ORANGE COAST COLLEGE

Academic Senate

Fall 2018

Compilation of Minutes

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Orange Coast College Academic Senate Meeting

August 28, 2018, 11:30 a.m. -12:30 p.m., Faculty House

I. Call to Order: President Sachs called the meeting to order at 11:30 AM.

Senate Members/Attendance: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; ~~Associated Students Representative~~; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; ~~Robert Peach, Part-Time Senator~~; Clyde Phillips, Student Services Senator; ~~Irini Rickerson, Senator at Large~~; Brent Rudmann, Social and Behavioral Sciences Senator; Vice-President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

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II. Approval of the Agenda: ***Motion 1: Senator Rudman*** moved to approve the agenda; motion seconded; motion approved unanimously.

III. Approval of the Minutes for May 22, 2018: Secretary Kennedy noted a minor change to the minutes. ***Motion 2: Senator Drew moved to*** approve the minutes with the change; motion seconded; motion approved unanimously

IV. Public Comments: Kevin Ballinger, Madjid Niroumand, John Taylor.

V. Introductions: President Sachs introduced Ricky Goetz as the incoming support staff for the Academic and Classified Senate and asked the members of the Senate to introduce themselves. Introductions followed.

VI. Consent Calendar: ***Motion 3: Secretary Kennedy moved to*** approve the Consent Calendar; motion seconded; motion passed unanimously:

A. Tenure-Track Evaluation Teams:

History – Jon Mochizuki, Brent Rudmann (Replacing Helen McComb)
English – Jordan Stanton, Brent Rudmann (Replacing Helen McComb)
Fashion – Lauren Becker, Darryl Isaac (Replacing Barbara Cooper)

B. Hiring Search Committees:

ESL – One Year Temporary Hire — Dean: Michael Mandelkern,
Maria Lerma (Approved Electronically 6/14/18),
Diane Colvin (Approved Electronically 6/14/18),
Laurie Barton (Approved Electronically 6/14/18)

C. **MQ/EQ Committees:**

Air Conditioning, Refrigeration, Heating (Solar Energy Tech)—Matt Denney
(Previously Approved as "New Faculty Member" on 5.10.2016)
Flight Attendant Training—Jill Bosich (Replacing Jacklyn Groendyke)

Hotel and Motel Services—Jill Bosich (Replacing Jacklyn Groendyke), Karen Prioleau (Replacing Richard Pittman)
Nutritional Science/Dietetics—Jill Bosich (Replacing Barbara Cooper), Lynne Cottrell (Replacing Richard Pittman)
Anthropology—Meredith Montagne (Replacing Gena Hollander)
Architecture—Joseph Sarafian (Replacing David Rodriguez)
Building Codes and (Newly Formed Committee)—Oscar Ortiz, David Rodriguez, Maximino Pena
Cabinet Making—Maximino Pena (Replacing Oscar Ortiz)
Carpentry—Maximino Pena (Replacing Rose Ann Kings)
Construction Management—Maximino Pena (Replacing Michael Lannom)
Construction Technology—Maximino Pena (Replacing Dean Abernathy)
Counseling DSPS (Newly Formed Committee) —Kaveh Bahraini
Counseling EOPS (Newly Formed Committee)—Vida Shajie
Culinary Arts/Food Technology—Remove Richard Pittman – No Replacement Needed
Dance (One OCC Member Was Not Previously Defined)—Jose Costas
Drama/Theater Arts (One OCC Member Was Not Previously Defined)—Tom Bruno
Electricity (Only Two OCC Members Previously Identified)—Angelo Esposito
Electronic Technology (Only One OCC Member Previously Identified)—Mark Zombek (Replacing David Rodriguez), Angelo Esposito
Electronics (Only Two OCC Members Previously Identified)—Angelo Esposito
Ethnic Studies—Juani Funi-Gonzalez (Replacing Candy Pettus)
Flight Attendant Training—Jill Bosich (Replacing Jacklyn Groendyke)
Women's Studies (Newly Formed Committee)—Jessica Alabi, (Other Names Pending)
Graphic Arts (Desktop Publishing)—Too many members were identified. Remove: Cora Volkoff, Leland Means
Hotel and Motel Services—Jill Bosich (Replacing Jacklyn Groendyke), Karen Prioleau (Replacing Richard Pittman)
Humanities—Charles Otwell (Replacing Helen McComb)
Journalism (Changes Due to GWC No Longer Offering the Discipline)— Ben Lohman (Replacing Gary Metzger from GWC who no longer offers Journalism), Kevin O'Hara (3rd OCC Member Not Previously Defined)
Media Production (No OCC Membership Previously Defined)—Erik Forssell
Nutritional Science/Dietetics— Lynne Cottrell (Replacing Richard Pittman), Jill Bosich (Replacing Barbara Cooper)
Photography (Two OCC Members Were Not Previously Defined)—Richard Kraft, (Other Names Pending)
Plumbing—Maximino Pena (Replacing John Stuart)
Psychology—Lien Pham (Replacing Jarren Gonzalez)
Reading – Basic Skills – NonCredit (No OCC Membership Previously Defined)— Katie Friedman
Sociology—Jessica Alabi (Replacing Candy Pettus)

VII. Officer, Senator, and Committee Reports:

A. President's Report:

President Sachs stated that he would like to thank Erin Fitzgerald and also Kevin Ballinger's office for providing Academic Senate staff support from the end of last Spring Semester and throughout the Summer, as well as Secretary Kennedy and the rest of the hiring committee for their work and shepherding of the new Senate Administrative Secretary, Ricky Goetz, into his new position. (Ricky's main office location will be in the President's suite in the Administrative Building.)

President Sachs announced that he will be establishing a weekly/bi-weekly office hours' time where he will be available to speak with faculty about any concerns and encourage more across-the-campus participation by faculty. More details will be announced later.

AB 705: President Sachs expressed appreciation and gratitude for the work that that Literature & Languages and Mathematics divisions have done to get AB 705 moving forward. This process is a massive undertaking and is a complete rebuilding of how we present math and English to our incoming students and the OCC vision. We have been talking a lot about the high school students transitioning to college, but we have a lot of returning students that present their own unique challenges that also have to be addressed within the construct of this law. It is imperative that we are supportive and recognize the work that will continue on this year and for the next three to four years. The best way to have thoughts and opinions reflected in this process is to participate and to get all the faculty members involved in this process as well. Additionally, part-time faculty have experience working on multiple campuses and can bring their unique perspectives and experiences on possible alternative practices and procedures at other campuses.

Senate Subcommittee Reports: Towards the end of September or early October we will begin a reporting calendar for Senate committees. We need to standardize this process and improve the consistency of committee reporting; it might be monthly, per semester, or as needed. Reports could be provided in-person verbally at Senate meetings or in written submissions to the Senate.

Student Code of Conduct/DCC Subcommittee on BOT Policies: The new Student Code of Conduct was approved by the Board. Orange Coast College's Senate was on top of these changes, and Secretary Kennedy will continue to serve on this subcommittee.

New Student Center & Student Housing: The construction of the new Student Center has begun and it has taken up use of parking lot B. The next step of the student housing project is to finalize the contract which will be happening soon. President Sachs suggested that the Facilities Committee present the plans for the new Student Center to the Academic Senate.

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Accreditation: The accreditation process is underway and the Accreditation Institutional Self-Evaluation Report (ISER) is coming together. Accreditation review will take place on campus in February and faculty should review the report to be prepared for the site visit.

B. PDI Report:

PDI Chair Kennedy noted that she will be sending out an email with the 2018-2019 conference application to faculty. Additionally, if you are mentoring any tenure-track faculty member and you are not on that person's tenure-track team, you can receive PDI credits for this mentorship if you apply to PDI prior to starting.

C. BSI/Vice-President Report:

VP Blair shared that all divisions at OCC will be affected by AB 705 and many will need to revise their prerequisites that previously involved math and English courses. She stated that it will be a challenge, but we need to underscore supporting vulnerable student populations throughout this process, as they will be the most affected and are at risk of not returning if not properly supported.

D. IMC:
Senator Drew stated that the re-composition of the membership was completed as requested by College Council. IMC meets the second Tuesday of the month and will be sending out information. One of the initial challenges will be reaching out to the ten to twelve entities that were approved for representation to serve and there will be a full discussion of this as an agenda item at the first upcoming meeting on how to move forward.

VIII. Unfinished Business:

A. Guided Pathways Discussion: VPI Kevin Ballinger announced that he emailed out the three Program Coordinator positions for Guided Pathways to all faculty and these positions are also provided in the Senate meeting packets. There are four faculty and three administrators on the Guided Pathways steering committee. Dr. Anna Hanlon, as Curriculum Chair, will be one of those faculty members; there are three other openings for Program Coordinators. The application is a one- to two-page resume and a letter of interest. Forming the sub-committees will be addressed at the next steering committee, but they are envisioning cross-functional teams with administrators, classified staff, and faculty.

IX. New Business:

A. Canvas/Tracdat and Potential SLO Integration; Sheri Sterner & Kelly Holt: Sheri Sterner shared that there is an awareness of how tedious collecting SLO data is and are therefore working with Tracdat to allow faculty to record SLO results per student within Canvas and process a report that would export this data into Tracdat, extract information from Banner, and then create an automated report. This is in an initial conversation stage and they are working towards a test shell to see how it would work. There is no commitment to Tracdat at this point, no solid product has been created, but one of the goals is to create standardization across sections.

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- Senate questions were if divisions could have different systems from each other, such as a rubric and a binary- based option and when should faculty assess?

It may not be necessary to get down to a varied-system as all instructors need to get down to a pass/no pass at some point for their students. Additionally, there is no standard procedure of when to assess as it depends on the needs of the course and instructor; it is up to their discretion as what will best serve their assessment and SLO needs.

- President Sachs noted that one of the perks of tracking grades directly in Canvas is that the moment a student drops that data will not interfere with the assessment.

Sheri thanked the group and stated that they will keep the Senate informed on updates.

B. AB705 Implementation: President Sachs noted that the Literature and Languages Division is already moving forward on changes as per AB705. Lit. and Lang. Senator Kennedy noted that English Department Chair Genevieve Zuidervaart is heading this initiative departmentally, and there are several 100-level courses that have imbedded tutoring in them to assist students. Ultimately, a measure of success with any skill-stepped class is how a student succeeds in the next class level.

A senator stated that we need to address and support students who are highly sensitive, because they think they cannot succeed in the course before even trying and drop the course out of anxiety. The Math Department is currently hosting boot camps (not required but recommended) that support these students; these are noncredit courses that don't count towards their first semester, but we need counselors to help us in this effort. We can ask questions like "are you math anxious" to determine these students, but we need to find a pathway to make sure that we don't let their self-esteem lessen in regards to math. In regards to in-course support, this will vary, and part of the challenge is getting the right students in the right classes and students can refuse to accept this support.

EOPS Senator Clyde Phillips stated that there will have to be a partnership with the Counseling Office. Also, it is up to departments and programs to embed tutoring into courses with instructor partnership.

Curriculum Chair Hanlon stated that a student can self-place to a lower course.

There was discussion on if noncredit courses will start the clock ticking for students who declared transfer as their goal.

There was a request that AB705 discussion be added to the agenda for next week to continue speaking about this. President Sachs stated that this is his goal and that we will see AB 705 and Guided Pathways as old business for the foreseeable future so that it can be discussed. He asked the group to please bring these topics up at your division meetings.

X. **Adjournment:** President Sachs adjourned the meeting at 12:30 PM.

Approval of the Minutes: September 4, 2018

MINUTES: First draft written by Rickey Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart								
Mot. 1: Agenda	**Mot. 2 Minutes 5-22-2018**	**Mot. 3 Consent Calendar**						**Senate Membership**
Aye	Aye	Aye						Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye						Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye						Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye						Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye						Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye						Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye						Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye						Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---						Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye						Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye						Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Absent	Aye	Aye						Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020) 11:34 arrival
Aye	Aye	Aye						Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye						Means, Leland Visual & Performing Art Senator (2018-2021)
---	---	---						Moore, Alexandra Junell Associated Students Rep. (Non-Voting)
Aye	Aye	Aye						Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent						Peach, Robert Part-Time Senator
Aye	Aye	Aye						Phillips, Clyde: Student Services Senator (2017-2020)
Absent	Absent	Absent						Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye						Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye						Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye						Thai, Will Part-Time Senator (2018-2019)
								Technology Senator Vacant (2017-2020)
								Senator-at-Large: Vacant (2017-2020)
								Senator-at-Large: Vacant (2017-2020)

Orange Coast College Academic Senate Meeting

September 4, 2018, 11:30 a.m. -12:30 p.m., Faculty House

I. Call to Order: President Sachs called the meeting to order at 11:30 AM.

Senate Members/Attendance: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; ~~Rendell Drew, Senator-at-Large~~; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy~~,~~ Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; ~~Robert Peach, Part-Time Senator~~; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; Vice-President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Guests: Kevin Ballinger, Katie Friedman, Dennis Harkins, Nathan Jensen, Jaki Kamphuis, Rich Pagel, Charlene Reed, John Taylor

II. Approval of the Agenda: ***Motion 1: Senator Neil*** moved to approve the agenda; motion seconded; motion approved unanimously.

III. Approval of the Minutes for May 15 and August 28, 2018: *Motion 2: Senator Rudman moved to* approve the May 15, 2018, minutes with minor changes; motion seconded; motion approved unanimously. ***Motion 3: Senator Means moved to*** approve the August 28, 2018 minutes; motion seconded; motion approved unanimously.

IV. Public Comments: Katie Friedman.

V. Consent Calendar: President Sachs noted that there was an error on last week's consent calendar which will be corrected on next week's consent calendar. ***Motion 4: Senator Means moved to*** approve this week's Consent Calendar; motion seconded; motion passed unanimously:

A. **Basic Skills Committee:** Debra Raskin & Ginny Komenda
B. **Hiring Search Committees**:
   DSPS Counselor — Dean: Renee DeLong; Laura Reese; Carol Barnes (Previously Approved); Clyde Phillips (Previously Approved); Optional 4th Member, Vanessa Dominguez, Director Disabled Student Services.

VI. Officer, Senator, and Committee Reports:

A. **President's Report**: President Sachs introduced Kaveh Agahi as the new Associated Students representative for the Senate. President Sachs noted that we have a new Technology Division senator, Matt Denney, who will join us in next Tuesday's Senate meeting.

B. PDAC (formerly Staff Development): Senator Cynthia Ely, a Senate representative to the committee, presented information on the Professional Development Advisory Committee's (PDAC) updated "Professional Development Resources (OCC Portal)" page that assists faculty in applying to the appropriate funding source. Senator Ely demonstrated how to access the page and how it works [Note: from on campus sites only]:

> OCC Home Page → Faculty and Staff Resources (at bottom of home page) → Professional Development Resources (OCC Portal) → Seeking Professional Development (from menu on the left)

The "Seeking Professional Development" web page provides step-by-step information and instructions on how to access applications and funds.

PDAC has an opening for a full-time faculty representative; the committee meets the second and fourth Wednesdays of the month at 10:30 a.m. PDAC is currently focused on funding campus-wide activities.

A senator asked PDAC to send this information to the deans, new faculty, and the new chairs of the department.

VII. Unfinished Business:

A. Guided Pathways Discussion:

President Sachs announced that the three program coordinator positions for Guided Pathways went out last week and they will be resent as a reminder.

B. AB 705: President Sachs asked the Senators to take the meeting packets home with them and read the two memorandums on AB 705 in preparation for a discussion that will take place at the next meeting. These memorandums provide information on the AB 705 recommendations and directives that came from the Senate**.**

Senator Comments & Questions:

- Senator Lloyd stated that Mathematics has created corequisite materials for some of their courses. The Mathematics department redesigned their placement process last year so that students can place without a test; they will adjust this model to meet the new AB 705 standards.
- VP Blair stated that math students often assess their math skills at lower than they actually are and sometimes students self-place into a lower math class simply for a review or a reinforcement of skills. VP Blair recommended providing students information on what they would learn in a specific course to help them decide how to self-place into a course, possibly a lower course, if needed. She recommended the continuing partnerships with Counseling to promote these conversations with the students so they feel comfortable in the classes they do self-place in.
- A senator clarified that under AB 705 no assessment tests can be used to place students; however, assisting in determining the students' comfort level and skill levels are within the purview of these regulations. High school coursework, grades, GPAs, their intended major, and non-cognitive means of assessing students to help guide students on choosing a course can be used as guides and measures.
- Another senator noted that some students overestimate their writing skills

and requested that instructors encourage their students to master writing skills, possibly taking a basic skills course in English or ESL, as individually needed, to be successful in college.

- The English department is working on an imbedded-tutoring model as well as creating a non-credit sequence that would address skills that their basic courses now cover.

VIII. New Business:

A. OEI – John Taylor, Dean of Library and Learning Support: Dean John Taylor and Online Coordinator Charlene Reed:

Dean Taylor introduced Charlene Reed as the new Online Faculty Coordinator. Together they presented on the Online Learning Consortium (OEI) with a PowerPoint presentation which can be accessed on the Senate & Agendas public website under supplemental documents for 9/4/18. They focused on these points:

- The "OEI Group" is comprised of eighteen members (two of which are faculty). (A senator asked who is deciding these aspects of the Consortium—the OEI group that is primarily administrators or the Online Advisory Board, which is a Senate committee?) OAB is supposed to review this later.
- The main driver of success for OEI is the faculty who volunteer to teach their courses in the course exchange.
- The intention of OEI is the desire to create equal opportunities and support for online students, in particular, for an "opportunity when it doesn't exist on [a] local campus—an "opportunity for [a] local school to reach outside of district needs."
- There were twenty-three California community colleges in the original OEI Consortium. New participants for the 2018 "OEI's Equity Cohort" number thirty-three.
- These are some of the benefits of participation: Quest for Success (readiness for online); Cranium Café (online counseling); Vericite (originally of writing verification); Proctorio (online proctored testing); NetTutor (online tutoring); POCR (peer online course review).
- These are some of the expectations of participation: That we participate in course exchange (aka California Virtual Campus—CVC), comply with the OEI rubric (already a part of OCC STLO), and comply with ADA requirements. We need to have 10% of our online courses (fully online—not hybrid) in OEI by the end of year two—contact Charlene Reed if interested. In the Fall of 2018, there were 89 fully online classes being taught at OCC.

B. Program SLOs – Anna Hanlon & Kelly Holt:

Anna Hanlon stated that in the Spring of 2014 the Senate talked about Program Student Learning Outcome assessment and using the rollout method, where "we map course SLOs to the program SLOs and the program SLOs will be mapped to the institutional SLOs." Since then, Kelly Holt has been working with the faculty to conduct the mapping, which is now complete and entered into Tracdat. The final portion of this process that needs to be conducted is to assess the SLOs. Anna Hanlon stated that they wanted to show the Senate what this process will look like,

get feedback on training, and the institutional criteria for success in terms of if the PSLOs have been met or not. Kelly Holt stated that the method they will show is not the only way to assess PSLOs; this will be the standard across campus, but programs can also institute their own process if that works best for them. If faculty wish to use another method for their program, faculty should contact Anna Hanlon or Kelly Holt. Anna and Kelly described the three-step process:

1. **Map of Course and Program SLOs:** Faculty will be given the map of the course and program SLOs and will be tasked to review them once globally to confirm that the mapping is sufficient.
2. **Results:** The faculty will be provided a report where they can look over the mapping identified, practiced, and developed.
3. **Closing the Loop:** The faculty will be provided with a link to a dashboard that asks for a narrative, how many sections were assessed, how many students were assessed, and how many students were successful in meeting that SLO. This data will be rolled up into the programs and faculty can see the program's success rate. Course level data will be used to assess program level outcomes.

Anna Hanlon stated that they need the faculty's input on if there are different rates of success based off of modality, as it is a part of our accreditation standard. Currently, for courses, we have 80% as the institutional criteria that the CSLO has been met. Is the 80% as a standard sufficient? President Sachs tasked the Senators to talk to their divisions and come back to the Academic Senate next week to discuss percentage options, as they need to get these processes finalized by October and training will begin soon.

Anna also asked what training preferences are preferred by faculty—in-person, video, Zoom, etc.?

C. Resolution Recognizing Erin Fitzgerald & Carmella Hardy: President Sachs stated that this resolution will be moved to next week's agenda to.

IX. For the Good of the Order:

Senate Newsfeed: President Sachs announced the potential for developing a newsfeed for the Senate. The feed would include important resolutions, votes, events, and items from the minutes and agendas in a location that can be easily accessed and viewed. This will be added to the agenda for a vote next week.

Symposium Mentor Mixer: Senator Rudman noted that this mixer will be held on Friday, September 7, in Legacy Hall, from 1:30 – 3:30 pm. This will be an opportunity for students that are interested in participating in the symposium to meet with potential mentors in their divisions.

Senator Rickerson announced that after conducting seven years of research in Greece her team has found a huge necropolis from about 1600 B.C.

