt Denney, Technology	Present	Max Pena, at-Large	Present
Rendell Drew, at-Large	Present	Clyde Phillips, Student Services	Present
Cyndee Ely, Part-Time Faculty	Present	Loren Sachs, at-Large, President	Present
Diogba G'bye, Part-Time Faculty	Present	Jordan Stanton, Social & Behavioral Sciences	Present
Lee Gordon, at-Large, Parliamentarian	Present	Raymond Tu, ASOCC Representative	Absent
Anna Hanlon, Curriculum	Absent		

Guests (Optional & Voluntary Sign-In):

Kevin Ballinger, Jaki Kamphuis, Kate McCarroll, Rich Pagel, John Taylor, Yuki Toyooka Smith, Ward Smith, Marc Perkins, Jessica Nguyen, Ruby Icaro, Maricela Sandoval

1. Preliminary Matters

A. Call to Order:

President Loren Sachs called the meeting to order at 11:30 a.m.

B. Approval of the Minutes

Motion 1: Secretary Kennedy moved to approve the November 26, 2019 minutes; motion seconded; motion approved unanimously.

C. Opportunity for Public Comment:

Jamie Blair, Eric Cuellar, Renee DeLong, Rendell Drew, Lee Gordon, Jaki Kamphuis, Marilyn Kennedy, Loren Sachs on behalf of CFE 1911 President Rob Schneiderman and CFE 1911 Executive Director Bob Fey.

D. For the Good of the Order Announcements:

Eric Cuellar: Thanks to everyone who supported the CLEEO Summit with Dolores Huerta.

2. Consent Agenda – Hiring Committees

Motion 2: Senator Barnes moved to approve the consent agenda; motion seconded; motion approved unanimously.

A. Hiring Committees:

1. Instructor Studio Art: Larissa Nazarenko (hiring manager), Roger Whitridge (faculty), Amy Runyen (faculty), Leland Means (faculty).

2. Instructor Digital Media: Larissa Nazarenko (hiring manager), Steve Cox (faculty), Cora Volkoff (faculty), Chris Kerins (faculty), 4th member (pending approval).

3. Officer, Senator, & Committee Reports

A. Academic Senate President – Loren Sachs:

The District created the framework at the BOT meeting to request an additional quarter of a million dollars from the State Chancellor's office to work out the new allocation model for district funds. This will be followed up at the January 2020 meeting.

B. Guided Pathways:

Rendell Drew: The Guided Pathways intervention team discussed the survey (requesting special attention to question 6) and a suggestion was made to come to the Senate and faculty leadership about the mapping that is being done by the team. This is an opportunity for the discipline faculty, faculty leadership, department chairs and others to provide additional content. This will allow the team to design better content.

Laura Reese: Presented a survey to the senators and asked them or their appropriate constituents to complete it digitally or on paper. The information will be beneficial for the team and counselors to understand what individual departments are doing already, as faculty are the experts in their disciplines. The information will also help in providing information to assist students in choosing a career, to build their career skills, identify what classes students struggle with the most, and how faculty advise students who are struggling.

C. Statewide Guided Pathways – Charles Otwell

- Presented two documents: a rough draft/flow chart of mapping programs and landing pages for each pathway and a letter to VPI Ballinger from Dean Sutliff requesting a web-based structure that enables students to locate their academic program or career path based on the work of the Orange Coast College Guided Pathways Committee. The committee will be requesting a Senate endorsement of the basic structure. There are twelve pathways, but the language on the document is still up for review. Over intersession at their meeting, they'll start mapping pathways. Senate and other faculty are invited to their January 21st meeting. President Sachs requested that senators share the flow chart with constituents.