X. Adjournment: President Sachs adjourned the meeting at 12:30 PM.

Approval of the Minutes: September 11, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

VOTING TALLIES							
Mot. 1: Agenda	**Mot. 2 Minutes 5-15-2018**	**Mot. 3 Minutes 8-28-2018**	**Mot. 4 Consent Calendar**				**Senate Membership**
Aye	Aye	Aye	Aye				Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye				Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye				Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye	Aye				Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye				Dale, John: Library Senator (2017-2020)
Absent	Absent	Absent	Absent				Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye				Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye				Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	---				Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Aye				Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye				Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Absent	Aye	Aye	Aye				Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye				Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye				Means, Leland Visual & Performing Art Senator (2018-2021)
---	---	---	---				Moore, Alexandra Junell Associated Students Rep. (Non-Voting)
Aye	Aye	Aye	Aye				Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent	Absent				Peach, Robert Part-Time Senator
Aye	Aye	Aye	Aye				Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye				Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye				Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye				Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye				Thai, Will Part-Time Senator (2018-2019)
							Technology Senator Vacant (2017-2020)
							Senator-at-Large: Vacant (2017-2020)
							Senator-at-Large: Vacant (2017-2020)

Orange Coast College Academic Senate Meeting

September 11, 2018, 11:30 a.m. -12:30 p.m., Faculty House

I. Call to Order: President Sachs called the meeting to order at 11:30 AM.

Senate Members/Attendance: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; ~~Jeanne Neil, Business and Computing Senator~~; ~~Robert Peach, Part-Time Senator~~; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.
Guests: Kevin Ballinger, Dennis Harkins, Jaki Kamphuis, Katie McCarroll, Madjid Niroumand, Felipe Salazar, Sheri Sterner

II. Approval of the Agenda: ***Motion 1: Senator Means moved*** to approve the agenda; seconded. ***Motion 2: Secretary Kennedy moved to amend*** the agenda by moving Unfinished Business item four, Resolution Recognizing Erin Fitzgerald & Carmella Hardy, to right before the Consent Calendar; seconded; amended motion approved unanimously. Agenda approved with amended changes.

III. Approval of the Minutes for September 4, 2018: *Motion 3: Senator Ely moved to* approve the September 4, 2018 minutes with a minor correction; motion seconded; motion approved unanimously.

IV. Public Comments: Rendell Drew, Lee Gordon.

V. Resolution Recognizing Erin Fitzgerald & Carmella Hardy

Secretary Kennedy presented Erin Fitzgerald and Carmella Hardy with Commendation Resolutions from the Academic Senate recognizing and thanking them for their support in supporting the Academic Senate during the 2018-2019 academic year as well as during the support staff transition.

VI. Consent Calendar: *Motion 4: Senator Holt moved to* approve the Consent Calendar; motion seconded; motion passed unanimously:

Tenure-Track Evaluation Teams

A. **History, Jordan Stanton:** (Correction from the Consent Calendar 8/28/18) Brent Rudmann (replacing Helen McComb)
B. **Communication Studies, Sean Connor:** Georgie Monahan (serving for Courtney Anderson during her sabbatical)

VII. Officer, Senator, and Committee Reports:

A. President 's Report: President Sachs reported out on the following items:

New Technology Senator: President Sachs introduced Matt Denney as the new Senator representative from Technology.

Student Housing: During the week of October 1st, the campus will be breaking ground on the Student Housing construction (tentatively October 4th).

District Budget: The District Board passed the operating budget for the coming school year; Senator Ely will go over it next week with the new funding model. CCCD received close to fourteen million more as a district.

Possible Additional Faculty Hires: As per the Chancellor's meeting, we may get additional faculty hires district wide, possibly ten.

AB 705: AB 705 FAQs are included in today's meeting packet. The FAQs were created at the beginning of the year, but many changes have occurred since then, so there may be some conflict of information. There will be a college forum on AB 705 on Thursday, September 13, 2018, at 2:30 pm in the Student Center Lounge. The forum will be a campus community discussion to answer everyone's questions and learn how OCC will interpret AB 705 as a campus. An email will be sent out by Ricky Goetz about the AB 705 Regional meeting at San Bernardino College on September 20th. The event is free to attend and VPI Ballinger will allow attendees reimbursement for mileage; breakfast and lunch will be provided at the event. President Sachs encouraged attendance and noted that faculty from Counseling, Math, and Literature and Languages should consider attending. Questions for this regional meeting will be gathered from constituents via email and on Thursday from the college forum, and they will be brought to the Senate for endorsement at the next Senate meeting.

B. College Budget Committee: Senator Ely presented the following report:

The College Budget Committee meets the first Wednesday of the month from 2-3 pm. Senator Ely is attending as President Sach's designee. There are three other Senate appointees (Jeanne Neil, Will Thai, Agatha Ibrannossian) and we need to verify that they can still attend; if not, we will need to find replacements.

The new funding model has been released/adopted and the district's budget was approved last board meeting. While there appears to be "new money" coming to the district there are two important things we need to keep in mind: (1) First, the last few years of deficit spending have been

incurred because we have expanded sections and hired new part-time and full-time faculty and the new money coming in this year is filling in or making up for the deficit spending we have already committed. (2) Second, the district "paid" for all three colleges' summer 2018 session costs. This was to ensure the 50% rule was met, and they had some money to contribute back to the sites.
In the near future, we will have a presentation on the new funding model and for now, there are links on the OCC College Budget Committee portal page with information: College Budget Committee → Documents → CBC Document Library → Academic Year 2018-2019.

A senator noted that on September 13, 2018, there will be a webinar on the new student spending formula.

C. **Professional Development Institute (PDI):** PDI Chair Marilyn Kennedy reported that although the PDAC (Professional Development Advisory Committee—formerly Staff Development) had created a page where faculty could go to access funds to different campus sources (such as PDI and other funding sources) and the page works well on campus, but it does not function off campus.

D. Curriculum Committee: Curriculum Chair Hanlon reported out on the following item:

The Curriculum Committee will be discussing the implications of AB 705 and our local degree requirements. Currently students must be eligible for college level math, but under this new law all students are eligible for college level math. We will be looking at prerequisites as they stand and talk about spring semester mapping.

VIII. Unfinished Business:

A. Guided Pathways Discussion:

The three Guided Pathways Program Coordinator Positions are still open; the deadline to apply is Monday, September 17th, by noon. There is a fourth Program Coordinator position that will be filled by the chair of the Curriculum Committee.

Some senators stated that constituents complained to them that the Coordinator positions were unclear. Others asked what happened to Senator Lloyd's resolution that the Senate approved? How did these Coordinator positions get written and approved since they were not distributed to the Senate for review but rather seemed to be created by the Union and the administration? Why are no faculty involved on the steering committee? President Sachs stated that the E-Board will meet to agendize concerns so that we can review them. President Sachs stated that the job descriptions were brought to him and approved, but he did not bring them to the entire Senate for review, due to summer break.

B. AB 705 Discussion:

VPI Ballinger stated that applications for next year begin opening next week, enrollment of the spring at the end of October, and enrollment of the summer in April. We need to start messaging students to advise them on how AB 705 will affect their enrollment opportunities and what this new process will look like. VP Niroumand stated that there are two endorsements that he would like to have approved by the Academic Senate: (1) The first is to remove placement testing for math and English completely. (2) the second is to send a message to the students alerting them that they now have the option to elect to take the transfer level math or English courses in the spring semester. We need to be transparent and give students the option now.

A senator expressed concerns about putting students in 100 transfer-level math and English courses in the spring, as support structures are not yet ready to be implemented for them. The departments are still deciding what courses will be eliminated or edited to meet the requirements of AB 705. The support structures are currently being worked on for implementation in the fall of 2019.

VP Niroumand stated that if we stop testing immediately, we will have a population of students who will not have high school transcripts and need to be notified that they would be self-placing.

President Sachs stated that we will add these three endorsements for a vote next week, not this week:

1. Assessment testing for math and English.
2. Messaging and information for students in the pipeline on self-placement.
3. Endorsing students to start transfer-level math and English in the spring semester.

The group asked if it was possible to still provide placement testing as an optional tool to help students decide on where they should place themselves? Suggestions were to provide similar or real placement tests online as self-placing tools.

C. Program SLO's Percentage Discussion/Action: Curriculum Chair Hanlon & Sheri Sterner:

The faculty have mapped their CSLOs to their PSOs and now are ready to review the mapping and assess the PSLOs. We will be utilizing a dashboard to assess the data; all the PSLO reporting will be done in Tracdat. Faculty will look at the dashboard and across modalities, and will need to note if students are meeting standards and then mark met/unmet. On the dashboard you can examine what specific CSLO impacted your PSLO and identify what affected your percentage.

For CSLOs we have three categories: achieved (100%), partially achieved (60%-79%), or not achieved (0%-59%). Does the Senate

want to adopt these three category options for PSLOs as well, as it makes sense from a measurement perspective since we are using the CSLO data and rolling it up into PSLO data? Do we want faculty to determine PSLO criteria for success in their programs?

President Sachs stated that we should keep the same format for both PSLOs and CSLOs unless specific programs do not approve. Because we are getting ready for ARRs, if we are having an SLO that is being affected negatively, even at the program level, we can identify it as a resource opportunity and justify it through ARRs, going forward. This produces data-driven outcomes, and if we ask for Perkin's money it requires outcomes.

Motion 5: Senator Holt moved to accept the established institutional criteria for CSLOs to be applied to PSLOs; motion seconded; motion approved with one dissenting vote.

IX. For the Good of the Order:

Langston Hughes Performance: Senator Phillips noted that the 70th celebration event on September 18th, the Langston Hughes Performance, was co-sponsored by Umoja and Student Equity.

X. Adjournment: President Sachs adjourned the meeting at 12:28 PM.

Approval of the Minutes: September 18, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart					
Mot. 1: Agenda with Amend	**Mot 2: Amend Agenda**	**Mot. 3 Minutes 9-4-2018**	**Mot. 4 Consent Calendar**	**Mot. 5 CSLO criteria for PSLO**	**Senate Membership**
					Agahi, Kaveh, Associated Student Rep (non-voting)
Aye	Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Dale, John: Library Senator (2017-2020)
					Denney, Matt: Technology Senator (2017-2010)
Aye	Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	No	Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Aye	Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Absent	Absent	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020) 11:40 arrival
Aye	Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Absent	Absent	Absent	Absent	Absent	Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent	Absent	Absent	Peach, Robert Part-Time Senator
Aye	Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
					Senator-at-Large: Vacant (2017-2020)
					Senator-at-Large: Vacant (2017-2020)

Orange Coast College Academic Senate Meeting

September 18, 2018, 11:30 a.m. -12:30 p.m., Faculty House

I. Call to Order: President Sachs called the meeting to order at 11:31 AM.

Senate Members/Attendance: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; ~~Kelly Holt, Senator at Large~~; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.
Guests: Kevin Ballinger, Valerie Fernandez, Bob Fey, Jaki Kamphuis, Katie McCarroll (Friedman), Georgie Monahan, Madjid Niroumand, Rich Pagel, John Taylor

II. Approval of the Agenda: President Sachs requested an amendment to the agenda; to remove Senator Cyndee Ely's Budget Committee report from this week's meeting agenda to next week's meeting agenda. ***Motion 1: Senator Cyndee Ely*** moved to approve the agenda with the Budget Committee report moved to next week; motion seconded; motion approved unanimously.

III. Approval of the Minutes for September 11, 2018: ***Motion 2: Secretary Marilyn Kennedy moved to*** approve the September 11, 2018 minutes with minor changes; motion seconded; motion approved unanimously.

IV. Public Comments: Katie McCarrol (Friedman), Georgie Monahan, John Taylor

V. Consent Calendar: ***Motion 3: Senator Isaac moved to*** approve the Consent Calendar; motion seconded; motion passed unanimously:

A. **College Council Representative:** Allison Riggio
B. **BSI:** Cheryl Bucholtz
C. **Tenure Review Committee for Melissa Rosado (Counseling EOPS/CARE, year one):** Dean, Cecilia Alvarado; hiring committee, Vida Shajie; within discipline, Michelle Ngo; Senate appt outside of discipline), pending
D. PDAC Committee Representative - Jeanne Neil

VI. Officer, Senator, and Committee Reports:

A. President Report, President Sachs:

Area D Meeting: Will be on Saturday, October 13, at Palomar College in Rancho Bernardo Center, to set the consent calendar for the Fall Plenary. If any other senators are interested in attending, please email Ricky and Loren.

District Consultation Council (DCC): While attending DCC, President Sachs stated that Secretary Kennedy received praise from Vice Chancellor Serban on Secretary Kennedy's work on the DCC BOT Policy subcommittee as it relates to Board and Administrative policies; he thanked her for her continuing work. President Sachs noted that the nepotism policy will be coming back for review.

Student Housing: The groundbreaking for the new student housing is on October 4.

AB 705: The AB 705 college forum was well attended and there was a broad spectrum of representatives there.

Part-Time Senator Opening: We have a part-time senator opening, please share with your departments.

Faculty Opportunities: President Sachs asked the senators to review the Faculty Opportunities on the second page of the agenda. He asked the group to consider volunteering and to share the opportunities with their departments and colleagues. Senate Administrative Secretary Goetz will be sending out an email announcement of the opportunities this week and will be updating the Senate Opportunities webpage.

Senate Website: Admin Secretary Goetz is working with VPI Ballinger to get the Senate website updated in par with ICER.

B. Senator Division Report, Literature and languages Division Senator Marilyn Kennedy:

EEO Trainings: Senator Kennedy noted that the four biennial EEO trainings were announced during an email sent out in July during off-duty faculty time and that one or more were conducted during the summer and have already past; this may limit who may be on hiring committees. The Literature and Languages division faculty have concerns about the EEO trainings only being offered every two years, and are requesting that there are more training opportunities provided due to the upcoming OCC presidential search and the faculty hirings that will be done in the spring.

VPI Ballinger stated that all faculty are encouraged to participate on committees regardless if they have received the EEO training yet. The HR department will provide ad-hoc EEO training and provide more trainings to participants who need it.

VII. Unfinished Business:

A. BSI Discussion/New Application/Action – Professor Jaki Kamphuis & Jamie Blair:

Professors Kamphuis and Blair presented for the BSI committee and alerted the Senate that according to changes at the state level, BSI will be merged with Student Equity/SSSP and become Student Equity Achievement (SEA). Professors Kamphuis and Blair wanted to make sure that groups that previously received funding would continue to get funding in the new integrated model.

Currently, the 2017-2018-granted funds need to be used by June 2019 and the state has provided BSI with more money in their budget than usual. They asked meeting attendees to provide testimonies of how they have used BSI money:

- Writing Center Coordinator and English Professor Katie McCarroll stated that BSI helped redo all directed learning activities for the Writing Center in the reading and writing areas and they now have them categorized by class level, which will help students to target

new levels of skill sets. The BSI funds also assisted in the writing of noncredit curriculum that will replace the credit courses that will go away when AB 705 takes effect.

- President Loren Sachs and Radiology Technology Professor stated that their programs in CHS needed ways to conceptualize and teach math and writing concepts to students in various CHS programs. Their funding and work with BSI allowed the development of three modules that can be dispersed across departments and programs. The modules were created to be broad enough so that the different programs could use them. They covered writing, mathematical and medical concepts and terminology, and APA.
- Curriculum Chair Hanlon clarified that it is not the intent to have several different divisions teaching general math courses. For example, the Curriculum Committee approved these specific changes because they teach specific job skills within a program or discipline, not a broad-based math or writing course.

Professors Kamphuis and Blair stated that with the introduction of AB 705 and Guided Pathways, the redefining of what BSI's scope is will be helpful, as basic skills covers a broad range of courses. BSI can help programs create specific basic skills modules or courses that will help students in programs learn and develop the unique, basic skills required of that particular program, beyond math and English classes.

There are two types of forms for the BSI application, a short form for one-semester projects and a long form for something that might need to be piloted over several semesters. The BSI committee has a goal to help the applicants create their proposals so that they are successful in obtaining needed BSI funding. Faculty should contact Professors Kamphuis or Blair if they have any questions about the BSI process or applications.
Basic Skills traditionally has focused on skills below college level, typically math and English. However, with AB 705 this will change, and the state is broadening the scope of what basic skills covers.

- Senators discussed what "basic skills" encompasses now, as a basic skill needed to be successful in a particular program or course, beyond math or English skills alone.

Professors Blair and Kamphuis stated that the BSI committee revised the BSI application to be more user-friendly and to help applicants understand what is required, and that application was included in the meeting packet. They requested that the Senate approve the revised application. ***Motion 4: Senator Dale*** moved to approve the new application; motion seconded; motion approved unanimously.

B. **AB 705 Discussion/Endorsement of Questions: All Senate Members**

VPI Ballinger stated that at the forum last week they reviewed some components of AB 705 and premiered AB 705's OCC Portal site, which will be a repository of AB 705 information. Senate Administrative Secretary Goetz will have the Chancellor's public page on AB 705 linked to the Academic Senate's webpage.

President Sachs added that there will be an AB 705 statewide workshop at San Bernardino College; Senator Lloyd and three other faculty from math will attend. President Sachs stated that if we are at odds on campus with interpretations of AB 705, we need to

work together to discuss the differing interpretations and find an answer we can all agree upon.

Vice President Blair recommended the Senate read the FAQs sheet that was handed out at the last meeting and to cross reference that with the various interpretations provided to faculty. We can get this cleared up and may need to contact the Chancellor's office for assistance.

The Senate discussed changes that are happening in the high schools due to AB 705 and President Sachs encouraged us to have a dialogue with the high schools.

VPI Ballinger and VP Niroumand followed up with the Senate on their request from last week regarding endorsing the following:

1. Stopping assessment testing for math and English immediately.
2. Messaging students and allow them to start transfer level math and English in the Spring semester.

Secretary Kennedy and Writing Coordinator McConnell (Friedman) expressed concerns that the affected departments have not had a chance to discuss these and make decisions or advisements before action is taken.

VP Niroumand stated that he is aware that the departments are working hard to prepare supports for students for the fall of 2019. However, if we do not take action and keep testing and shortly after we use a different mechanism, it is not going to work. The ESL assessment test will no longer be approved by the Chancellor's office after the fall semester, but the publisher will continue the test in the spring semester; we are not proposing to stop ESL assessment testing, just math and English. In regards to the second endorsement, we need a mechanism to communicate with students for spring the changes and how AB 705 will affect their course elections. Other Community Colleges have started producing marketing and language that advertises the ability to elect transfer-level math and English classes in the spring semesters; if we do not send out messaging to students, we risk the possibility that we will lose students who will choose to attend elsewhere.

Senator Lloyd stated that what is being suggested here is an early implementation of AB 705. The Governor has negotiated a reasonable timeline for us to come in compliance with placement tests and provide students with the proper support in transfer-level courses; therefore, we should not go with an accelerated timeline for the math department. Doug stated that by suggesting that we allow students to place into transfer-level math courses early without an approved placement mechanism does not make sense. We will have the mechanism in place by the recommended timeline.

Chair Hanlon stated that the English department submitted to the Curriculum Committee to have the prerequisite removed for English 99, effective in the spring. They will try to support the students as much as possible with the Writing Center in this transition semester. Students will be able to take one level below on their own, as at this point the English placement test would be obsolete.

VP Blair stated that stopping assessment testing is not a separate decision from letting students place themselves. The AB 705 FAQs sheet addresses this issue and it says, for example, if a student tests into Elementary Algebra in the spring before enrollment, you send them a letter stating the new default placement model that allows students to choose the course that the test suggests they take or they can elect to take the transfer course. It is not the Senate's purview to decide on how a department is going to handle this, and this should have been dealt with at the department level first as per Senate protocol.

Another senator expressed that we need to obtain the students' advice on how they would like this to be communicated and advised to them, because students are expressing anxiety about how this will be handled.

At 12:30, President Sachs asked for a vote to extend the meeting by five minutes to continue this discussion. ***Motion 5: Senator Drew moved*** to extend the meeting five minutes (two-thirds vote required for approval); motion seconded; vote taken: six ayes, five noes, and nine abstentions; motion not approved.

President Sachs asked the Senators to take this to their divisions for feedback.

VIII. **Adjournment:** President Sachs adjourned the meeting at 12:33 PM.

Approval of the Minutes: October 2, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart								
Mot.1 Agenda as Amended	**Mot. 2 Minutes 9-11-2018**	**Mot. 3 Consent Cal,**	**Mot. 4 BSI App Approval**	**Mot. 5 Extend Time 5 Minutes**				**Senate Membership**
---	---	---	---	---				Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	No				Barnes, Carol: Counseling Senator (2018-2021)
Absent	Absent	Aye	Aye	No				Blair, Jamie: Senator-at-Large (2018-2021) 11:35 arrival
Aye	Aye	Aye	Aye	Abstain				Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye	Aye	Abstain				Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye				Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Aye	Abstain				Denney, Matt: Technology Senator (2017-2010)
Aye	Aye	Aye	Aye	Aye				Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Abstain				Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	Abstain				Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	---	---				Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Aye	Abstain				Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Abstain				Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	No				Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye	No				Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Abstain				Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Aye	Aye				Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Aye	No				Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye				Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye				Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye				Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Abstain				Thai, Will Part-Time Senator (2018-2019)
								Part-Time Senator Vacant (2018—2019)
								Senator-at-Large: Vacant (2017-2020)
								Senator-at-Large: Vacant (2017-2020)

Orange Coast College Academic Senate Meeting

September 25, 2018, 11:30 a.m. -12:30 p.m., Faculty House

I. **Call to Order:** President Sachs called the meeting to order at 11:31 AM.

Senate Members/Attendance: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) ~~Kaveh Agahi, Associated Students Representative~~; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large~~; John Dale, Library Senator; Matt Denney, Technology Senator;~~ Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; ~~Leland Means, Visual and Performing Arts Senator~~; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; ~~Will Thai, Part-Time Senator~~.

Guests: Eduardo Arismendi-Pardi, Kevin Ballinger, Timothy J. Cooley, Dennis Harkins, Jaki Kamphuis, Katie McCarroll, Madjid Niroumand, Rich Pagel, Charlene Reed, Felipe Salazar, Kayleigh Sevi, Farah Sogo, Sheri Sterner, Andy Stuart, Steve Tamanaha, John Taylor, Mariana Voicu.

II. **Approval of the Agenda**: ***Motion 1: Senator Barnes*** moved to approve the agenda; motion seconded; motion approved unanimously.

III. **Approval of the Minutes for September 18, 2018:** *Secretary Kennedy* noted minor changes and distributed a tally sheet for Senators to notate their votes to last week's motion to extend meeting time—some senators did not indicate their votes [due to extension beyond normal meeting time]. Updated minutes will be brought back next week.

IV. **Public Comments:** Eduardo Arismendi-Pardi, Kevin Ballinger, Jamie Blair, Timothy J. Cooley, Rendell Drew, Mariana Voicu, Genevieve Zuidervaart.

V. **Consent Calendar:** ***Motion 2: Senator Neil moved to*** approve the Consent Calendar; motion seconded; motion passed unanimously:

A. Tenure Review Committees:

Melissa Rosado (Counseling EOPS/CARE, year one)
Dean: Cecilia Alvarado
Hiring Committee: Vida Shajie Within Discipline: Michelle Ngo
Senate (Outside Discipline): Denise Cabanel-Bleuer

Alexandra Yates (CHS)
Dean: Jane McLaughlin
Hiring Committee: Bill Barber
Within Discipline: Brenda Shine
Senate (Outside Discipline): Mariana Voicu

VI. Officer, Senator, and Committee Reports:

A. District Consultation Council Board Policy and Administrative Procedures Subcommittee, Senator Marilyn Kennedy: Senator Kennedy reported on the meeting held on Sept. 21, 2018, and asked senators to get feedback from their constituents for the items that will be on next week's agenda:

AP 4230 Grading and Academic Records Symbols: The revisions proposed are regarding how many times a student can withdraw from the same course before he/she must go through a process to gain permission to re-take the course. Currently it is two times; do we want to keep this at two, raise it or lower it? This will be on the agenda next week.

AP 4240 Academic Renewal: In the past, student substandard grades could be removed from the calculation of a grade point average by whole-semester segments, not by a single course, and this is current BOT policy. It was reported at the meeting that some OCC counselors were allowing students to have grades removed from the calculation just on a single-course basis. The new Counseling VP discovered this and required that those counselors follow board policy and suggested to them that they propose revisions to the policy if they desired a change. Therefore, a revision was submitted which removes the whole-semester segment requirement for academic renewal, allowing counselors to approve the removal of substandard grades by single courses, if they desire. It was reported that this revision was created last spring and there was some push from someone in Counseling to move this forward during the summer, but the chair of the DCC subcommittee held it until fall in order to follow proper procedures and shared governance. This will be on next week's agenda.

BP 7310 Nepotism and AP 7120A Recruitment and Selection for Executive Management Employees: These policies will be up in the future queue in regards to revisions.

Submitted by Written Report, Not Orally Presented:

BP 7100: Small revision add "managers" to this diversity policy and adds the word "recruitment" as well.

BP 7130 Compensation: Adds government code sections and changes the term "annually" to "regularly" regarding the District's review of prevailing rates for pay. Reviews of pay have not been done annually, but regularly, as needed or required.

BP 7140 Collective Bargaining /Meet-and-Confer: Revision adds a new collective bargaining group to the District for the nine confidential employees in our district: The Association of Confidential Employees, or ACE.

BP/AP 3210: Creates a protocol for keeping records of District property current.

B. **Basic Skills Committee, Senator Blair:** Originally formed as a Senate committee comprised of faculty, this committee helps develop programs and provides funds to approved applicants; approximately sixty-seven applications have been approved since its existence.

VII. Unfinished Business

A. AB 705 Discussion/Action: VP Niroumand addressed the Senate on the Math and English faculty's concerns regarding process and purview with AB 705 and withdrew his current request for Senate endorsement [for stopping assessment testing for math and English immediately and messaging students and allowing them to start transfer-level math and English in the spring semester], and will instead work with the Math and English departments, and pending consensus with those groups, bring it back with those groups to the Senate for endorsement:

> "If I may, in light of what was discussed in the public comment and I want to appreciate Dr. Arismendi-Pardi for articulating the concerns of the Math Department. I just wanted to mention that the reason I came

here before the Senate was the overarching umbrella of curriculum and the[inaudible] folks opposing what's going to happen and the need from Student Services' perspective to communicate to students. Knowing we have had some meetings with the Math Department I was under the assumption that I could move it forward here but perhaps I was under the wrong assumption on my part not having more in-depth consultings with the Math Department or other faculty members who are most impacted by this, even though I believe that this is a cross-divisional/departmental, campus-wide effort, I think all of us need to be in this together. This is something that campus wide we need to address and it is really important that the faculty who are the most impacted by this are able and have the consensus to move forward with this. So, with that, since I have been asking for an endorsement from this body, I would like to withdraw my request so that I can have an opportunity to discuss what I see from my perspective and concerns, directly with Math and English faculty about my proposal, and if there are no concerns from that entity for us together bring it to the Senate. I would like to basically withdraw my request for the consent that I'd been seeking here as I think that's a valid point and I appreciate it. I want it to be known while I wanted the Senate to look at it I had no intent of bypassing the department, that was never the intent, but I do believe that concerns are valid and I would like to have that opportunity to have that conversation because they have been working hard to put things in place and I do understand continuous change is when it comes to this bill and what the faculty have to do to continuously to respond to this so I'd like to have that opportunity. Thank you."

B. Accreditation Update ISER – VPI Ballinger

Kevin Ballinger stated that there is an Accreditation Portal site and it contains all the updated information on the ISER and accreditation process; he presented the ISER Timeline, which is constantly updated, and located under the 2019 Self Evaluation Report tab on the portal menu. The ISER is a work in process, at 280 pages right now, and is 73% complete. It will be brought back to the Academic Senate for a review in October and for an endorsement in November. If you see any areas that need editing, contact VPI Ballinger.

C. Academic Senate Newsfeed: President Sachs noted that this will be discussed on Oct. 2nd.

D. Guided Pathways Discussion: Vice President Blair

President Sachs stated that VPI Ballinger and he are interviewing the Program Coordinator candidates for Guided Pathways this week and will share the results at next week's meeting.

Vice President Blair stated that she is concerned with the lack of built-in reporting between these positions, the Steering Committee, and the Academic Senate. Although there are four faculty coordinators, and three administrators, it is a similar model that was used for Title III and the Senate was kept out of the loop and decisions that were part of the 10 + 1 were not given to the Senate with Title III. Again, that same type of model is being proposed for Guided Pathways and there is no written procedure to keep the Senate in the decision-making process before final decisions are made, and that bylaws of the groups might help with that. A senator stated that we need to require bylaws and that the Senate has requested that Senate-approved bylaws be submitted to the Senate for every Senate Committee. This process is to ensure the Senate has approved the membership, as Senate subcommittees are nearly all faculty and committees or work groups created without bylaws become ad hoc in membership, often heavy in administration.

The Curriculum Chair noted that she could provide the conduit for communication, but VP Blair noted the issue is not just curriculum, but onboarding and other committees which are also under the 10 + 1; we want to give input before decisions are made, not have decisions reported to us. President Sachs noted that in the interview processes with potential coordinators they are emphasizing the expected reporting structure as a two-way street and that the Curriculum Chair is seen as the head of the Steering Committee.

A senator noted that the Senate needs to make clearer to everyone what the 10 + 1 covers. Another senator handed out copies of a "Union Purview/Senate Purview" handout, noting that on the right column is a list of the Senate's 10 + 1 as per our District.

VPI Ballinger stated that Guided Pathways, by state rules, is a cross-functional team, not only faculty purview, so every decision will not be taken to the Senate.

VIII. New Business:

A. IPC Handbook Approval – VPI Ballinger

VPI Ballinger referenced the IPC portal site. Every year we review and update the IPC Handbook with the Academic Senate; it is a mutually agreed upon document. VPI Ballinger briefly scrolled through the document, highlighting brief updates; he stated that there were no major changes this year to the handbook. We are in the process of the faculty hiring priorities so he showed the process of that in the handbook. The presentations for the positions will be more open and clearer in announcements, and that is noted as well. VP Blair asked about the Golden West model for faculty prioritization, where those positions that were not hired move to the top for the next year. She wanted to Senate to discuss that option in the future, and decide the benefits and drawbacks. ***Motion 3: Senator Blair moved to*** approve the IPC Handbook; motion seconded; motion passed unanimously.

B. Update on Mid-Cycle Program Review – Program Review Coordinator Monahan

Sheri Sterner presented the update on behalf of Georgie Monahan. Since last Spring the IE team came to the Senate for feedback on changing the cycle from three years to six years with a mid-program review, which was approved. They brought a template of what it would look like, including key areas of the mid-program review. Sheri presented the updated template; she worked with Georgie Monahan, Anna Hanlon, and Kelly Holt and the research team in developing the prompts and the data support.

The content of the review template did not change; however, it does look longer because they broke out the dropdowns into multiple textboxes for ease of use. They worked on editing the prompts and developed specific dashboards for each of the areas. They have finalized these templates for midterm review and the prompts and have a guide, are finalizing the support videos for dashboards, the Tracdat guide, and a Word doc template for Tracdat comments.

They held a couple of training sessions at Flex day, but they were not highly attended. They will hold more trainings for each division/departments in the fall. Midterm program review starts on October 1st, as this ensures that we sequence the PSLO assessment project and midterm review. The deadline for the Midterm program review is December 1, 2018.

President Sachs stated that through the dashboards, a lot of this information will assist in the funding model, if you find discrepancies in the data, have conversations as a department to ensure the data is what it should be.

IX. For the Good of the Order Announcements:

- **Senator Isaac:** Requested a list of all campus committees.
- **Senator Kennedy:** Noted that Cypress College has a large, advising public page at their school site for students about placement and AB-705. She provided a printed copy to Senator Lloyd.
- **President Sachs:** Announced that Science Night is this coming up and the Book Fair is this Sunday.
- **Senator Rickerson:** Stated that there is an Art Gallery show opening on Thursday at 5pm.

X. Adjournment: President Sachs adjourned the meeting at 12:30 PM.

Approval of the Minutes: October 9, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart								
Mot.1 Agenda	**Mot. 2 Consent Calendar**	**Mot. 3 Approve IPC Handbook**						**Senate Membership**
---	---	---						Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye						Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye						Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye						Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye						Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Absent	Absent						Dale, John: Library Senator (2017-2020)
Absent	Absent	Absent						Denney, Matt: Technology Senator (2017-2010)
Aye	Aye	Aye						Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye						Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye						Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---						Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye						Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye						Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Absent	Aye	Aye						Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020) 11:38 arrival
Aye	Aye	Aye						Lloyd, Douglas Math & Sciences Senator (2017-2020)
Absent	Absent	Absent						Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye						Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye						Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye						Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye						Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye						Sachs, Loren: Senator-at-Large (2016-2019)
Absent	Absent	Absent						Thai, Will Part-Time Senator (2018-2019)
								Part-Time Senator Vacant (2018—2019)
								Senator-at-Large: Vacant (2017-2020)
								Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

October 2, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Sachs called the meeting to order at 11:30 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Cameron Brown, Lee Gordon.

Guests: Kevin Ballinger, Rozanne Capoccia-White, Renee DeLong, Dennis Harkins, Claire Ippolito, Jaki Kamphuis, Katie McCarroll (Friedman), Larissa Nazarenko, Jessica Nguyen, Madjid Niroumand, Rich Pagel, Charlene Reed, John Taylor.

2. Approval of the Agenda:

Motion 1: Senator Carol Barnes moved to approve the agenda; motion seconded; motion approved unanimously.

3. Approval of the Minutes for September 18th & September 25th, 2018:

Motion 2: Secretary Marilyn Kennedy moved to approve the September 18, 2018 minutes; motion seconded; motion approved unanimously. Secretary Kennedy noted a minor correction and stated that due to questions regarding the AB 705 section in the September 25, 2018, minutes a verbatim quote of Dr. Niroumand's statement will be added based on the audio recording; these September 25, 2018, draft minutes will be brought back next week.

4. For the Good of the Order:

Senator Blair wished to make a clarification regarding Dr. Niroumand's statement in the AB 705 segment of the September 25, 2018, meeting: "We want a clarification that there was no meeting with the Math Department. At least that's not what me and a couple of other people like our chair remember."

Senator Cuellar wished to make a clarification regarding Academic Renewal at OCC [in response to last week's District Consultation Council Board and Administrative Procedures Subcommittee report regarding AP 4240] "In

the past practice both the entire semester or individual courses could be alleviated in the Academic Renewal procedure process."

5. Public Comments:

None.

6. Consent Agenda:

Motion 3: Senator Eric Cuellar moved to approve the consent agenda; motion seconded; motion approved.

A. Search Committees:
   1. Manager Enrollment Services – Orange Coast College Campus: Senate Representative: Ruby Icaro
   2. Counselor – Enrollment/Retention: Dean Renee DeLong, Denia Guillen, Caryn Plum, Eileen Tom

B. Academic Senate Representatives to Committees:
   1. Budget Committee: Cyndee Ely & Hannah Haghighat
   2. Student Success and Enrollment Management: Virginia Komenda

7. Officer, Senator, and Committee Reports:

A. President's Report, President Sachs:
- **EEO Trainings:** There are two new EEO trainings in addition to the one currently planned: October 15, GWC; October 26, OCC; November 12, Coastline; the information can be accessed on the OCC Faculty Opportunities webpage on the Academic Senate website.
- **Facilities Planning Committee:** More buildings, construction, and parking solutions are in planning. Parking tags may eventually be replaced by license plate IDs via a type of registration.
- We are at 98% with CSLOS. We have an upcoming site visit.

B. Curriculum Committee, Curriculum Chair Hanlon:
- The English Department submitted four noncredit courses as per AB 705 (focusing on various writing skills topics such as writing the essay) that will be four-weeks long each, and the skills they teach will be effective and useful for many students who are not taking an English class, so faculty should consider recommending students to these courses and to consider speaking to the English Department for more advisement or information.

8. Unfinished Business:

A. Guided Pathways Discussion/Updates:

VPI Ballinger reported that President Sachs and he interviewed the GP Coordinator candidates and the following faculty members were selected for those positions:

- Ex officio Member – Chair of the Curriculum Committee, Anna Hanlon
- Curricular Pathways - Charles Otwell
- Intervention Strategies - Jaki Kamphuis
  Onboarding Solutions – Jessica Ayo Alabi

The initial steering committee meeting was held last Friday; weekly meetings will be held until the subcommittees are formed. Once the three subcommittees (cross functional) are formed the Academic Senate will be asked to provide faculty appointments to those subcommittees. The GP Steering Committee will be composed of the four GP Coordinators listed above in addition to VPI Ballinger, Dean Tamanaha, and VP Niroumand. The steering committee will focus on research needs, financial proposals, and the dissemination and reporting efforts. These three GP Program Coordinators will have manager co-chairs for their respective committees:

- Curricular Pathways - Michael Sutliff
- Intervention Strategies - Renee DeLong
- Onboarding Solutions- Felipe Salazar

B. AB 705 Discussion/Action:

Senator Lloyd provided an update on the Math Department regarding AB 705: Math Department passed a placement model for Fall 2019 for placing students with high school data and they are working on a tool to place students who do not have high school data. They are close to submitting their corequisite courses to the Curriculum Committee.

VP Niroumand stated that he met with Senator Lloyd and the Math Department Chair regarding testing issues. Subsequently, VP Niroumand received a message from the English department stating that they are okay with stopping the test, under further guidance from the State Chancellor's office that we cannot utilize the test now for fall 2019 placement even though we are receiving applications now. VP Niroumand said that we will not fully stop yet as we will be messaging students in stages as we work closely with the math and English departments on this.

9. New Business

A. Validation of Units Awarded/Curricular Process & Action – Curriculum Chair Hanlon:

Curriculum Chair Hanlon stated that in regards to courses that are "out of alignment," the state is now defining a unit of credit as "total student work" hours (including homework) plus instruction— **not** instructional methods or techniques, such as lab or lecture. Therefore, all instructional hours will be calculated the same way in measuring curriculum/credit unit calculations. A unit of credit is awarded to students based on 54 hours of total student work which includes the time he/she is with an instructor and work done outside of the classroom. Additionally, District Boards are now required to have local policies written describing the District's policy on awarding units of credit. This change and new Board policy will assist us in aligning our "out of alignment" courses. To be clear, this change is per student hours/credits, not working conditions/faculty pay.

The state has also granted colleges the authority to approve credit courses and local programs (not CTE or transfer degrees) locally rather than at the state level. This requires that the Curriculum Chair, the Academic Senate President, the Vice President of Instruction, and the College President sign a memo that states we are complying with the law. The consequence of us not complying is that we could lose that local approval. Therefore, the faculty will need to review their department CORs to make sure that they have realistic amounts of homework listed for these out of alignment courses to assist in aligning the courses; we need to take these courses out of unalignment and make sure they have the correct units through this new formula. Curriculum Chair Hanlon distributed a handout entitled "RE: Validation of Units Awarded on Credit CORs." She is asking for approval for this new process of identifying courses and documenting they are in alignment via the new measures above. We are updating courses and documents to make sure we are in compliance with the law, and the majority of CORs are fine.

- President Sachs requested that Senators take this issue/process back to their departments as we will put this on the agenda next week for a vote on the process.
- VPI Ballinger stated that now that we have to sign this memo we do not want unit creep.

Curriculum Chair Hanlon stated that the goal of the Curriculum committee is to retain the status quo on the existing units awarded.

B. GE SLOs and Local AS degree – Curriculum Chair Hanlon:

Curriculum Chair Hanlon stated that she came to the Academic Senate in November 2014 to discuss graduation requirements that included new add-ons (one unit of activity, world global engagement, etc.). After a few years, the Curriculum Committee recognized that OCC was losing students to other colleges due to these add-on requirements and became aware that the add-ons were included in local AA requirements already, so it was decided they would fold in those local requirements into the AA, GE, IGETC, which they did. During that process it was recommended that OCC put these statements in our catalog for the

Associate of Arts degree, but it didn't address the Associates of Science degree because it did not attain that area E.

The Curriculum Committee researched if the Associates of Science could be aligned now; the Curriculum Committee decided to endorse aligning our AS GE pattern with our existing GE SLOs, but not include an area E and letting it stand as is. This will be voted on next week.

C. OEI Process Clarification: Online Coordinator Charlene Reed and Dean Taylor:

At the request of the Literature and Language Division, Dean Taylor and Online Coordinator Reed presented on the Course Exchange:

The Course Exchange has been around for decades. It "screen scrapes" every college's schedule of classes and accumulates anything that looks like an online class to assist students in selecting available online classes in the OEI system. There are fifty-six participating colleges.

Once a student signs in and reports his/her home campus, it asks what requirements the students wishes to fulfill. The courses from a student's home college are at the top of the results list; after that, the online courses are arranged in priority by the number of "badges" earned. Badges are based on connections to online tutoring, online counseling, student readiness, etc.

- Courses available are transfer level only, 100% online.
- The system is designed with internal data sharing in regards to AB 705 placement.
- Students can register in only two courses at a time.
- To get a course approved for the system, an instructor must submit a completed course copy to the OEI online review process and it is peer reviewed by an instructor in the same discipline.

  A senator asked about the Online Advisory Board's meeting times and if the current meeting time could be adjusted to allow for more faculty participation. Dean Taylor stated that they are sending out a Doodle poll to those faculty who have participated before.

The OAB was requested to submit it bylaws to the Senate for approval.

D. FLEX Day update - Flex Coordinator Perkins:

Moved to the October 16th meeting.

E. Board Policies Review/Action - AP 4240, BP 4240, AP and BP 4230:

Senator Kennedy passed out a handout called "Academic Renewal Policies & Comparison Chart." Senator Cuellar passed out a handout called "Region 8 Policy Grid 2017-2018." The discussion will take place next week.

10. Adjournment:

President Sachs adjourned the meeting at 12:30 p.m.

Approval of the Minutes: October 9, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Motion 1 Agendas	**Motion 2** Minutes 9/18/18	**Motion 3** Consent Agenda	**Senate Membership**
---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2010)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Absent	Absent	Absent	Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
			Part-Time Senator Vacant (2018—2019)
			Senator-at-Large: Vacant (2017-2020)
			Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

October 9, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:20 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: None

Guests: Kevin Ballinger, Renee DeLong, Valerie Fernandez, Jaki Kamphuis, Dennis Harkins, Claire Ippolito, Kate McCarroll, Madjid Niroumand, Andrea Rangno, Farah Sogo.