D. Board of Trustees board Policies and Administrative Procedures Committee Report (BPAP) – Marilyn Kennedy

- **Lactation Policy:** The policy was approved and moved forward to the BOT with all of our Senate suggestions, although they are not yet sure about the names on the rooms. The District said that once a woman is on maternity leave the District will send a notice to her about the lactation policies. If while using the lactation facilities a nursing mother wants a small refrigerator (rather than the common division or department one), HR will provide one—just contact them. There was also discussion on how to secure these rooms so that those who need them can access them, but so that they are not open for other uses or to the general public (some students used one for a private lunch), as some of the rooms do not have outside locks, only inside ones.

Nepotism Policy: Both the AP and BP policies were approved and moved on to the BOT. The good news is that we have updated and cleaned up lots of the strange language in the policy, changed the term “immediate” supervisor to “direct,” removed the requirement that you must report anyone moving into or

out of your home or any of your current or past relationships. However, because the Senate accepted back the lined-out areas (per Dr. Serban's request at the Senate meeting), faculty still have to report to HR if spouses, registered domestic partners, parents, grandparents, siblings, children, grandchildren, step-children, in-laws, and any relative living in their immediate household move into or out of the household if they are working in the same department or in a direct supervisory relationship with that faculty member. Faculty still have to go through an appeals process for these relationships the same as in the old policy if they want to work in the same department because that language that was struck out to prohibit this was reinstated, as well. However, roommates are no longer listed on the Nepotism policy. There is a discrete appeals process with a time frame that ensures an applicant stays in the applicant job pool unless it is determined that there is a conflict of interest—not a potential one—but one that actually exists.

4. Unfinished Business

A. Review of District-Wide Technology Plan for 2020-2023 – Sandy Whiteside

Motion 2: Senator Barnes moved to approve the plan (which was reviewed last meeting); motion seconded; motion approved unanimously.

B. Transitioning of BSI, Equity and SSSP to SEA – Jamie Blair

DRAFT PROPOSAL FOR A “SEA OVERSIGHT COMMITTEE”

CHARGE: OVERSEE THE IMPLEMENTATION OF THE SEA PROGRAM TO ENSURE THE GOALS OF SEA ARE ACHIEVED INCLUDING FISCAL OVERSIGHT, PLANNING VERSUS SPENDING AND THE 10+1 PURVIEW.

TASKS MAY INCLUDE:

WORK WITH COLLEGE PROGRAMS THAT IMPLEMENT THE ACTIVITIES NEEDED TO ACHIEVE THE SEA GOALS. REVIEW RESEARCH DATA, OVERSEE FISCAL BUDGET AND COMPLETE ANY REQUIRED SEA REPORTS.

This is not duplication, but oversight of already existing committees with the same members. It's now needed due to the state law change, that's all.

The non-faculty positions are the chosen by administration and the chart below is just an example of possible non-faculty membership to have a starting point for Executive Board Discussion with Administration.



VP Blair brought back this discussion item due to some confusion at the last meeting; some clarification was needed.

Senator Blair explained that when there is a grant, reports and goals are required; there is usually an oversight committee, similar to our Pathways team steering committee that ensures and oversees the plans, but does not do the detailed work itself; that work goes to other groups or committees. There is no duplication in work with the steering committee and the smaller groups/committees that are overseen.

Historically, because OCC had an Equity grant, an SSSP grant, and a BSI grant, these grants created some overlap. However, the state now gives us one pot of money (with Guided Pathways included for now). The college now has local authority to decide how to organize and spend the funds.

Education Code 78222 states that the intent of the new plan is to eliminate achievement gaps for students who have been traditionally underrepresented. Therefore, up to one percent of the funds locally granted may be used for faculty and staff development to improve curriculum, instruction, student services, and program practices in basic skills and ESL. This brings the plans and funds under the 10+1.

Having the discussions early on, we can see where we need to reorganize the infrastructure to avoid duplication and create a streamlined approach to ensure students and faculty meet the needs of the traditionally underrepresented students; June 2020 is when the new SEAP program starts. Please talk to your constituents in your first spring division meetings. This steering committee can change over time once Pathways is complete.