2. Approval of the Agenda:

Motion 1: Senator Cyndee Ely moved to approve the agenda; motion seconded; motion approved unanimously.

3. Approval of the Minutes for September 25th & October 2nd, 2018:

Motion 2: Senator Carol Barnes moved to approve the September 25, 2018 minutes; motion seconded; motion approved unanimously.

Motion 3: Secretary Marilyn Kennedy moved to approve the October 2, 2018 minutes; motion seconded; motion approved unanimously.

4. Public Comments:

Lee Gordon, Andrea Rangno

5. Consent Agenda:

Motion 4: Senator Kennedy moved to approve the consent agenda, motion seconded, motion approved.

A. Part-Time Faculty Senator-At-Large: Sara Ghadami

B. Academic Senate Committee Representatives:

- Equity & EEO Plan and Advisory Committee: Jessica-Ayo Alabi

6. Officer, Senator, and Committee Reports:

A. Budget Committee Report– Senator Cyndee Ely:

- Senator Ely presented a brief update and provided an overview of a PowerPoint Presentation from the District by VC Dunn comparing the old funding model based on SB 361 and the current SCFF Model: (Budget Update Slideshow).
- Orange Coast College receives 52% of the District funding, but that could change. Additional money that was received this year is not new money, it is backfill to fill reserve.
- This new model shows an 8.29% increase in funding from the previous model for the 2018-2019 fiscal year, a 3.21% increase for 2019-2020, and an 1.49% increase for 2020-2021.
- Under the new model the first component of funding, the basic FTEs allocation, is 75% rather than 100% which will reduce down to 60% over the next three years (Base FTEs Allocation)
- The second component of funding will be based on needs-based revenues, such as Pell, BOG waivers, AB 540 or DACA, etc.) (Supplemental Allocation).
- The third component of funding will be based on student success, such as AA degrees, BA degrees, transfers, credit certificates, completion of nine or more CTE units, successful transfer to a four-year university, completion of transfer-level mathematics and English courses within the first academic year of enrollment, attainment of regional living wage (Student Success Allocation).

B. District Consultation Council Subcommittee on BOT Policies – Senator Marilyn Kennedy:

Senator Kennedy presented a brief update and report.

Cycle of Review for Policies: VC Serban will be proposing to the BOT that the cycle of review for BOT policies be moved from a four-year cycle to a five-year cycle. This will allow more time to reflect on policies. Please note that policies may still be pulled and revised if there is a concern or a desire for a change.

AP & BP 4230: Grading Symbols: This policy has been moved to November at the subcommittee so we will have more time for review. The issue is how many times a student may repeat a course with a W.

AP & BP 4240 Academic Renewal: This policy has also been moved to November, so we have more time and will be discussed later in this meeting.

AP 6750 Parking and Traffic: A line of wording is being added that notifies students that the DMV places a hold on vehicle registration for unpaid OCC parking tickets. This is not a new policy, but a state law, and it is being added to inform students who are not aware of this. Upon review the committee discovered there are various safety policies and regulations regarding skateboarding, pedestrians, cyclists, vehicles, that need review. The policy as it is now, prohibits skateboarding and non-motorized vehicles on campuses. Also, rates for violations are somewhat standardized no matter the violation, and there might be a consideration to altering those rates.

AP 7120A Executive Hiring: In response to the public comment, our committee discussed this policy and it was to come back to the committee, so it's not clear the reason for Classified proposing the removal of a Senate-appointed position for a Classified-appointed position as mentioned in the public comment.

President Sachs noted that the Classified had approached a BOT member to add a Classified member and that the BOT member had wanted the committee membership to stay an uneven number; therefore, faculty have the greatest number of seats to give up.

C. BSI Update – Jamie Blair:

BSI has approved three short form applications: (1) ESL directive learning in the Writing Lab to help ESL students, (2) the English Department's imbedded tutoring to prepare for the English Department's pilot program, and (3) the funding to the Math Department to complete seven or eight CORs in time to submit to Curriculum. The next application due dates are October 17th and November 14th. They will

consider applications requesting funding for costs beyond what PDI is covering for basic skills conferences. Reach out to the committee and they will help you with your forms and proposals. The committee works with applicants if they need to revise proposals to be successful in their applications.

D. ISER Review Preparation – Kevin Ballinger

VPI Ballinger gave a brief overview of the 2019 ISER website and documents in preparation of the ISER review he will be presenting to the Senate next week.

7. Unfinished Business:

A. Validation of Units Awarded/Curricular Process/Action - Anna Hanlon, Curriculum Chair:

Curriculum Chair Hanlon returned to address compliance with the new board policy which awards a unit of credit based on 54 hours of total student work. The new formula is 1 unit of credit per 54 hours of total student work (hours in classroom and hours doing work outside of class). The formula to ascertain units for a class is this one: Divide the hours of total student work by 54 and round down to the nearest half unit; this will provide the appropriate units for the class. Right now, there are not many courses out of compliance, and the Curriculum Chair will be in contact with those who need to update their CORs to become complaint.

A senator asked if this would force a 3-unit, 4-hour class to move to a 3-unit, 3-hour class. Chair Hanlon stated that it would not make any difference. Both she and VPI Ballinger agreed that the CORs must just show that all student hours match the units awarded as per the new formula.

Several senators expressed concerns about labs and homework and asked if a lab class can assign and calculate homework into the student hours number. Chair Hanlon said yes, lab classes can assign homework and calculate those hours into total student work hours.

Motion 5: Senator Dale moved to endorse that the Curriculum Committee move forward with the process to work with the faculty to ensure we are awarding credit per BOT 4020; motion seconded; motion approved unanimously.

B. GE SLOs and Local AS Degree/Action - Anna Hanlon, Curriculum Chair:

Curriculum Chair Hanlon stated that the Curriculum Committee is asking for endorsement to take the local GE for the Associate of Science and align what exists with the GE SLOs that we have (without Area E).

Several senators asked questions and raised concerns about AS degrees and the teaching of "soft skills" and professional behavior, as done in CTE within their programs, replicating those Area E requirements. There were some concerns voiced about not having Area E in this AS degree. Chair Hanlon noted that many AS degrees are outside of CTE, such as math and sciences. However, if the Senate would like to make a recommendation to the Curriculum Committee to add area E to the AS local GE requirements, that is an option.

Motion 6: Senator Holt moved to endorse that the Curriculum Committee map the AS degree to the General Education learning outcomes; motion seconded; motion approved unanimously.

C. Board Policies Review/Action – BP & AP 4240: Senators Marilyn Kennedy and Jamie Blair:

Senator Kennedy handed out "Academic Renewal Policies & Comparison Chart: Updated" [See Supplementary Documents for this meeting at the public web site] to the senators. She clarified and provided a review on various types of "academic forgiveness":

***Academic Forgiveness* or Repetition of a Class (Not This Issue):** This process allows a student to retake a course where a D or F was earned, earn a higher grade upon repetition, and have the original lower grade lined out but still visible in the transcript. Only the new grade is calculated in the OCC GPA; the old grade is "forgiven" as per OCC's GPA calculation, but permanently visible on the transcript.

Academic Renewal/*Academic Forgiveness or Non-repetition of a Class (This Issue):** This process allows a student to have an entire substandard semester "academically renewed" by having the entire semester taken out of the OCC GPA calculation (with a few exceptions); the courses will not necessarily be repeated. The old grades are "forgiven" as per OCC's GPA calculation, but permanently visible on the transcript. This is allowed for at most, two semesters. ***This is the policy now in the District. As reported to the Senate, OCC's Counseling Dept. has not been consistently following this policy, but allowing some counselors to let students select individual courses for academic renewal. The District Code of Professional Ethics AP 3050, requires that employees act within District policies and procedures. Therefore, the policy has been revised by this department and presented to the District for a formal change.

Senator Kennedy provided a link to two articles in her handout that explored how many colleges across the country are changing these policies due to demands from "consumer" students. The articles argue that the national GPA has been rising due to these types of policies, where grades can be "forgiven" but the courses do not need to be repeated.

Secretary Kennedy provided an overview of "academic renewal" policies at local community college districts and those OCC often compares to. Almost all of the colleges have moved to a "select-the-course" model rather than the old semester model, buy that those colleges have provided limitations via other avenues that our proposed policy change has not addressed, such as limiting the frequency of the requests, delineating the time elapsed before requesting, or stating the minimum GPA and units required before requesting. Our proposed policy change as it is now would render our college with the lowest minimum requirements compared to all the other schools. So, we should look to other colleges who have adjusted their GPA requirements accordingly, such as 12 units=3.0 GPA, 24 units=2.5 GPA, and 36 units- 2.0 GPA. Right now, ours is only 12 units=2.0 GPA. Secretary Kennedy tasked the Senators to take this information in the chart back to their departments in preparation for discussion next week. She also noted that most of the colleges go through Admissions and Records, a few in conjunction with Counseling.

Senator Blair provided and explained a slide called "FACTS" that reviewed mathematically why the GPA should be changed if the semester requirements are lifted and offered various mathematical examples:

Why the GPA Should Be Changed if the Semester Requirements Are Lifted:

It has been determined why many colleges changed the minimum grade from 2.0 to 2.5 to request academic renewal.

It is *harder* to earn 12 units with a 2.5 GPA if the student has failing grades within the 12 units. It is possible with only a 2.0 GPA.
For example, with four 3-unit classes the following can happen:

F, F, A, A = 2.0
F, C, B, B = 2.0
D, D, A, A= 2.5 This is unlikely unless the class with A*s* are easy electives
D, B, B, B = 2.5

A senator from Counseling stated that they are proposing that this process go through the Counseling Department, not solely to Admissions, as Counseling can provide guidance to the students on the logistics of this process and to guarantee that no errors are made in this process. One student had a problem when he did not go through Counseling.

President Sachs requested a report on the statistics on Academic Renewal at OCC. VP Niroumand reported that since the Spring of 2017, 1100 academic renewal petitions were requested. 116 have been were requested since this fall. It was stated that these requests are not only currently enrolled students, it includes alumni who are trying to get into graduate school.

D. Guided Pathways Discussion/Updates:
Will be added to old business on next week's agenda.

E. AB 705 Discussion:
Will be added to old business on next week's agenda.

F. Academic Senate Newsfeed- Action:
Will be added to old business on next week's agenda.

8. New Business

No new business.

9. Adjournment:

President Sachs adjourned the meeting at 12:33 p.m.

Approval of the Minutes: October 16, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agendas	**Mot 2** Minutes 9/25/18	**Mot 3** Minutes 10/2/18	**Mot 4 Consent Calendar**	**Mot 5** Endorse **Process**	**Mot 6** **AS degree GE SLOs**	**Voting Tallies Chart/ Senate Membership**
---	---	---	---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021) 11:35 arrival
Aye	Aye	Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Aye	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2010)
Absent	Absent	Absent	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019) 11:34 arrival
Aye	Aye	Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	Absent	Absent	Gordon, Lee: Senator-at-Large (2016-2019) 12:05 departure
---	---	Aye	Aye	Aye	Aye	Hanlon, Anna: Curriculum Chair (Non-Voting)
Absent	Absent	Absent	Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020) 11:38 arrival
Aye	Aye	Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020) 11:35
Aye	Aye	Aye	Aye	Absent	Absent	Rickerson, Irini: Senator-at-Large (2018-2021) 12:05 departure
Aye	Aye	Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
						Part-Time Senator Vacant (2018—2019)
						Senator-at-Large: Vacant (2017-2020)
						Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

October 16, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:30 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Darryl Isaac, Jeanne Neil, Irini Rickerson.

Guests: Jessica Ayo Alabi, Kevin Ballinger, Renee DeLong, Nathan Jensen, Katie McCarroll, Madjid Niroumand, Marc Perkins, Rich Pagel, Charlene Reed, Felipe Salazar, Farah Sogo.

2. Approval of the Agenda:

President Loren Sachs requested an amendment to the agenda, moving New Business items before Old Business Items. **Motion 1: President Sachs** moved to approve the agenda, moving New Business before Old Business; motion seconded; motion approved unanimously.

3. Approval of the Minutes for October 9th, 2018:

Secretary Kennedy noted minor corrections to the draft minutes. **Motion 2: Secretary Kennedy** moved to approve the October 9, 2018 minutes, with minor corrections; motion seconded; motion approved unanimously.

4. Public Comments:

Eric Cuellar, Rendell Drew, Lee Gordon, Anna Hanlon, Marilyn Kennedy, Doug Lloyd.

5. Consent Agenda:

Motion 3: Secretary Marilyn Kennedy moved to approve the consent agenda, motion seconded, motion approved.

A. Tenure Track Evaluation Teams:

i. **Luis Miranda (Counseling):**
Dean: Renee DeLong
Hiring Committee: Stacy Kirch

Within Discipline: Ruby Icaro-Boiser
Senate (Outside Discipline): Marcella Norling

B. Academic Senate Representation on Committees:

ii. Institutional Effectiveness:
Steven Chang

6. Officer, Senator, and Committee Reports:

A. President's Comments – President Loren Sachs

- **AP 7120 A & OCC Permanent Presidential Search Committee Makeup/Action:** President Sachs announced that the Classified Senate will create a resolution asking for two additional seats on the OCC Permanent Presidential Hiring Committee, a Classified Senate seat and an OCC student seat, as those seats are not in the written BOT policy. Once that resolution is written, it will be brought to the Academic Senate for review.

  President Sachs noted in regard to the Classified Senate President Andrea Rangno's public comment last week stating that she would be asking for the faculty to give up a seat so that a Classified person could have a seat that a comment was made to President Sachs that it might have been perceived that he was endorsing President Rangno's comment to take a seat from the Academic Senate. President Sachs clarified that it was not his intention; he was/is only supportive of the Classified Senate's efforts to gain a seat, not advocating for faculty to give up a seat.
- **District Consultation Council—Nepotism Policy/Faculty Hiring:** President Sachs provided a District Consultation Council update, noting that the nepotism policy review might be pushed to early next year, as they are recognizing that this is a policy that still has issues that need to be discussed. As per OCC tenure-track hiring, ten full-time replacements and possibly ten new additional full-time faculty will be requested.
- **Division Report—Literature and Languages Division Senator:** Senator Kennedy noted that in her division at least one recent full-time faculty retiree who returned to teach part-time was required to have a physical exam and a doctor's report to teach, apparently based on the Ed. Code and wanted those who are considering retiring to be aware of this [87408.5].
- **GP Steering Committee—VPI Ballinger:** VPI Ballinger noted that the Guided Pathways Steering Committee has been meeting and that GP Onboarding Coordinator Jessica Alabi has been attending; she may be attending the Senate in the future regarding that work. He introduced Coordinator Alabi to the Senate.
- **Senate Web and Portal Sites/Academic Senate Administrative Secretary Ricky Goetz:** President Sachs asked Senate Administrative Secretary Goetz to presents his recent work with IT in updating the Senate Agendas & Minutes and Faculty Opportunities webpages. There is now an Index on the Portal for Academic Senate meetings from 2010-2018. There is a new OCC Academic Senate email address [occacademicsenate.occ.cccd.edu]. It was clarified that the Senate is limiting documents (i.e. flyers) that are being posted under supplemental documents on the website due to meeting ADA compliance standards.

7. New Business

A. Flex Day Recap – Flex Coordinator Marc Perkins

Flex Coordinator Perkins provided an update on Flex Days with an oral presentation and a written Flex Day report He requested faculty feedback on all aspects of his presentation:

- **Fall 2018 Flex Day:** There were 118 different Flex events at the August Flex Day, with 115 sessions and 130 different speakers. One of the Flex sessions was targeted specifically to students in human anatomy classes. The Poster session was a huge success with 13 different posters up and many

faculty discussing those poster sessions. The evaluation and attendance data for the fall Flex Day are still being evaluated and collated.

Spring 2019 Flex Day: As per the contract guidelines, spring 2019 Flex Day will be held on a Thursday--February 21st, and will be run in the same format as before, with extended evening hours, as there were about 90 people at each hour in the fall evening flex sessions. Part-time faculty who teach on Thursdays will have to attend for the hours they would have been teaching class on Thursday. The wellness sessions may be scheduled into early time slots, leaving the mid-day for non-wellness sessions. There may be a limitation on the number of sessions during any one time slot and a move from one keynote session to four or more keynote sessions, placed in the top-of-the-afternoon time slot. Faculty should provide feedback as to what type of keynotes they would like to attend. Faculty, please continue to propose sessions, as you have in the past.

Cornerstone Application for Flex: OCC Flex will be using Cornerstone, which is also being adopted by the State; Cornerstone is a new system the District chose to manage our Flex and on-campus professional development, so it will be used for registration and attendance. Presenters will electronically record attendance which will eliminate each Flex attendee from having to submit an individual print sheet at end of the day; evaluations will be electronic, as well. The call for Spring 2019 Flex Day proposals will be sent out at the end of October and proposals must fall under one or more of the three broad categories of instructional improvement, staff improvement, or student improvement.

Faculty should provide feedback to Coordinator Perkins or the Flex Committee.

B. Permanent President Hiring Committee - Announcement/Selection Criteria/Action--President Loren Sachs:

President Sachs announced that a call for volunteers was sent out in the past week for membership on the Permanent President Hiring Committee with selection criteria in that email; we need to review and endorse the criteria, and may also discuss deleting or adding criteria, as well:

Selection Criteria Requested in the Call:

1. Be a full-time faculty member
2. Provide evidence of campus involvement/active on campus, Senate, or department committee(s)
3. Be available for the initial first meeting on Friday, November 2, in the afternoon

Of the three committee members chosen, there will not be more than one chosen from a division. In response to the call, there were eight eligible faculty from five different divisions who met the qualifications. After the Senate meeting the E-Board and the Senate Administrative Secretary will randomly choose the three representatives from the hat. President Sachs requested endorsement of the selection criteria. **Motion 4: Vice President Jamie Blair** moved to endorse the membership selection criteria for the Permanent President Hiring Committee; motion seconded; motion approved after discussion, with one abstention.

If a member of the search committee is not able to serve, we will select their corresponding division member from the alternates list, starting in sequential order. If a member does not have a corresponding division member on the alternates list, a member from another division not already represented will be chosen from the alternates list, starting in sequential order.

C. Institutional Self Evaluation Report (ISER) Review – VPI Kevin Ballinger/President Loren Sachs:

VPI Ballinger showed the Senate members how to access the Accreditation site and presented an overview of the new 2019 Institutional Self Evaluation Report website, soliciting the Senate for feedback--the Senate can submit feedback on the ISER by completing this Google Form. VPI Ballinger will be presenting to the Board of Trustees on Wednesday on the status of the ISER, and ultimately he will be

asking the Senate for endorsement of it, as the Senate President has to sign off on this report as well as the Co-Chair of the Accreditation Committee, Georgie Monahan.

President Sachs encouraged the Senators to attend the forum on Thursday which will focus on the Quality Focus Essay and Introduction/Preamble of the ISER. There will be more forums to follow. He noted that the Accreditation Committee will most likely visit the Academic Senate during a meeting and possibly some committee meetings related to shared governance. President Sachs also tasked the Senators with speaking with their division faculty who run programs or committees to update their Portal websites, making sure their links are up to date.

VPI Ballinger reported on how the ACCJC and its accreditation process has changed in positive ways. There has been a significant difference in attitudes and interactions, evidencing much more support overall. The training is better, as well; there will be an evaluation after their process is completed.

VPI Ballinger noted that the Transparency Committee was created for the Accreditation process and therefore VPI Ballinger would like feedback from them and any other faculty; he asked faculty to review sections of the ISER which are relevant to their departments, divisions, programs, and committees and review those areas to see where more evidence might be needed to suggest or provide that evidence. He also urged faculty to update all relevant Portal sites, as those related to Accreditation will be looked at, especially those that are directly related to shared governance and the 10 + 1.

8. Unfinished Business:

A. Board Policies Review/Action - Academic Renewal AP 4240, BP 4240: Senator Marilyn Kennedy

Senator Kennedy passed out a handout entitled "Academic Renewal Policies Recommendations," which included the college comparison chart from last week and an additional smaller comparative chart added [see below], compiled at the request of the Senate E-Board, to compare options from colleges who have moved to the select-by-course academic renewal method. Colleges who have moved to the select-by-course method have mitigated that removed restriction by requiring certain tiered GPAs/units earned be met before requesting academic renewal. For example, both Pasadena and Santa Monica, who have similar Admission and Records/Counseling components as does CCCD, have reference standards for these units/GPAs that CCCD could model to ensure CCCD keep to current, quality standards.

College/ District	Max Units Allowed	By Select Courses or Full Semesters	Frequency of Request Limitations	Time Elapsed Before Requesting	Units/GPA earned before requesting	Responsible Personnel for Decision/Route for Approval
CCCD (proposed)	30 units	Select	No limits	1 year	12 units=2.0	Counseling & Ad. & Records
LACCD	30 units	Select	No limits	1 year	15 units=2.5 30 units=2.0	Ad. & Records
Mt. SAC	24 units	N/A	No limits	2 years	18 units=3.0 24 units=2.5 30 units=2.0	N/A
Pasadena*	30 units	Select	No limits	1 year	12 units=3.0 24 units=2.5 36 units=2.0	Ad. & Records (advises to get counseling first)
Rio Hondo	30 units	Select	No limits	1 year + 15 units=2.5 GPA 2 years + 30 units=2.0 GPA	1 year + 15 units=2.5 GPA 2 years + 30 units=2.0 GPA	Ad. & Records
Santa Monica*	30 units	Select	No limits	1 year	15 units=3.0 24 units=2.5 36 units=2.0	Counseling → Ad. & Records
SOCCCD	30 units	Select	No limits	Two semesters	30 units=2.5	Ad. & Records

A senator from Mathematics stated that we do need to help a student who has had a bad semester but has improved. If we decode to accept the proposal to remove whole-semester renewals, a possible option is to add a 2.5-GPA-for-24-units-earned model before requesting academic renewal which would still allow one substandard grade over two semesters; this would include a request limitation of two times, as well. If we propose no semester limits and wish to keep the GPA at 2.0, then then we need to require higher GPA standards with more tiers, as other colleges have done. One decision drives another; more stringent requirements are needed if there are no limits in another area.

Senator Kennedy noted, in response to a senator query, that the four different colors on the AP 4240 policy are suggested changes to the current policy from various sources, not identified. All items in black are the current policy as it stands now.

President Sachs asked for Counseling senators' feedback:

> A Counseling senator noted that the sentence on page two of the AP 4220 policy which states, "However, students' permanent records will be annotated so that it is readily evident to all users of the records that the units, even if satisfactory, are to be disregarded," will have to be made accurate and parallel to the proposed select-by-course academic renewal method change, if that is accepted.
>
> Another Counseling senator emphasized that the spirit of academic renewal looks at academic forgiveness; forgiveness is facilitated by counselors when the academic work on the transcripts represents an obvious change to satisfactory work and being in good standing. This policy has served us well and the counselors see students holistically, have 30-minute counseling sessions, and students attend multiple colleges. He advocated for the proposed changes to remove the semester method of academic renewal to a select-by-course method of academic renewal and that the current 2.0 meets the current board policy, and many students on financial aid must have a 2.0. [See SAP Policy and Financial Aid].
>
> Another Counseling senator noted that the policy doesn't just serve students who are graduating and transferring, but assists in rehabilitating students whose academic records have improved when they have turned their lives around.

Senator Kennedy agreed that academic renewal assists with graduating, transferring and rehabilitating, but also noted that current research is demonstrating that students attempting to get into graduate school are also using this process, so it is important that we work towards consensus to ensure fairness and forgiveness to deserving students while maintaining standards that are fair and equitable with current standards and do not place CCCD on the lowest rung of standards.

A Counseling senator stated that he would be willing to impose frequency limits on requests but does not want to see the GPA raised above 2.0.

President Sachs stated that he sees agreement on the intent and purpose of the academic renewal procedure, and that next meeting we will need to work towards a compromise on the other aspects.

Senator Kennedy stated that she would report to the DCC BOT Subcommittee that we are still working on this policy as are the other two campuses. She asked faculty to review the data and the charts passed out and offered a reference notebook of the backing research for anyone to review.

D. Guided Pathways Discussion/Updates

This topic will be addressed at the next meeting.

E. AB 705 Discussion

This topic will be addressed at the next meeting.

F. Academic Senate Newsfeed

This topic will be addressed at the next meeting.

9. Adjournment:

President Sachs adjourned the meeting at 12:33 p.m.

Approval of the Minutes: October 23, 2108

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agenda as Amended	**Mot 2** Minutes 10/9/18	**Mot 3** Consent Agenda	**Mot 4 Perm. Pres. Hiring Comm. Selection Criteria**	**Voting Tallies Chart/Senate Membership**
---	---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Absent	Absent	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021) 11:35 arrival
Aye	Aye	Aye	Aye	Dale, John: Library Senator (2017-2020) 12:20 departure
Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2010)
Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Abstain	Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Absent	Absent	Absent	Absent	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Absent	Absent	Absent	Absent	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
				Part-Time Senator Vacant (2018—2019)
				Senator-at-Large: Vacant (2017-2020)
				Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

October 23, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:30 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Will Thai.

Guests: Kevin Ballinger, Rozanne Capoccia-White, Renee DeLong, Bob Fey, Dennis Harkins, Jaki Kamphuis, Katie McCarroll, Georgie Monahan, Madjid Niroumand, Felipe Salazar, John Taylor.

2. Approval of the Agenda:

President Loren Sachs requested that New Business, item 8A, be moved to after the Consent Calendar. **Motion 1: Senator Kennedy** moved to approve the agenda with New Business, item 8A, moved to after the Consent Calendar; motion seconded; motion approved unanimously.

3. Approval of the Minutes for October 16th, 2018:

Motion 2: Senator Kennedy moved to approve the October 16, 2018, minutes with minor changes; motion seconded; motion approved with one abstention.

4. Public Comments:

Eric Cuellar, Lee Gordon, Marilyn Kennedy, Irini Rickerson.

5. Consent Agenda:

Motion 3: Senator Dale moved to approve the consent agenda; motion seconded; motion approved.

A. Search Committees:

i. Permanent President Search Committee:

1. Loren Sachs, Consumer & Health Sciences
2. Andy Stuart, Literature & Languages
3. Eric Cuellar, Counseling

ii. Permanent President Search - Alternate Committee Members:

1. Kayleigh Sevi, Literature & Languages
2. Marilyn Kennedy, Literature & Languages
3. Glynis Hoffman, Literature & Languages
4. Drew Rendell, Social and Behavioral Sciences
5. Mike Lannom, Technology

B. Academic Senate Representation on Committees:

i. Facilities: Alexandra Yates

6. New Business

A. Outstanding Coast Colleague of the Year - Claudia Montoya-Andrews

Claudia Montoya-Andrews stated that nominations for Outstanding Coast Colleague(s) of the Year will begin on November 1st and are due by February 2nd. More information on the awards and how one can nominate can be accessed on the Portal under "Helpful Links." A call will also need to go out for the committee that will review the nominations. Each winner (Full-Time Faculty, Part-Time Faculty, Classified, Manager) receives a commemorative plaque, a $750.00 scholarship from PDAC (formerly Staff Development), and the full-time faculty winner will have his/her name forwarded to the Orange County Teacher of the Year competition.

7. Officer, Senator, and Committee Reports:

A. President's Report, President Loren Sachs:

- **Accreditation:** VPI Ballinger shared our ISER accreditation report at the Board of Trustees. OCC seems to be well prepared.
- **Interim OCC President Committee:** The committee will be inviting candidates to interview next week.
- **Permanent OCC President Committee:** The Academic Senate representatives for the Permanent President Search Committee are on today's agenda for consent. OCC had names ready to submit ahead of other constituency groups.
- **Senate Committee Appointments:** We are close to a 100% fill rate for Senate appointments to committees on campus. Look for new calls in the coming weeks.
- **Facilities:** Many buildings are being constructed in the next four years, so you will see a lot of construction in various places on our campus.
- **Hiring:** OCC was approved for twenty full-time faculty hires, ten for separations and ten for new hires.
- **Academic Rank:** The petition form has been sent out; reference the catalog to see your current faculty rank.
- **Moving to Column V on the Salary Scale:** For faculty who have questions about reaching Column Five, PDI can offer advisement.

B. Basic Skills Committee (BSI) (Senate/Faculty Committee) – Committee Member/Senator Jamie Blair:

- **BSI Funding and Conference Requests:** BSI has approved four conference requests, three for individual faculty and one for a group of faculty, students, and an administrator regarding supplemental instruction and best practices. Tutors are attending, as well.

- **BSI Funding for the Campus:** BSI has approved funding for The Student Success Center and for Library software

C. Professional Development Advisory Committee (PDAC, formerly Staff Development) (Administration/Shared Governance Committee) – Academic Senate Representative/Senator Kelly Holt:

BSI funding is changing and going towards multiple funding pots into one funding pot. [Dean John Taylor noted that this pot would be called "Student Equity Achievement Program."] PDAC has been reviewing the "melding of the pots" and in general how to understand and have access to this and other funding, and noted the links PDAC has provided online at the Portal for PDI.

President Sachs noted that we need to discuss these issues at a later date.

BSI Committee Member/Senator Blair stated that there is a lot of uncertainty on how the BSI funding will be placed into the pot and dispersed; we don't have enough information right now and we need to obtain clarification on what we do not know.

PDI Chair Kennedy noted that whenever there have been proposals from administration to make a faculty committee, process, or funding more efficient, those attempts have resulted in faculty loss of primacy or control over decisions and funding, or created faculty confusion. For example, as this occurred to PDI before, that efficiency resulted in faculty confusion on access and funding that is still ongoing and enhanced faculty workload rather than lessened it. The faculty-overseen system we have is unique and envied by faculty leaders in community colleges across the state.

8. Unfinished Business:

A. Board Policies Review/Action - Academic Renewal AP 4240, BP 4240: Senator Kennedy

Academic Renewal AP 4240: Senator Kennedy:

Senator Kennedy noted that the Senate Packet includes a copy of the policy and proposed changes by the Counseling Department and referred the Senate to that. Senator Kennedy distributed a three-page packet to the Senate: (1) AP 4240 Academic Renewal policy as it is now with no changes, (2) a chart on Academic Renewal Policy District Comparisons, and (3) a chart on Academic Renewal Proposals to the Policy from Senators, with red arrow notations marking lowest standards in the districts.

Senator Kennedy referred to the first page with the current AP 4240 Academic Renewal policy as a reference for readers.

The second page contains a new chart showing our current and proposed policies compared to eleven other districts' policies. The first five columns (maximum coursework that can be renewed, units/GPA earned and required to request renewal, the time frame before requesting renewal, courses exempt from renewal, and personnel responsible for renewal) are required by the Ed. Code. As a comparison, red arrows are placed in any district's policy component that contains the lowest standard or is absent any standard at all; seven standards overall were reviewed. The current CCCD policy as it stands now has three "lowest standards" grades totaling a "lowest standard" grade of 3.0/7.0; the proposed policy has six "lowest standards," placing CCCD at the bottom of the twelve districts compared, totaling a "lowest standards" grade of 6.0/7.0. [The mean for the "lowest standards" grade in current polices is 3.17/7.0.] Making us the lowest in standards would not make us the highest in success. Fullerton has the highest transfer rate to CSUs and its District's "lowest standards" score is 2.0/7.0.

Additionally, the current AP 4240 policy [ratified in 2012] and the goldenrod OCC Academic Renewal policy sheet used this semester in Counseling and Admissions/Records lists courses to exempt from academic renewal yet the new those are removed from the new policy proposal: "courses required as a prerequisite or to satisfy a requirement in the student's current declared program of study."

A senator stated that historically the language used in the course catalog regarding academic renewal was "educational objective." "Program of Study" was initiated this spring, a new term/proprietary term from Banner/Degree Works, the system we use. Thee system was built for universities, not community colleges.

Senator Kennedy directed the Senate to the third page of the packet with a chart showing the current policy components against the proposed policy components, with red arrows indicating the lowest standards out of twelve Southern California districts; also included were proposals and potential changes from senators.

College/ District/ Score	Max Coursework Renewed	Units/GPA Subsequent to Renewal Request	Time Elapsed Before Requesting	Courses Exempt from Renewal	Responsible Personnel for Decision/Route for Approval	By Course or Full Semesters	Frequency of Renewal Request Limitations
CCCD (current) 3	30 units	12 units=2.0	1 year	Required prereqs. or courses for student's program of study	Counseling & Ad. & Records	Semesters only	Twice
CCCD (proposed) 6	30 units	12 units=2.0	1 year		Counseling & Ad. & Records	Course	No limits
	12 units	36 units=2.0 24 units=2.5 12 units=3.0	1 year	Courses counted and used for graduation, certificate, or CSU transfer after the fact	Counseling first, then Ad. & Rec. to check that all qualifications are met	course	once
	24 units	15 units=2.5 30 units=2.0	1.5 years			semesters only	twice
	30 units	24 units=2.0	2 years				No limits
		15 units=2.5					
		15 units=2.0					
		12 units=2.5					
		12 units=2.0					
		Variation of above					

Counseling Senator Barnes stated that the Counseling Division met and wants to keep things the policy simple and understandable and would like to limit the academic renewal to two semesters or three quarters, but allow course selection renewal of substandard grades of Ds or Fs only in those two semesters and remove the line in the policy in item 1 bullet that states "The semester grade point average for each semester to be disregarded is less than 2.0. No courses should be listed as exempt from renewal because courses are not necessarily taken for graduation or transfer but may have other objectives.

Senator Kennedy noted on the chart that those changes would drop us to five instead of six of the lowest standards. Senators had the following comments and questions regarding the policy:

- "My division does not support any changes at all."
- "My division does not want standards lowered."
- A senator asked if students could "game the system" or exploit this policy
- Another senator voiced concerns that the new proposed policy could be viewed as a "perverse incentive"—attracting students who are not typically OCC students to attend just to use this policy and we would be the preferred institution for this kind of renewal.
- Another senator asked for clarification between renewing a course or repeating it [renewal removes a grade from the calculation of the official OCC GPA but the grade is still evident on the transcript; repetition requires a student to retake a course and have the first grade lined out on the transcript and not calculated in the official OCC GPA.]
- A senator asked if academic renewal could be used by students eligible for financial aid and athletic standing to have courses forgiven after the semester was over.
- A senator noted that three-fourths of our students are liberal arts majors—or undeclared majors—and that they change majors on an average of four times, so they may have a semester with Ds or Fs in courses they don't need to repeat due to their major changes.
- A senator was concerned that a student could have courses renewed here at OCC from other colleges and another senator noted that the proposed changes to the policy in our Senate packet have wording that doesn't clarify this well.
- Can this process be used with credits from other schools?
- A suggestion was made that we go to our divisions and bring back clear questions
- This might need to be brought to campus forums for a larger set of comments as many faculty would want to know more about this and provide input.
- A senator stated that academic renewal does not exist in a vacuum. It could affect an athlete's eligibility for NCAA standards and a potential scholarship or impact units attempted for financial aid, impact a student form graduating or an ADT, and all that could impact completion and funding for the campus. Most of our students are first generation students whose parents didn't go to college. These students can have "imposter syndrome," and to cast a light that they are" gaming the system" is because they do not have the privileges that many of do as faculty members and we don't want to affect a double negative on them. If that is the light we see them in we need to check that and think what we are doing here.

B. Guided Pathways Discussion/Updates
Will be added to unfinished business at next week's meeting.

C. AB 705 Discussion
Will be added to unfinished business at next week's meeting.

D. AP & BP 4230 Grading and Academic Record Symbols: Board Policies Review/Action
Will be added to unfinished business at next week's meeting.

E. AP & BP 6750 Parking and Traffic: Board Policies Review/Action
Will be added to unfinished business at next week's meeting.

F. A Framework for Guided Pathways Committee Reporting - Jamie Blair
Will be added to unfinished business at next week's meeting.

9. Adjournment:

President Sachs adjourned the meeting at 12:33 p.m.

Approval of the Minutes: October 30, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agenda as Amended	**Mot 2** Minutes 10/16/18	**Mot 3** Consent Agenda	**Voting Tallies Chart/Senate Membership**
---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Absent	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021) 11:33 arrival
Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2010)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Abstain	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Absent	Absent	Absent	Neil, Jeanne: Business & Computing Senator (2016-2019) 11:45 arrival
Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Absent	Absent	Absent	Thai, Will Part-Time Senator (2018-2019)
			Part-Time Senator Vacant (2018—2019)
			Senator-at-Large: Vacant (2017-2020)
			Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

October 30, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:32 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Eric Cuellar, Anna Hanlon, Clyde Phillips, Will Thai.

Guests: Kevin Ballinger, Jeff Delaney, Dennis Harkins, Jaki Kamphuis, Katie McCarroll, Todd Murphy, Madjid Niroumand, Felipe Salazar, John Taylor.

2. Approval of the Agenda:

President Loren Sachs requested that we move New Business to after the Consent Calendar. **Motion 1: Senator Darryl Isaac** moved to approve the agenda by moving New Business to after the Consent Calendar; motion seconded; motion approved unanimously.

3. Approval of the Minutes for October 23rd, 2018:

Motion 2: Senator Brent Rudmann moved to approve the October 23, 2018 minutes; motion seconded; motion approved unanimously.

4. Public Comments:

Madjid Niroumand.

5. Consent Agenda:

Motion 3: Senator Cyndee Ely moved to approve the consent agenda, motion seconded, motion approved.

A. Academic Senate Representation on Committees:

i. Facilities: Mark Hamamura

6. New Business

A. Barnes & Noble Course Material Affordability Programs: Todd Murphy and Jeffrey Delaney:

Todd Murphy presented various affordability programs offered through the OCC Bookstore as bookstore profits are dropping as profits are being realized directly by the publishers via other avenues of sale:

1. **Price Matching:** OCC Bookstore will price match Amazon, bn.com., and local competitors (not peer-to-peer pricing or online marketplaces) for the exact textbook, same edition, format, rental term, with all accompanying materials--one copy, per title per customer. Excluded items are digital textbook and access codes, special orders, and new rentals.
2. **First Day:** This is a tuition-based program, which is flexible and adds the cost of course materials to the tuition for a course, program, specific department, year of study, or the entire curriculum—it can reduce course material costs up to 50%. Beyond the cost reduction, students are prepared with materials on the first day. Students can use their financial aid to cover the costs.
3. **Courseware:** Based on research, "85% of students use their laptop as the primary device for their schoolwork, and 59% use their smartphones; 58% of students don't have course material on their first day of class. Cost is the #1 reason why students choose not to purchase textbooks." This program offers a fully customizable, high quality set of OER course materials with original content and test banks, automatically-graded quizzes, and built-in analytics. The cost is $25.00 per course with an additional $15.00 for a print copy.

In response to senator questions, the following points were made:

- EOP and Equity funds are provided prior to the start of the semester and are available for students to purchase course materials; the same is not true of Pell grants.
- Once registered, a student has access to course material links.
- Although there is way for a faculty member to reorder course materials used for a course the prior semester, it is per class only; there is not yet a way to click once and duplicate the faculty member's entire last semester course materials order.
- The mark-up margin for course materials is 25%, 30% for custom orders. The mark-up margin is a negotiated item between the District and Barnes and Noble and the new contract is up next year; that would be a good time to drop down the margins.

B. Title V HIS STEM Grant Update – Professor Erik Bender:

Professor Bender informed that he originally applied for the Dept. of Ed. Title V HIS STEM Grant in April 2017, but did not get funded; the grant score was 99.0 and the cut-off was 99.3—his grant was the next one after the cut-off. However, because they were told that the denied grant applications were so outstanding, this grant was accepted in 2018 without the necessity of a re-application, and therefore the funding granted for 2018 at $549,845, (subject to an annual renewal) with the total at $2.75 million over a five-year period. This grant is on the BOT agenda for the next meeting for approval.

Orange Coast College's Title V HIS STEM grant is composed of three main components:

1. **Strengthening the institution's commitment to inform, prepare, and track potential and current STEM students with a focus on the Hispanic community.** This is the main focus; however, the grant is also meant for all students on campus. There is a paucity of students declaring as STEM majors. This grant will be used to increase the number of students declaring as STEM majors and helping them to finish and ultimately succeed.
2. **Strengthening student learning and support services in STEM**. The grant will include working with the Student Success Center and Counseling, with focuses on STEM, teacher education, and student research opportunities.
3. **Establishing a teacher education program with a focus on STEM.** They will encourage students to become teachers in the sciences.

Professor Bender noted that currently they are still in in the developing stages. There is money set aside for student research in collaboration with the ongoing Research Symposium already on campus, with plans for students to receive stipends. There are also funds set aside for faculty stipends to use for projects during the grant. The vetting process for awarding grant funding is still being created. Lewis 110 has been transformed into the new STEM Center; hopefully, it will increase in size, as needed.

A senator noted that they have met with Administration to get a facility to accommodate this program.

There is an internship component to the grant, and OCC faculty are already involved with internships in robotics. The internship component will also collaborate with four-year universities, such as UCI, CSUF, etc. Base 11 in Irvine has already reached out for internships. The grant facilitators are looking for more links to the community as, well; contact Professor Bender with those.

A senator noted that a great internship project could be related to AB 705 as interns could go into the classrooms and be Teaching Assistants, helping students and teachers, acting as liaisons between the high schools and our community college.

7. Officer, Senator, and Committee Reports:

President's Comments: President Loren Sachs announced the following items:

OCC President Permanent Hiring Committee: The BOT notified the Classified Senate that they will have a non-voting seat on the Permanent President Hiring Committee this time around. To make this position permanent the BOT policy will have to go through a formal vetting/change procedure for future hires beyond the pending one.

Facilities Committee: The Facilities Committee noted that the City of Costa Mesa shared its vision for an elaborate plan for full viability for a biking, walking, and skateboarding pathway.