5. New Business

A. Professional Development Needs Assessment Discussion and Endorsement – Cyndee Ely

President Sachs noted that the professional development needs assessment is something that is done on a regular basis and the Professional Development Advisory Committee (PDAC—formerly Staff Development) which will deploy the assessment during intersession for the groups that are here on campus and in the spring for faculty are seeking our endorsement.

Motion 3: Senator Ely moved to approve; motion seconded; motion approved unanimously.

B. New Library Search System – Ward Smith

Introduced a new OCC Library search system. The new system, OCC Discovery (Primo) – utilizes a meta search that draws from a large variety of indexes in academic databases and book catalogs. This brings forth to the user some manageable results from a variety of sources and offers ways to manage these results. It provides a lot of options, from a basic search when one doesn't want to search everything to a much more extensive search, or even a narrowed, specific search. There is also a QR code available to allow OCC Discovery to be used on phones. By signing in to the system, a user will be able to save personal searches and also have the option to email. Tools for citations are easily and readily available, as well. If you would like your students to learn more about it, make a request for a library lecture for spring 2020.

President Sachs noted that this system was presented at the Senate Plenary and it was very impressive there, and links us to about 110 other community colleges throughout the state.

C. Spring 2020 Flex Day – Marc Perkins

Coordinator Perkins noted that the spring 2020 Flex theme is sustainability. The day will run the same, there is still a part-time faculty obligation, and sessions will run from 8 a.m. to 9 p.m., with multiple evening sessions. Presentations on any topic are welcomed for anything as long as it helps improve instruction, staff development, or student success. There are a few changes to the 2020 spring session:

- No poster sessions will be held over lunch.

- The Sustainability Fair will be held after lunch for two hours. Any and all posters are welcomed. This fair will be open to the public at large; other organizations that are involved in sustainability, would be welcomed to present and participate.
- There will be three half-hour timed lectures/sessions that will repeat three times.
- If there are enough submissions, at 11 a.m. there will be a service hour for sessions focused on community acts of service. For example, the morning walk becomes a morning walk where trash is picked up, or maybe a tree planting. Contact Marc Perkins for more information or if you have questions.

D. Faculty Perceptions on the State of the Campus Community – President Angélica Suarez

Dr. Suarez thanked everyone for the warm welcome she has been given these last six months; it is deeply appreciated. She loves OCC and plans to be here for many years. Since she has been here, she has attended many department meetings, held Cookies and Conversations, and has learned about OCC's traditions and history and what OCC is so proud of. There is a pride in OCC's overall theme of a culture of care, sustainability, student success, community connections, academic excellence, and connections through CTE programs and internships.

She is still analyzing and processing data she has gathered and all of the information and suggestions she has received. One area of opportunity will be to focus on a sustainable budget and looking at options as we look to the future. She wants to ensure that all are engaged in conversations about how we can look at doing things differently to address budget issues but not in compromising our core functions in supporting our students. She hopes to return in the spring for more discussion.

6. Adjournment of the Regular Meeting

President Loren Sachs adjourned the meeting at 12:28 p.m.

Approval of the Minutes: January 28, 2020

MINUTES: First draft written by Michelle Ozuna, Administrative Assistant. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1	Motion 2	Motion 3	Senate Membership
Minutes 11/26/19	Consent	PD Needs Assessment	
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator (2017-2020)
Aye	Aye	Aye	Connor, Sean: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Della Marna, Jodi: Library & Learning Support Senator (2017-2020)
Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2019-2020)
Aye	Aye	Aye	Diogba G'bye: Part-Time Senator (2019-2020)
Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2019-2022)
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Absent	Absent	Absent	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2019-2022)
Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Absent	Absent	Means, Leland Visual & Performing Art Senator (2018-2021) departure after motion 1
Absent	Absent	Absent	Neil, Jeanne: Business & Computing Senator (2019-2022)
Aye	Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Stanton, Jordan: Social & Behavioral Sciences Senator (2019-2022)