8. Unfinished Business:

A. Academic Renewal Board Policies AP and BP 4240 Review/Action: Senator Kennedy

Secretary Marilyn Kennedy passed out a rewritten and updated AP 4220 BOT policy based on Senate feedback from last week; language additions are yellow-highlighted and language moves are orange-highlighted [See the Appendix at the end of these minutes for the policy as highlighted and formally approved with changes from today's meeting as well.] The proposed policy changes to the original policy language included the following items:

- Academic renewal is intended to facilitate graduation or transfer
- Only two semesters may have courses within them renewed
- Before requesting academic renewal, a student must earn at least 12 semester units with a cumulative 2.0 average and no D, F, or NC grades in those 12 units.
- A CCCD college may *honor* renewed coursework granted at other institutions but those renewed units will count towards the total at CCCD; however, a CCCD college may only *grant* renewal to courses taken in the CCCD district.

Senate discussion covered the following concerns:

- Acknowledged the compromise at keeping 12 units/2.0 GPA required to request academic renewal but adding that no D*s*, F*s*, or NC*s* could be earned during that 12 units
- Clarified the process of Counseling advisement first, then movement to Admissions and Records
- Debated "grade inflation" versus "grade forgiveness"
- Noted the Ed. Code requires and allows us to define our policies. It does not require that we have language stating renewal is based on "unusual circumstances beyond the student's control"
- Responded to a senator statement last week that "most of our students are first generation students" at OCC with research presented today noting that 40% of California community colleges are first generation college students; GWC has about 29%, and OCC has about 28% (but with insufficient data) so it appears our District is lower than the state average
- Suggested that we have an obligation to educate first generation college students when they arrive, to avoid having to do so after a failure
- Reported that the average GPA at OCC is 2.7; it's 2.4 for those requesting academic renewal in the last couple of months
- Suggested the spirit of this policy is to give students a chance to renew their academic performance due to life interferences
- Stated we are serving a large Hispanic population
- Emphasized that academic renewal requests are asked for after earning at least a 2.0 for 12 units without a D, F, or NC—not automatically granted as if entitled without noted improvement
- Ensured that the current requirement will stay that requires at least one year to have elapsed before the most recent coursework may be disregarded.

Motion 4: Senator Dale moved to approve the proposed changes to the policy as recorded on the amended policy [see appendix]; motion seconded; motion approved with fourteen "ayes," two "noes," and zero "abstain" votes.

President Sachs noted that this will still be reviewed by the other two senates and our District counsel. We may still need to revisit this if there are other issues.

B. Guided Pathways Discussion/Updates:

This agenda item will be addressed at the next meeting.

C. AP & BP 4230 Grading and Academic Record Symbols: Board Policies Review/Action: Senator Kennedy

Due to time limitations, Senator Kennedy briefly pointed out the highlighted areas to review for next week's meeting: On page 2, item 5, the policy is being reworded to "A student may withdraw no more than ~~two~~ three times from the same course and receive a W." This change is to reflect the current process in the District.

AP & BP 6750 Parking and Traffic: Board Policies Review/Action: Senator Kennedy

Due to time limitations, Senator Kennedy briefly noted that Senators may wish to review the policy and specifically highlighted the sections below:

- "No person may ride skateboards, roller-skates, or rollerblade, within the confines of the campus"
- "No person shall operate a motor vehicle or bicycle within the confines of the campus parking lots at a speed greater than 15 miles per hour, or as posted, except for emergency vehicles. The maximum speed limit on the interior of the campus is 5 miles per hour."
- "No person shall operate a motor vehicle, motorized cycle, or bicycle at a speed or in a manner that disregards the safety of persons or property."
- "Vehicles parking in metered stalls must pay for use of the stall as indicated on the meter. Display of a campus parking permit does not preclude payment of meter fees."

Senator Kennedy noted that due to campus construction, faculty have been forced to park in metered stalls and pay for the meters even with the parking permit, because no other parking was available. Also, the fees for violating safety regulations just allow the District to break even with costs. Many of the fines are nearly the same, but some violations are more dangerous or egregious than others, such as reckless driving, using a motorized vehicle on campus, wrong-way driving, excessive speed, and parking in a handicapped area. We may wish to alter some fees. Senators made these comments:

- Facilities just renewed the alleviation of the BOT policies for biking and skateboarding on campus and the BOT would review that next. A report from Safety is forthcoming.
- President Harkins noted that the request for alleviating the policy has not yet been received by him so it cannot go to the BOT yet.
- The form for reporting safety concerns was just sent out two weeks ago, so there cannot be a report that is accurate about safety concerns. May of us did not know how to report.
- There have been several near-misses, one with a skateboard that went flying at high speed into a crowd of people and nearly hitting someone in the head.
- No one is monitoring the speeds of travel. This is a lawsuit waiting to happen.
- There needs to be a full survey of faculty regarding safety before any reports are sent out or decisions are made.

D. A Framework for Guided Pathways Committee Reporting - Jamie Blair:

This agenda item will be addressed at the next meeting.

E. AB 705 Discussion:

This agenda item will be addressed at the next meeting.

9. Adjournment:

President Sachs adjourned the meeting at 12:31 p.m.

Approval of the Minutes: November 6, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

APPENDIX

Coast Community College District

ADMINISTRATIVE PROCEDURE

Chapter 4

Academic Affairs

Proposed OCC Senate Approved Policy Changes in Yellow, Moves in Orange, New Additions at This Meeting In Blue

October 30, 2018

AP 4240 Academic Renewal
References:
Title 5 Section 55046

In accordance with BP4240, the purpose of this procedure is to disregard past substandard academic performance of students when such work is not reflective of their current demonstrated ability. It is based on the recognition that due to unusual circumstances, or circumstances beyond the students' control, or the past substandard work will negatively affect their academic standing and unnecessarily prolong the rate at which they complete their current objectives. Academic renewal is intended to facilitate graduation from a college in the District and/or enable qualified students to transfer to a four-year college or university.

If specific conditions are met, Coast Community College District (CCCD) colleges may disregard from all consideration associated with the computation of a student's cumulative GPA up to a maximum of thirty (30) semester units of course work from a maximum of two (2) semesters or three (3) quarters taken at any college for graduation or grade point average (GPA) purposes only. If another accredited college has acted to remove previous course work from consideration in computing the GPA, such action shall be honored in terms of its policy. However, such units disregarded shall be deducted from the 30 semester units maximum of course work eligible to be disregarded at a Coast Community College District college. [←moved from page 2] A CCCD college may *grant* academic renewal only to courses taken within the CCCD if the following conditions are met: ~~these conditions are as follows:~~

~~1.~~ The course work to be disregarded is substandard, a D, F, or NC grade. ~~The semester grade point average for each semester to be disregarded is less than 2.0.~~
2. A minimum of 12 semester units has been completed at any regionally accredited college or university with a cumulative GPA of at least 2.0, and no D, F, or NC grades in all course work subsequent to the course work to be disregarded.
3. At least 12 months have elapsed since the most recent course work to be disregarded.
~~4. All course work shall be disregarded in that semester, except those courses required as a prerequisite or to satisfy a requirement in the student's current declared program of study.~~
5. Academic Renewal cannot be reversed once it has been granted.

~~Credit for courses from other colleges or universities can be disregarded in order to meet the grade point average requirements for an A.A. degree or Certificate of Achievement.~~

All course work will remain legible on the student's permanent record (transcript), ensuring a true and complete academic history. However, students' permanent records will be annotated so that it is readily evident to all users of the records that the units~~, even if satisfactory~~, are to be disregarded. This notation will be made at the time that the academic renewal has been approved by the appropriate college office.

~~If another accredited college has acted to remove previous course work from consideration in computing the GPA, such action shall be honored in terms of its policy. However, such units disregarded shall be deducted from the 30 semester units maximum of course work eligible to be disregarded at a Coast Community College District college~~. [moved to page 1]

Interpretation of the academic renewal procedure is the responsibility of the appropriate college official who may, for compelling reasons, make exceptions to the stated conditions provided the requirements of Title 5 Section 55044 are observed. All receiving schools may not accept our Academic Renewal Policy and Procedure.

The Admissions and Records and Counseling departments at the colleges in the Coast Community College District are responsible for implementing this administrative procedure.

Ratified August 15, 2012

Mot 1 Agendas w/ Changes	**Mot 2** Minutes 10/23/18	**Mot 3** Consent Agenda	**Mot 4** AP & BP 4240 Proposed Revisions	**Voting Tallies Chart/Senate Membership**
___	___	___		Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	No	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Absent	Absent	Absent	Absent	Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Aye	Dale, John: Library Senator (2017-2020) 11:42 arrival
Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Absent	Gordon, Lee: Senator-at-Large (2016-2019) 11:55 departure
___	___	___	___	Hanlon, Anna: Curriculum Chair (Non-Voting)
Absent	Absent	Absent	Aye	Holt, Kelly: Senator-at-Large (2017-2020) 11:40 arrival
Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	No	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent	Absent	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Absent	Absent	Absent	Absent	Thai, Will Part-Time Senator (2018-2019)
				Part-Time Senator Vacant (2018—2019)
				Senator-at-Large: Vacant (2017-2020)
				Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

November 6, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:31 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: John Dale.

Guests: Kevin Ballinger, Rozanne Capoccin, Valerie Fernandez, Nathan Jensen, Jaki Kamphuis, Katie McCarroll, Madjid Niroumand, Rich Pagel.

2. Approval of the Agenda:

Motion 1: President Sachs moved to approve the agenda with New Business following Public Comments; motion seconded; motion approved unanimously.

3. Approval of the Minutes for October 30, 2018:

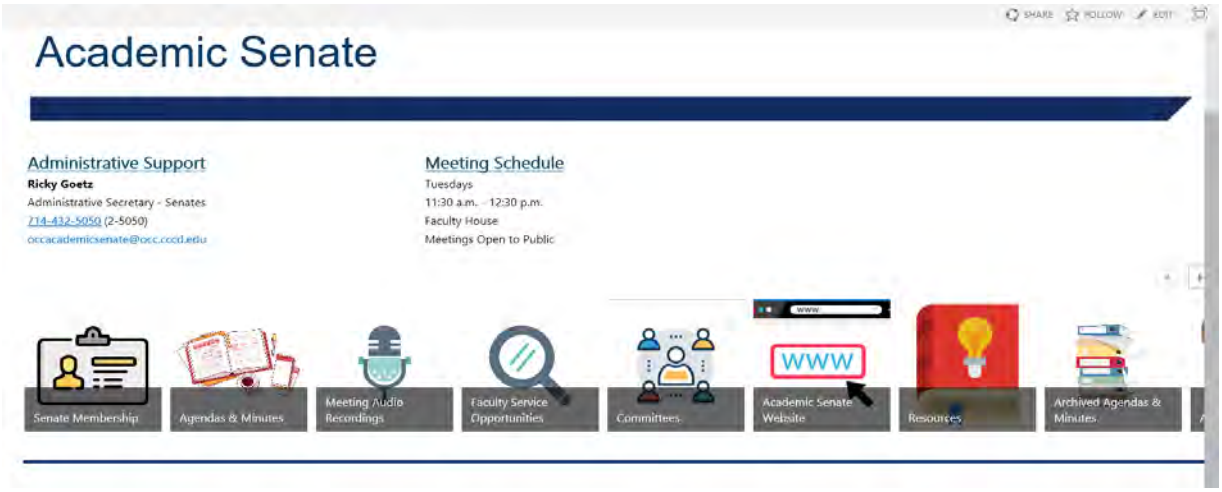
Motion 2: Senator Holt moved to approve the October 30, 2018, minutes with minor changes; motion seconded; motion approved unanimously.

4. Public Comments:

None.

5. New Business

A. New Academic Senate Portal Demo: Academic Senate Administrative Secretary Ricky Goetz
Academic Senate Administrative Secretary Goetz provided a demo of the updated and revised Academic Senate Portal Site, showing and demonstrating specific click icons for Senate Membership, Agenda and Minutes, Meeting Audio Recordings, Faculty Service Opportunities, Committees, Academic Senate [Public] Website, Resources, Archived Agenda and Minutes, Archived Portal, and Questions. Senators should contact the Academic Senate E-Board and Ricky Goetz with any possible additions or updates they would like to see added.



B. Approval of Faculty Hiring Ranking Endorsement/Action: VPI Kevin Ballinger

VPI Ballinger stated that OCC was provided twenty new hires; ten from "leavers," faculty who are leaving for retirements or other reasons, and ten new faculty hires provided by state-legislated positions, funded by the District. He presented the IPC's faculty hiring priorities via the IPC Final Results Rating Chart, requesting endorsement; after Senate endorsement the IPC rankings will move to the College Council in preparation for submission to the OCC College President.

VPI Ballinger noted that the ratings on the chart were done by each member of the committee anonymously and that there was a clearly defined break after Position 20.

Literature and Languages Division Senator Kennedy stated that she would be endorsing the list, but that the dean and the ESL Department from the Literature and Languages division wished to express disappointment in the low ratings for ESL instructors and was hoping that feedback could be provided for improvement in the next set of hiring requests, as the ESL Department has lost several faculty to retirements and have a one-year contract hire to help support the department's needs.

VPI Ballinger reviewed the IPC Final Results Rating Chart and provided an overview and responses:

- ESL positions are not near the #20/#21 break point, but below it at #25
- Raters are not identified
- The Research Office evaluates the ratings to see if there is evidence of bias by management, faculty, or an individual representative; none was found, and the management and faculty had similar ratings
- There was an open discussion at IPC on the ratings and IPC still endorsed the original list
- Note the lower "Jeopardy" and "Impact" scores for ESL

President Sachs noted that having the three ESL positions may have made it more difficult to delineate the differences between them.

VPI Ballinger noted that the Math Department did not apply for a position this year and that English applied for only one position but needed more. AB 705 will directly affect these departments next year once those needs are known.

The IPC Portal site has data and materials for this year's rankings.

	Totals & Ranks Round 1 & Round 2					Round 1 & Round 2 Statistics					Round 1 Impact Results				
Position	R1+R2 Rank	R1 Rank	R1+R2 Score	R1 Score	R2 Score	R1+R2 Mean	R1+R2 Median	R1+R2 StDev	R1+R2 MIN Rating	R1+R2 MAX Rating	Justific-ation (% Yes)	Compel (% Yes)	Impact (% Yes)	Jeopardy (% Yes)	
Physics (Position 1)	1	5	943	758	185	42.86	44.5	8.92	14	50	100%	100%	77%	36%	
Food Service Management	2	3	941	759	182	42.77	45.0	7.81	21	50	95%	91%	82%	50%	
Dance	3	1	939	764	175	42.68	45.0	7.07	24	50	100%	100%	91%	41%	
Philosophy & Religious Studies	4	2	938	760	178	42.64	44.0	6.86	26	50	95%	91%	77%	41%	
Anatomy	5	4	937	758	179	42.59	42.5	5.28	33	50	100%	100%	82%	50%	
Computer Science	6	6	927	743	184	42.14	44.0	8.14	16	50	95%	91%	64%	27%	
English - Generalist - (Position 1)	7	7	909	732	177	41.32	43.0	7.46	26	50	100%	91%	64%	45%	
Mathematics - Generalist (Position 1)	8	9	851	686	165	38.68	38.0	9.20	22	50	95%	91%	64%	23%	*Cut off*
Welding	9	8	849	687	162	38.59	40.5	10.37	9	50	95%	77%	68%	36%	*1 StDev/Avg Diff Band*
Librarian	10	11	823	669	154	37.41	39.0	10.59	9	50	95%	82%	59%	23%	*3 StDev/Avg Diff Band*
Communication Studies* (Position 1)	11	12	818	658	160	37.18	37.0	7.29	26	50	100%	91%	45%	23%	*3 StDev/Avg Diff Band*
Head Women's Basketball Coach/Kinesiology	12	10	818	679	139	37.18	38.0	9.81	9	50	100%	91%	77%	36%	*3 StDev/Avg Diff Band*
Public Health Science	13	14	805	648	157	36.59	38.5	10.68	9	50	100%	86%	45%	27%	
Counselor - Transfer	14	13	788	649	139	35.82	37.0	11.35	12	50	91%	77%	55%	23%	
Hospitality, Travel & Tourism	15	15	769	635	134	34.95	37.0	9.24	14	48	91%	86%	73%	32%	
Art History	16	16	759	620	139	34.50	36.0	9.17	21	50	82%	73%	41%	9%	
History - Department Chair	17	18	759	615	144	34.50	36.0	7.35	16	45	86%	73%	27%	14%	
English as a Second Language - Generalist	18	17	742	620	122	33.73	35.0	9.88	14	50	95%	55%	36%	23%	
Dental Assisting	19	21	682	556	126	31.00	32.0	6.39	17	43	91%	77%	36%	14%	
Head Women's & Men's Water Polo Coach	20	19	672	564	108	30.55	33.0	9.94	9	45	95%	77%	45%	23%	
General Biology - Non-Majors	21	23	661	553	108	30.05	32.0	9.42	6	41	100%	86%	36%	9%	
English - Generalist - (Position 2)	22	20	654	558	96	29.73	31.0	9.82	16	50	100%	77%	32%	18%	
English as a Second Language - Noncredit	23	22	652	555	97	29.64	26.0	10.75	7	49	95%	64%	36%	14%	
Food and Nutrition	24	25	645	515	130	29.32	30.0	6.83	15	41	95%	82%	32%	18%	
Football Coach/Coordinator & Kinesiology	25	24	636	538	98	28.91	32.5	9.30	9	42	95%	73%	50%	18%	
Interior Design	26	28	632	498	134	28.73	29.5	7.11	17	43	91%	64%	32%	9%	
Counselor - General	27	30	588	485	103	26.73	26.0	7.97	9	38	86%	64%	32%	14%	
Mathematics - Generalist (Position 2)	28	29	582	497	85	26.45	26.0	10.20	7	41	95%	68%	27%	9%	
Physics (Position 2)	29	26	579	500	79	26.32	29.0	9.04	6	37	100%	64%	41%	9%	
Early Childhood Education/Human Development	30	31	570	461	109	25.91	27.0	6.32	9	36	86%	68%	23%	9%	
Communication Studies* (Position 2)	31	27	569	499	70	25.86	25.0	8.57	6	40	95%	59%	27%	18%	

*Communications Studies position title abbreviated in this table from Communications Studies - Oral Communication & Debate

Motion 3: Senator Blair moved to endorse the IPC Faculty hiring priorities; motion seconded; motion approved unanimously.

6. Consent Agenda:

Motion 4: Senator Kennedy moved to approve the consent agenda; motion seconded; motion approved.

- **a. Committee Representatives:**
  - **i. Facilities Committee:**
    1. Jaki Kamphuis

- **b. Hiring Committees:**
  - **i. Instructor Hospitality, Travel, & Tourism:**
    1. Hiring Manager: Jane McLaughlin
    2. Brenda Shine
    3. Melissa Simpson
    4. Karen Prioleau

President Sachs reminded the Senators that faculty must go through the new EEO training before sitting on any faculty hiring committees.

7. Officer, Senator, and Committee Reports:

A. President's Comments: President Loren Sachs

Agenda: Next week's Academic Senate agenda will be posted on Thursday instead of Wednesday in order to provide more time to get Faculty Hiring Committee names on the consent agenda.

Spring Flex Day: Flex Coordinator Perkins has suggested having several "heavy-hitter" keynote presentations instead of one at the next Flex day, so please brainstorm ideas and send them to the Senate Administrative Secretary, Ricky Goetz. The Senate should consider hosting an information/get-to-know-your-Senate at Flex day, as well. The Guided Pathways committees should also consider hosting a session at Flex day.

Fall Plenary: President Sachs, Curriculum Chair Hanlon, Part-Time Senator Ely, and Professor Boogar attended the Fall Plenary this past week. The Plenary had a common theme of recognizing faculty diversity, with a focus on the need to have more faculty hiring accurately reflects our student population, to promote success within our students. The faculty/student demographics will be posted to our Portal site soon. Over the next couple of months, we will be working on strengthening the employee application process. There has been a change in moving towards more diversity, so we are trending in the right direction, and we are still working towards that goal.

B. Curriculum Chair: Anna Hanlon

The Guided Pathways Taskforce on Course Mapping has few faculty on it. Chair Hanlon asked the Senators to go back to their divisions to seek faculty voices on this committee. A senator requested the names of *all* members already on that committee for the Senate.

Another senator noted that the Curriculum Committee will make the final, approved changes recommended by the GP Taskforce, as any curriculum recommendation will still go through the regular curriculum process. Chair Hanlon also noted that the clusters could be jobs or careers based on blended certificates or majors, such as fashion and photo would blend into a "fashion photographer" cluster. This committee is about re-envisioning how the how the college does things.

C. BSI – BSI Committee Co-Chair Jaki Kamphuis:

BSI has one more round of applications for funding and the deadline is next Wednesday.

D. Proxy Voting: Secretary Marilyn Kennedy:

In response to a request by President Sachs, Secretary Kennedy provided information and research on the legality of proxy voting in the Senate. As per *Robert's Rules*, 11th edition, there is no proxy voting.

A senator asked for clarification and discussion as he remembered that proxy votes were allowed prior as "there are no stipulations against it in our Constitution." Secretary Kennedy clarified by reading from *Robert's Rules*, Section 45, on both "Absentee Voting" and "Proxy Voting," pages 423, and 428-429, respectively:

> ABSENTEE VOTING. It is a fundamental principle of parliamentary law that the right to vote is limited to the members of an organization who are actually present at the time the vote is taken in a regular or properly called meeting, although it should be noted that a member need not be present when the question is put. Exceptions to this rule must be expressly stated in the bylaws.
>
> PROXY VOTING. A proxy is a power of attorney given by one person to another to vote in his stead; the term also designates the person who holds the power of attorney. Proxy voting is not permitted in ordinary deliberative assemblies unless the laws of the state in which the society is incorporated require it, or the charter or bylaws of the organization provide for it. Ordinarily it should neither be allowed nor required, because proxy voting is incompatible with the essential characteristics [page 429] of a deliberative assembly in which membership is individual, personal, and nontransferable.

District Consultation Council Subcommittee on Board of Trustee Policies: Secretary Kennedy

AP 4222 Remedial Coursework: This policy will have language inserted that is related to changes from AB 705 that the Senate will want to review. It will be brought to the Senate next week.

AP 4240 Academic Renewal: Our AP 4240 proposed changes were presented to the DCC BOT Subcommittee and it was met with some concern about its legalities with the Education Code. Secretary Kennedy located a similar one at Citrus College, however, so she requested that the District legal counsel take a look at them both.

President Sachs added that at the Chancellor's Meeting on Monday, it was clear that Orange Coast College led the discussion as the other two senates are just starting to discuss it. He stated that he made it very clear that if the qualifier of no F, D, or NC grades in the subsequent 12 units earned prior to requesting academic renewal were deemed invalid as per the Ed. Code, that the OCC Senate would not support 12 units at 2.0. Therefore, it will be back on next week's agenda.

8. Unfinished Business:

A. AP & BP 4230 Grading and Academic Record Symbols: Board Policies Review/Action: Senator Marilyn Kennedy

Senator Kennedy stated that the policy proposed right now states that a student may not withdraw more than three times form the same course and receive a W. More specific language regarding intervention with students when they withdraw twice (with possible notification to the professor of enrollment) and prepare to register for the third time might be added to indicate that the intervention would be an automatic response.

One of the ideas from the subcommittee was that the student who is registering for the course a third time after receiving two W*s* would be directed to watch a video before the completion of that registration; this idea is based on a very successful model used at Mt. SAC.

The Senate requested that the method of intervention/contact not be so specific in the policy language but left open so that it would allow in-person meetings or other options with the student foreach college.

B. AP & BP 6750 Parking and Traffic: Board Policies Review/Action: Senator Marilyn Kennedy

Senator Kennedy presented and reviewed AP 6750, focusing on three aspects of the policy: (1) skateboarding and bicycling on campus, (2) parking in a metered stall with a permit, and (3) fees for some violations.

Senator Kennedy clarified that the BOT policy prohibition against skateboarding and bicycling on campus has been temporarily lifted by the Board of Trustees though this semester; the temporary lift is up for a renewal vote at the Board of Trustees meeting on December 12.

Senator Kennedy also noted that faculty have expressed interest in using their permits to park in metered stalls when campus parking is impacted by construction or other things. Although the metered stalls will be removed eventually, we are still dealing with them currently. Finally, there may be some interest in changing the fees for some violations as many are the same, but some violations with similar fines are more endangering than others. She highlighted the following language from the policy as noted below:

Section 206: "No person shall ride skateboards, roller skate, or roller blade within the confines of the campus."

Section 301: "No person shall operate a motor vehicle or bicycle within the confines of the campus parking lots at a speed greater than 15 miles per hour, or as posted, except for emergency vehicles. The maximum speed limit on the interior of the campus is 5 miles per hour."

Section 302: "No person shall operate a motor vehicle, motorized cycle, or bicycle at a speed or in a manner that disregards the safety of persons or property."

Section 413: "Vehicles parking in metered stalls must pay for use of the stall as indicated on the meter. Display of a campus parking permit does not preclude payment of meter fees. "

The Senators provided the following comments, requests, and questions:

- A faculty member had to hire an Uber to get to work as he could find no place to park the first two weeks of the semester.
- During times of parking impaction--construction and the first two weeks of school--parking in metered stalls with staff permits should be allowed
- On the way to class yesterday, five skateboarders passed a faculty member in area where skateboarding is prohibited
- Today a faculty member had a skateboarder zoom past her; she notified him that he couldn't ride his board there and he stated he didn't know where he could ride his board
- Faculty do not want to police, or be "judge and jury" of those violating skateboarding rules
- Yesterday an orange OCC bicycle rode across the grass in front of a class and students had to run to get out of the way
- There are "zero people watching"—there is going to be an accident
- A faculty member reported an incident where a female student fell off her skateboard while she was riding it and her skateboard flew into the air at that same speed and into a group of students, one of whom was almost hit
- We are going to have an accident/lawsuit—unless the school is going to monitor this more carefully and safely this must be stopped—it is a liability to the college
- The issue of decriminalization of skateboarding has been discussed throughout many Facilities Committee meetings
- The Facilities Committee has Senate representatives who should be asking for our input, not just reporting to us decisions made without our feedback

VP Rich Pagel noted that the policing of skateboarding and bicycling was discussed in Facilities and the general consensus was that it would be approached as we have done with the smoking policy—to remind the violators. A clear delineation of where to disembark is not clear consistently across the campus. There a bike loop *around* the campus only—noted with a dashed line down the center of the pathway. We need to educate and re-educate on the dismount zones using signage and PSAs. Maybe a representative from Facilities should come to the Senate. The goal of the planning in Facilities is to request an extension of the lifting of the prohibition against skateboarding and bicycling on campus at the December 12, BOT meeting.

Senators provided more comments, requests, and questions:

- We don't have a place to go to report these kinds of violations and there is little awareness of where to report them or how

- There should not be a report on the safety issue of this without a survey and more feedback from the campus on problems
- If faculty are by default the enforcement then faculty need to be trained; is this going to be required of part-timers, as well?
- Berkeley and larger public and private campuses have pathways that are safer than ours because they are different than ours: much larger pathways and an easement of movement to allow for various modes of transportation
- The idea of a pathway for bicycles and skateboards is good but the implementation at OCC has not been done safely or well
- We don't need another lawsuit on the CCCD dockets
- We need to think of alternatives that will work more safely, especially with the new student housing coming
- We could put in skateboard guards where skateboarding is prohibited

President Sachs stated that this issue needs to be revisited in the next weeks.

C. A Framework for Guided Pathways Committee Reporting - Jamie Blair:
Will be discussed at the next meeting.

D. Guided Pathways Discussion/Updates:
Will be discussed at the next meeting.

E. AB 705 Discussion:
Will be discussed at the next meeting.

9. Adjournment:

President Sachs adjourned the meeting at 12:30 p.m.

Approval of the Minutes: November 13, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agenda as Amend	**Mot 2** Minutes with minor changes 10/30/18	**Mot 3** **IPC Rankings**	**Mot 4** Consent	**Voting Tallies Chart/Senate Membership**
---	---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Absent	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
				Part-Time Senator Vacant (2018—2019)
				Senator-at-Large: Vacant (2017-2020)
				Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

November 13, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:33 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Senator John Dale, Senator Irini Rickerson.

Guests: Kevin Ballinger, Bob Fey, Dennis Harkins, Jaki Kamphuis, Katie McCarroll, Devin Michaels, Georgie Monahan, Larissa Nazarenko, Madjid Niroumand.

2. Approval of the Agenda:

Motion 1: President Sachs moved to approve the agenda with New Business moved to immediately after the Consent Calendar; motion seconded; motion approved unanimously.

3. Approval of the Minutes for November 6, 2018:

Motion 2: Secretary Kennedy moved to approve the November 6, 2018, minutes; motion seconded; motion approved unanimously.

4. Public Comments:

Rendell Drew, President Dennis Harkins.

Retiring President Dennis Harkins made these remarks to the Academic Senate:

> "This the last meeting of the Academic Senate I'll be attending so I wanted to take an opportunity to thank you all for the great work that you and your leaders have done for the past five years. Coming from other states, I can tell you that shared governance is a gift to a college president in California. If they look at it differently, they are losing a great opportunity, and I'm very proud of the work that you've done. The subcommittees have been, really great, the work that they've done, the Multicultural Committee and some of the new committees.
>
> Eduardo was a guy that helped me come on board and Jamie helped and they did a really admirable job of doing that. Eduardo was president twice and when I look at his accomplishments, one, I think about the call

for baccalaureate programs that you all produced with more than ten ideas and processed in one or two months, outstanding, really showed that shared governance can be responsive and do things quickly. I also appreciate the statements that he often makes about inclusiveness and respect and about the kind of environment we want as an academic institution.

Vesna came afterwards; she really solidified the IPC structure and really made everybody feel better about that with more representation of faculty.

Then we had Denise come on board; Denise really taught us a lot about humility and being more inclusive and being respectful for each other.

Lee did a great job not once, but twice. When I look back at that time I think of some of challenges we had during challenging times of academic freedom and freedom of expression and the statement that the union, the Academic Senate, and myself made about supporting academic freedom, freedom of speech, and about the importance of discipline on campus.

Loren, the work that you and the group is doing now on AB 705 is probably the most really challenging and interesting that I've seen since I've been here. I think it talks about the maturing and looking at what we do.

The Curriculum Committee is probably the best committee we have on campus. The amount of work that faculty do that goes through that committee, absolutely phenomenal.

People have kept us on track from time to time and it has been outstanding and so I just want to thank you all for your support and you have my respect and appreciation for all the work you've done for our students. I know as an old faculty member and now as an old president that if it doesn't work for the faculty it doesn't work for anybody. The work that you do in the classroom is the most important of all of the work that we do in the college and the Academic Senate is where a lot of that coordination takes place. So, thank you for your work. I have enjoyed *ninety percent* of the time."

The Senate applauded President Harkins.

Motion 3: Secretary Kennedy moved to add President Harkins' public comments speech to the minutes; motion seconded; motion approved unanimously.

5. Consent Agenda:

President Sachs clarified that requests for a fourth member of a faculty hiring committee in the Senate have been accepted directly. If faculty are asked to do anything beyond request directly with the Senate, they should contact the Senate regarding that. VP Blair requested that BOT Policy AP 7120C Faculty Hiring be brought back for review at the DCC BOT Subcommittee. **Motion 4: Senator Ely** moved to approve the Consent Calendar motion seconded; motion approved unanimously.

a. Hiring Committees:

Instructor - Astronomy: Hiring Manager: Tara Giblin, Nick Contopoulos, Jerome Fang, Arnold Guerra
Instructor - Geography: Hiring Manager: Kevin Henson, Irene Naesse, Chris Quinn, Meredith Montagne
Instructor - History: Hiring Manager: Kevin Henson, Brent Rudmann, Jon Mohchizuki, Jordan Stanton
Instructor - Psychology: Hiring Manager: Kevin Henson, Jim Smolin, Jarren Gonzales, Hannah Kang

b. Outstanding Coast College of the Year Raters:

Part-Time Faculty Raters: Will Hare, PT-Faculty; Chrissie Lee, PT-Faculty; Veronica Quinonez, PT-Faculty; Sukena Taibjee, PT-Faculty; Ana Tovar, PT-Faculty; Arlene Vargas, PT-Faculty
Full-Time Faculty Raters: Heather Codding, FT-Faculty; Shauhin Davari, FT-Faculty; Jamie Hitchings, FT-Faculty

c. Committees:

Flex Day: Katy Neibel

6. New Business

A. ISER Endorsement/Action – VPI Kevin Ballinger:

VPI Ballinger provided an overview of the final ISER draft, presenting the final draft of the 2019 ISER (269 pages) to the Senators, which can be found at this link on the OCC Home Page, under "About": Guided Pathways Information

VPI Ballinger presented the following information to the Senate:

- The final draft was sent to the Board of Trustees for approval at their next meeting
- Endorsements will be requested from the Academic, Classified, and Student Senates
- Final stylistic and evidence updates will be made, along with hyperlinks; the final product will be submitted to ACCJC by December 3, 2018.
- The ACCJC updated their rules; they did not apply to OCC as we had already started; however, some content was reordered to their new format as it provided a clearer read

VPI Ballinger participated in a Q&A with the Senators:

- A senator noted an error on page 50 of the ISER that is a phrase duplication; plans are to remove the duplication and replace with "Associate of Science"
- Another senator asked if there were any areas that the ACCJC would focus on specifically.

  VPI Ballinger stated that there are no longer separate focus areas where the ACCJC is looking for improvement plans; the ACCJC only focuses on if we meet their standards or not. We are only reporting on aspects we are naturally improving as part of our process, such as issues related to Guided Pathways and AB 705.
  VPI Ballinger also noted that he had included a recommendation or need for improvement, not required by the ACCJC, but one that he believed is necessary--that we have a central repository for collecting syllabi to make certain that the SLOs on the Course Outline of Record match what is on an instructor's syllabus. There may be some new technology that will allow that.

Motion 5: Senator Gordon moved to endorse the 2019 ISER; motion seconded; motion approved unanimously.

7. Officer, Senator, and Committee Reports:

A. Academic Rank Committee: Academic Rank Chair Loren Sachs announced that the new academic ranks will be out this week. If you find that in the college catalog your professor status is still listed as "instructor" and you are tenured, contact your dean and then follow up with HR to correct.

B. Academic Freedom Committee: Academic Committee member Marilyn Kennedy noted that the Academic Freedom Committee is meeting soon for the first time in a long time and will be working on its bylaws.

C. Professional Development Institute (PDI): PDI Chair Marilyn Kennedy noted that the Sabbatical Subcommittee had a tie in seniority status in terms of ranking, so they will be holding a tie-breaking drawing today.

D. Senate Secretary Report: Secretary Kennedy noted that in response to a prior discussion of faculty funding sources, she conducted a review of two CCCD Board of Trustee meetings for conference and travel funding sources and noted that in those two sets of meeting minutes there was a myriad of sources for funding, eight for faculty and nineteen not for faculty. Therefore, she and the Administrative Senate Secretary Goetz and the E-Board are creating a list on the Academic Senate Portal site that will list all of these faculty funding sources, whom to contact for information, and what

the funding opportunities are once we verify. Administrative Secretary Goetz pulled up the site and showed the Senate where the area where it will be located.

8. Unfinished Business:

A. A Framework for Guided Pathways Committee Reporting – Vice President Jamie Blair:

Vice President Blair led the Senators in a discussion on a framework for Guided Pathways committee reporting by starting with this presentation:

VP Blair, as Senate appointed Guided Pathways liaison, has been keeping updated on all aspects of GP inside and outside of the state. She is also a delegate to the American Math Association, which will be holding a session on Pathways as it is being implemented "across the country"; there are ten or eleven other states that do pathways. That update will be at another time, as today will be focused on our committees.

As a comparative history, IPC as it is now was developed via three mutual consents, and the IPC handbook created explains everything about IPC. That information has informed faculty and lessened complaints. The key is communication and transparency by letting everyone know what is happening.

The State Academic Senate states that shared governance is not a simple process to implement, it requires good will, thoughtful people, a willingness to take risks, and to admit problems exist . . the essential element is to create a climate of synergy working towards critical educational tasks, not turf battles. Therefore, having a document as a framework for Guided Pathways and the committees is what we need, and we really don't have that yet. We did decide on three committees and a steering committee but their goals, tasks, and how it works have not been fully established or clarified.

We did share one document about the three committees but that precipitated tons of questions from faculty regarding the curriculum. To clarify, the Guided Pathways Curricular Committee is only the curricular component of Pathways; the recommendations it makes go to our regular Curriculum Committee. We do not have a second Curriculum committee. That needs to be clearer in writing.

Additionally, some administrators have argued that the 10+1 only pertains to the Curricular Pathways committee, but the other two committees, Onboarding and Intervention, fall under the purview of 10+1, as well.

> A senator referred to VP Blair's handout entitled "A Framework for Guided Pathways Committee Reporting," asking that in regards to Intervention Strategies and technology programs being evaluated from Early Alert, how is that system working out?

VP Blair noted that Early Alert definitely requires involving the teacher, but that needs to be clearer to faculty.

Overall, we need the different groups in Guided Pathways to come to the Senate for our feedback. We need a communication format, a two-way discussion. Division Senators will need to learn information affecting their departments, report back to their divisions, and get faculty feedback. We need to be on a discussion schedule that correlates with the Guided Pathways groups and/or coordinators to ensure shared governance via faculty input in decisions. A Senate officer or appointee on the steering committee would be essential since that committee makes the decisions based on input from the other committees; this is to ensure that we are kept in the decision-making process and that we are not being excluded as per what occurred during Title III. We should ask for the next three meetings agenda topics for a start on discussions and issues, take those to our constituents, and bring back that feedback.

A senator supported the proposal and stated that we need a standing agenda item for the different work groups so that they can report on a regular basis.

A senator noted confusion with the terms *meta majors* and *clusters*—please define.

Another senator supported the ideas and proposals and stated we need strong, clear definitions; definitions carry power.

VP Blair continued, stating that she has a collated collection of GP meetings and placed into one document and she will share that with us; that may help to clarify.

VP Ballinger noted the hyperlink at the bottom of the handout is a link to a site to track the progress so far. Something may be ready for presentation by May, but GP will not have a manual in place, as this task force will come and go away after four years; this committee is not permanent in its current capacity. Also, in 2017-2018, the Senate E-Board decided that the Academic Senate representative would be the Curriculum Committee Chair. She is maintaining communication with all of the task forces.

Another senator stated that there is a lot of representation from across the campus on the Guided Pathways Curricular committee, but we do need more communication in the Senate. Senators could join the committees and report back; he is concerned about potential road blocks by needing to check in to the Senate so much.

Intervention Committee Chair Kamphuis stated that Interventions Committee is in the inquiry phase; no decisions will be made any time soon. There needs to be a certain amount of trust with the people who were selected as leaders and members to be communicating with the Senate. She expressed concern that sometimes items on the agenda do not get completed and placing GP items on the agenda could impair progress.

VP Blair noted that the issue is not road blocks but faculty feedback and shared governance. We need to be sure there is back and forth with faculty input *before* decisions are made.

President Sachs noted that any reports from GP will be able to be made under the "Reports" portion of the regular agendas, so that is a place where those people can always present and it is at the start of the agenda, so those will get completed. We need to not stifle, but we need to need to be clear on definitions. This last Plenary talked about the terms being unclear, being used synonymously and incorrectly. Let's see what the State does and be consistent with that. It would be helpful to have a forum for each GP committee at FLEX day.

A senator noted that the information given to us is a lot, somewhat disorganized and difficult to ascertain in terms of importance. Finding what is important and where on the Portal is challenging. Further, democracy and shared governance are messy and time consuming and they do create road blocks because that is what occurs to do things right not to do them quickly. We want to have a balance.

VP Blair will get her document together so she can share it.

B. AP & BP 4240 Academic Renewal Update/Action:

This agenda item was not addressed due to time constraints; it will be added to Old Business on next week's agenda.

C. AP 4222: Remedial Coursework:

This agenda item was not addressed due to time constraints; it will be added to Old Business on next week's agenda.

D. AB 705 Discussion:

This agenda item was not addressed due to time constraints; it will be added to Old Business on next week's agenda.

9. Adjournment:

President Sachs adjourned the meeting at 12:33 p.m.

Approval of the Minutes: November 20, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agenda	**Mot 2** Minutes 11/06/18	**Mot 3** Pres. Harkins' Speech	**Mot 4** Consent Agenda	**Mot 5** ISER Endorsement	**Voting Tallies Chart/Senate Membership**
---	---	---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Absent	Absent	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021) 11:34 arrival
Aye	Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Absent	Absent	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Absent	Absent	Absent	Absent	Aye	Holt, Kelly: Senator-at-Large (2017-2020) 12:04 arrival
Aye	Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Absent	Absent	Absent	Absent	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019) 11:51 arrival
Aye	Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Absent	Absent	Absent	Absent	Absent	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
					Part-Time Senator Vacant (2018—2019)
					Senator-at-Large: Vacant (2017-2020)
					Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

Academic Senate

ACADEMIC SENATE MEETING

November 20, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:31 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Kaveh Agahi, Kelly Holt, Jeanne Neil, Ireni Rickerson, Brent Rudmann.

Guests: Jessica Alabi, Kevin Ballinger, Valerie Fernandez, Jaki Kamphuis, Katie McCarroll, Felipe Salazar, Steve Tamanaha, John Taylor.

2. Approval of the Agenda:

Motion 1: Senator Isaac moved to approve the agenda; motion seconded; motion approved unanimously.

3. Approval of the Minutes for November 13, 2018:

Motion 2: Secretary Kennedy moved to approve the November 13, 2018 minutes; motion seconded; motion approved unanimously.

4. Public Comments:

Public comments were made by Jessica Ayo Alabi, Cyndee Ely, and Anna Hanlon.

5. Consent Agenda:

Motion 3: Senator Means moved to approve the consent agenda, motion seconded, motion approved unanimously.

A. Hiring Committees:

1. **Counselor-General (1 Semester):** Hiring Manager: Renee DeLong, Jessica Martin, Pedro Luis Miranda, Jessica Nguyen
2. **Counselor-Transfer:** Hiring Manager: Renee DeLong, Linda Bagatourian, Patricia Ortega, Eileen Tom
3. **Counselor General:** Hiring Manager: Renee DeLong, Steve Hogue, Rob Schneiderman, Manoj Wickremsinghe
4. **Counselor-50/50 Enrollment/Retention:** Hiring Manager: Renee DeLong, Denia Guillen, Caryn Plum, Eileen Tom
5. **Instructor- Biology-Non-Major:** Hiring Manager: Tara Giblin, Michael Bialecki, Jan Goerrissen, Kelli Elliott

6. **Instructor-HVAC:** Hiring Manager: Daniel Shrader, John Stuart, Matthew Denney, Michael Lannom
7. **Instructor-Welding:** Hiring Manager: Daniel Shrader, Jeanne Neil, Michael Lannom, Aureliano Cervantes, John Stuart
8. **Instructor-English:** Hiring Manager: Michael Mandelkern, Erik Rangno, Kayleigh Sevi, Jeremy Zitter, Genevieve Zuidervaart

B. Department Chair:

1. **Laura Behr's Kinesiology Department Chair Assignment-2.2 LHE for Sp 19 only:** First 8 weeks - 1.1 LHE to Guido Sendowsky (Laura Behr on maternityleave), Second 8 weeks - 1.1 LHE to Laura Behr

C. MQ/EQ Committees:

1. **Counseling:** Amy Evangelista, Yvonne Portillo, Manoj Wickremesinghe
2. **Learning Assistance or Learning Skills Coordinators/Instructors/Tutoring Coordinators**: Daniel Pittaway, Gregg Carr, Rebecca Ogaz

D. Outstanding Coast College of the Year Raters:

1. **Part-Time Faculty Raters:** Yelena Raysky

6. Officer, Senator, and Committee Reports:

A. Academic Senate President Loren Sachs:

- The Academic Rank results will be published next week.
- At the DCC subcommittee meeting it was noted that the projected spring enrollment numbers are down 16% from last year. What has caused this? Is it confusion about what classes to take and AB 705; is it something else?
- A forum regarding the accreditation site visit will be held on November 29, Admin 108, 3pm; more sessions will be held on FLEX day and in February 2019.
- Do all faculty's syllabi SLOs match the COR SLOs? There is concern about non-compliance. Faculty should check to assure their SLOs are in compliance.
- (Interim President Ballinger stated that he will send a reminder email to faculty on this topic. The accreditation team will look through a sampling of the syllabus SLOs to check for compliance.)

B. Guided Pathways Onboarding Coordinator Jessica Ayo Alabi:

- At the Guided Pathway event students were talking about AB 705 and which schools are going to let them take any math class they want and which ones are not and they are starting to know that our school isn't. They are considering other schools in our district because of that. Some students are going to Golden West to take a chemistry class because it does not have the pre-req that is required here at OCC.
- Senator Lloyd stated that OCC's Math Department met with the other District schools and those other schools are allowing students into their transfer level course early, but they are not providing the support in place for students to be successful. The OCC Math Department voted to wait until support for students is in place and that will be in the fall.
- A senator stated that it would be nice to have messaging sent out to the students informing them of that lack of support since OCC has frequently gotten students who return to OCC after attempting to take a class without taking the pre-req somewhere else; OCC has classes that start throughout the semester if they need that help.

7. Unfinished Business:

A. AP & BP 4240 Academic Renewal Update/Action:

Secretary Kennedy provided an update on AP & BP 4240, referring to the policy on pages 6-7 of the meeting packet, AP & BP 4240. The District feedback is that, line 36 referring to "GPA of at least 2.0, and no D, F, or NC [NP] grades", may not be legally acceptable. If we are required to remove the "no D, F, or NC [NP] grades," CCCD will have the lowest standards in this portion of Academic Renewal policies in all of the colleges in Region 8. She read the higher standards at other colleges. Additionally, although the District was concerned with some wording about honoring and granting, there is a difference between *honoring* another college's already-granted academic renewal and our own *granting* of it to other college's courses that have not been renewed. Our proposed policy allows honoring those already-granted renewals at other colleges but disallows OCC from granting it to classes that have not been renewed and were not taken at OCC. This is similar to the polices at Citrus, San Diego, Rio Hondo, Pasadena, NOCCD, Mt. SAC, Santa Monica; all have this same type of policy language distinctions.

- A senator requested that we do not change or remove that "no D, F, or NC [NP] grades," but that Secretary Kennedy request that the specific Ed. Code that is may be violated by cited to OCC so we are made aware of it.
- If there is a violation, since Coastline is just beginning to review this policy, we should request this discussion be extended until the spring
- Line 19, change to just transfer to" another college or university."

B. AP & BP 4222: Remedial Coursework Update/Action:

Secretary Kennedy introduced the policy and noted that the policy changes were based on the language of AB 705, but the wording is not completely identical. The Senate responded with these comments and suggestions:

- Remove the word "adult" in paragraph three of AP 4222
- The unaltered, older language in black text needs to be updated to be in compliance with the Chancellor's AB 705 guidelines, specifically, the guidelines regarding students with learning disabilities.
- The term "assessment" in the document needs to be revised or removed to be in compliance with AB 705.
- Several Senate members noted various inconsistences throughout the policy that are not up to date and consistent with AB 705; the policy needs to be fully reviewed and made consistent throughout and requested that Secretary bring that issue back to the BOT DCCC Subcommittee.

C. Guided Pathways Discussion: Vice President Jamie Blair

Vice President Blair provided an overview of the proposed Framework for Guided Pathways document which is based on her work as Senate Liaison as well as her communications and research from chairs, Senate Study Session, forums, committees, and Senate minutes as many noted that the plan the Senate was presented with by administration did not include all of the faculty feedback and input. Therefore, this review compiles and organizes what the faculty has already done and will help inform the college via the shared governance/faculty input process.

She noted that the document is also to clarify what is unclear to many. For example, the Guided Pathways Curricular Pathways Committee is sometimes being addressed as the Curriculum Committee; it is not.

Additionally, we need a clear charge for each committee. For example, based on May 22 documentation, the charge of the Steering Committee is to coordinate the three initiative committees; report and seek endorsements from appropriate Senate and shared governance committees, divisions and departments; and develop timelines for a five-year plan, recommend next steps, and make reports as needed to the Senate.

More feedback was to add a voting member of the Senate to the Steering committee to comply with the charge of the Steering Committee to seek endorsement from the Senate on its 10+1 purview.

Coordinators should communicate with the Senate and provide a list of upcoming topics to be discussed by the GP Committees so the Senate can begin discussion and provide input.

The document should be a living one that keeps a rolling update

- A senator noted that GP Coordinators can report in the regular agendized "Reports" section of the agenda rather than in the public comments section.
- Jessica Ayo Alabi, Guided Pathways Onboarding Coordinator, stated that the Guided Pathways committees are in the initial stages or gathering information. They do not yet have enough faculty members joining the committees. She came to the Senate to find out why faculty are not joining the teams and it sounds like the Academic Senate wants to be their own team, which concerns her. That means the Senate wants to have discussion outside of the three teams which she finds difficult to understand. This seems to be duplicating work; maybe she is misunderstanding.

VP Blair said it is part of the senators' job duties to bring things back to their divisions and constituencies, including Guided Pathways. Therefore, the Senate wants to provide input, as many of these items fall under the Senate purview of the 10+1. This input will plan will be occurring in the spring when recommendations are being made, not right now.

- Another senator stated that he supported VP Blair's position, as by state law the Senate has primacy over many areas of the 10 + 1. The Senate must exercise and use those mandated rights. There may be times when there may be asymmetry, but we are not just another constituent group; we must take a leading position and vigorously discuss these issues.
- Coordinator Ayo Alabi stated that the GP Coordinators are faculty; it feels like the conversations are inferring that the Coordinators are not faculty, because they are now Coordinators. She joined GP to advocate for faculty, in particular, for social sciences, so it was not all just STEM.
- Another senator stated that just because a faculty member chairs a committee, it does not mean that the faculty member has the primacy under 10+1. There needs to be at least 51% of the committee as faculty to meet this need.

President Sachs noted that we need to incentivize the faculty to join the Guided Pathways committees; we need more faculty on those committees. Based on history, there is a genuine fear that things could fall through the cracks, and this is not a condemnation of those who are taking on tasks, as priorities can be lost in the movement of the event. The Senate will not take this on by itself as it is a massive undertaking and we need folks with passion to lead, but having faculty lead does not ensure faculty primacy. We need this communication. It is not a lack of trust to be in dialogue before any decisions are finalized. VP Blair's paper is very clear on that. We also need to encourage faculty to attend meetings even if they are not members.

- A senator noted that the discussions at the forums were interesting, but because of past history there should be a more concerted effort to incentive faculty who have so much on their plates already.

VP Blair noted that this will be brought back next week, more clearly formatted, and for a vote, so senators should take this to their constituents.

D. AB 705 Discussion:
This agenda item will be added to next week's agenda under old business.

8. New Business

A. Heavy Hitters for FLEX Day:
This agenda item will be added to next week's agenda under old business.

B. Senate Bylaws/Proxy Voting Discussion – Darryl Isaac:
This agenda item will be added to next week's agenda under old business.

9. Adjournment:

President Sachs adjourned the meeting at 12:31 p.m.

Approval of the Minutes: December 4, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agenda	**Mot 2** Minutes 11/13/18	**Mot 3** Consent	**Voting Tallies Chart/Senate Membership**
---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Dale, John: Library Senator (2017-2020)
Absent	Absent	Absent	Denney, Matt: Technology Senator (2017-2020) 11:43 arrival
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Absent	Aye	Aye	Gordon, Lee: Senator-at-Large (2016-2019) 11:35 arrival
---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Absent	Absent	Absent	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Absent	Absent	Absent	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Absent	Absent	Absent	Rickerson, Irini: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
			Part-Time Senator Vacant (2018—2019)
			Senator-at-Large: Vacant (2017-2020)
			Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

Academic Senate

ACADEMIC SENATE MEETING

November 27, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:35 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Kaveh Agahi, Carol Barnes, Marilyn Kennedy, Brent Rudmann.

Guests: Kevin Ballinger, Valerie Fernandez, Katie McCarroll, Rich Pagel, Sheri Sterner.

2. Approval of the Agenda:

Motion 1: Pres. Sachs moved to amend and approve the agenda by moving item 8A to immediately afte3r the Consent **Calendar;** motion seconded; motion approved unanimously.

3. Approval of the Minutes for November 20, 2018:

Due to the holidays last week, the minutes will be moved to next week along with the minutes from today's meeting.

4. Public Comments:

Kevin Ballinger, Jeanne Neil.

5. Consent Agenda:

Motion 2: Senator Isaac moved to approve the consent agenda; motion seconded; motion approved unanimously.

A. Hiring Committees:

1. **Instructor - Communication Studies:** Hiring Manager: Michael Mandelkern, Ben Lohman, Christopher DeSurra, Felicia Coco.

B. Tenure Track Review Committees:

1. **Stan Dubrovskiy's - Committee Member Replacement:** Sonia Avetisian

6. New Business

A. Communication of Student Learning to the Public (ACCJC Standard 1.C.3) Discussion/Action: SLO Coordinator Anna Hanlon [Links and notes at end of 6A]

SLO Coordinator Hanlon presented on Program Student Learning Outcome Public Posting noting that she last presented to the Senate on this issue, April 7, 2015, where it was determined by the Senate that she was to come back and continue the conversation. Today, we need to begin to decide how to satisfy ACCJC Standard 1.C.3, required for eligibility for accreditation, which means we need to make available to prospective students and the public the results of our student learning assessment and update our old *doc fours* with the new *TracDAT* technology and information.

In 2015 we posted old doc fours, five-column documents, based on the Senate's decision at that time to post those on the public website. However, we also decided that we would assess our program SLOs during the 2015-2016 program review because of TracDAT and changes made to the process, so we would defer to what we would post and how it would be presented publicly for 2018-2019. Because we are at over 80% completion of PSLOs now, we are ready to move forward on this issue.

Previously, discipline faculty were asked to look at the core courses in their awards (not always in their disciplines) and map the CSLOs to the PSLOs, looking at their mapping and determine if all courses mapped to the PSLOs allowed a sufficient opportunity for students to meet a level of mastery that the PSLO represented, while referencing CSLO data, as well. Were students accessing across modalities? Were there sufficient courses to support those SLOs?

She displayed a potential report type on the screen and explained the details/information contained in it, based on TracDAT and assessments, plus narratives. She demonstrated the drop-down menus that might be available via the dashboard.

She asked if the faculty and the Senate think this information is meaningful to the public. Also, because we have to decide what to post, the Senate needs to consult with their constituents and then return next week to recommend what *should* be posted—what data elements are most meaningful and appropriate to inform prospective students and the public about our student success, programs, and how well we lead students to achieve PSLOS for our awards.

In response to an inquiry, Coordinator Hanlon noted that a key or legend could be added to the public report, possibly with links, to clarify and explain some of the numbers and terminology.

She requested that the Senate consider these issues, and once the Senate recommends and endorses, those recommendations will be moved forward at the end of this semester or the beginning of the spring.

Links and Notes:
[Note: Coordinator Hanlon's PP Presentation in Meeting Packet: Program Student Learning Outcome Public Posting]
[Note: ACCJC Slide in Meeting Packet: ACCJC standard 1.C.3]

7. Officer, Senator, and Committee Reports:

A. Guided Pathways Curricular Committee:

President Sachs noted that next week's agenda will have presenters from the Curricular Pathways group.

B. Academic Senate President Report, President Loren Sachs:

- **Smoking Survey:** Reminded senators and faculty to complete the very brief smoking survey that was emailed to the campus community; please complete by Wednesday.
- **PACE Survey:** Also reminded senators and faculty to complete the PACE survey by December 5th; he requested that it be resent out as it may have been lost during the holidays. Senators noted that it was identified as SPAM and a reminder of when it was sent out and to request that faculty

retrieve it from their SPAM folders might be helpful, as it is a safe email but it did not come from an OCC address.

- **Facilities:** The Facilities Committee is meeting on Thursday; please attend if you have concerns you would like heard, such as parking concerns or other issues.

C. **DCCC BOT Policies Subcommittee** [Link and note at end of 7C.]: VP Blair noted that since our subcommittee representative is out today, VP Blair had planned to inform our representative that in AP 4240, line 36, referring to "GPA of at least 2.0, and no D, F, or NC grades" that was stated by the District as illegal per the Ed code, could be changed/corrected by removing the "and" an replacing it with "that includes," which would remove the contradiction.
[Link and Note: Review the BOT Policy AP 4240, Academic Renewal, in the meeting packet: AP 4240]

8. Unfinished Business:

A. Heavy Hitters for FLEX Day: President Sachs

Suggestions received so far include a breakdown of AB 1725 and how it relates to the 10+1 and faculty purview, the 10 + 1 by itself, reports from the Guided Pathways groups via forums, and faculty preparation for accreditation. Please add your suggestions and bring back ideas at the next meeting or email Ricky Goetz and Marc Perkins.

B. Senate Bylaws/Proxy Voting Discussion: Senator Darryl Isaac [Note: Links and notes at end of 8B.]

Senator Isaac made a presentation/statement as this particular document item was not included in the supplementary documents; he stated that he was bringing this issue to the Senate "as a few weeks ago one of our colleague senators wanted to submit a proxy vote for something on an issue that was very important to him and his division [from a senator-at-large], as we all represent divisions, departments, or at-large as a body." "It was offered by our Parliamentarian that proxy voting is not allowed and our Secretary and Parliamentarian actually put into the minutes the statement which she said backs that up. However, that statement which I wanted to show you goes on to say that while proxy votes are not permitted and they might be prohibited unless the body has it stated within the bylaws that these are permitted."

"I know that we all get busy and we are all very interested in the subjects that we talk about in the Senate, but sometimes when we come to a vote, we may not be present to vote to represent our constituency. So, I actually wrote a resolution which actually asks the Senate body to consider making proxy voting an allowable thing within the Senate. Change our bylaws to address that." He read the resolution:

Orange Coast College Faculty Academic Senate November 13, 2018

Whereas: Current Academic Senate by-laws do not provide submission of a vote by Proxy, and
Whereas: Proxy voting can be validated by amending the current Orange Coast College, Faculty Academic Senate By-laws, and
Whereas: Senators represent a constituency of academic divisions, departments or the campus At-large, and
Whereas: Proxy voting will allow voting Academic Senate members to dutifully represent constituents on issues brought before the Senate, and
Whereas: A valid proxy vote is one offered in writing, signed and submitted by a voting Senate member;
Be it Resolved: The Orange Coast College Faculty Academic Senate amend the By-Laws to include the submission of vote by proxy.

Submitted by Darryl Isaac, Academic Senator for the Consumer and Health Sciences Division
November 20, 2018

Senate members made these (bulleted) comments or queries below:

- Since the resolution was not in the supplementary documents this week, we need to email the resolution out to everybody and then we can look at it, discuss it, and vote on it next week. We can't amend the bylaws unless we have a motion in the Senate and a two-thirds vote unless you want to go directly to looking at the bylaws.
- One senator "thought that it [proxy voting] was allowed at one time," some years past—what has changed?

President Sachs stated that if there was recognition in what was done previously then it sort of "fell through the cracks" but that Brown Act bodies should not have allowed it because it was not in the bylaws.

Senator Isaac stated that you need "one-third votes to accept the resolution and two-thirds vote to approve it as a change to our bylaws or to amend our bylaws—that's what is stated in our Constitution"

- Do you just want to open up the bylaws and have a discussion and change the wording on that or do you want this body to approve a resolution and then go into the bylaws?

Senator Isaac stated that we have to approve this resolution which means that it has to go out to the body and then we take a vote; if it meets one-third (1/3) approval of this body then it can be moved to amend the bylaws by a two-thirds vote.

- A senator asked to clarify if voting by proxy means you write something down and then somebody else reports that out during a vote or can you also send a representative?

Senator Isaac stated, "No, that goes under absentee voting and then we would have to address absentee voting in the bylaws as well. This is specifically dealing with proxy; we could deal with absentee voting and those two are addressed in the Brown Act but both of those in the Brown Act, the latest version, it says exceptions to this rule must be expressly stated within the bylaws"

President Sachs noted that we will discuss this resolution next week and we will see how that cascades down.

- Another senator noted that if the resolution passes then we would have to "note in our agenda that we are going to open the bylaws."

Links and Notes:

[Note: Referenced statement from 11-6-2018 minutes includes language from §45 of *Robert's Rules* that proxy voting *may be allowed if "expressly stated in the bylaws"*; note in minutes document that the Senate does not have a Parliamentarian or Secretary/Parliamentarian.]

[Note: Art. V of current OCC Senate Bylaws on Amendments: "1. Amendments to these By-Laws may be proposed by the Executive Board or by a petition signed by one-third (1/3) or more of sitting Senators. 2. These By-Laws may be amended by a two-thirds (2/.3) majority of the Senate."]

[Note: OCC Senate Constitution does not address bylaws amendments; 1989 Senate bylaws requires only that "These by-laws may be amended by two-thirds majority of the Senate."]

[Note: Brown Act law as of January 1, 2018, Title 5. 54953 link (c) (2) states "The legislative body of a local agency shall publicly report any action taken and the vote or abstention of each member present for the action"; see jurisdictional quorum requirements in law.]

C. Guided Pathways Discussion/Action: Vice President Jamie Blair

Vice President Blair (GP Liaison) provided an overview of the most updated format of the proposed Framework for Guided Pathways document. She noted a correction in the document based on the GP Coordinator job descriptions, that the Steering Committee is actually called the Oversight Committee, so she is using that correct name, although the charge is the same.

She referenced that she learned the most about shared governance when she was Acting President; during that time our past OCC VPI, John Weispfenning, taught her the value of the shared governance

process as the Senate was working on the Viability process, and he guided her in which committees she had to seek input from; the issue was also brought to the Senate several times during that process. She noted that there was wisdom in gathering that input, and now we have an excellent Viability process due to that collective wisdom. So, she learned that shared governance cannot be rushed and it must be shared with constituents. Finally, she referred a Senate guest, Dr. Eduardo Arismendi-Pardi, Senate President Emeritus, whom she requested might be able to add insight based on his past experiences.

Dr. Arismendi-Pardi addressed the Senate and the Senators individually, and wished them a belated Thanksgiving:

> I learned a lot from you all and am glad to see you again. I would just like to say in reference to the 10 + 1 that faculty purview includes curriculum, and if you look at the definition of curriculum and look at educational programs it falls under that umbrella. When you look at educational programs it is my belief that Guided Pathways falls under that canopy. It is up to the Senate to protect its purview and turf through mutual respect and collegial consultation. If you give away your purview it is akin to giving away your health benefits; once you give them away you never get them back. I fought hard to keep the faculty purview. There have been things that were given away before and that could be done by renaming something, repackaging it, calling it a "work group," not a "committee"—it has a different name. It is really up to you to do what you want to do. You do have the State Academic Senate (ASCCC) as a source and perhaps you may consult with them on the 10 + 1 and education programs regarding the purview of the faculty. When I was Senate President, I was a servant leader; I did what you told me and fought in the trenches for you. Contemplate, think about this. VP Blair stated that shared governance takes time. [Note: See the CCCD delegation of decision-making policy AP 2510, based on AB 1725 at this link.]

VP Blair thanked Dr. Arismendi-Pardi for his words. She also thanked Senator Kennedy Marilyn for organizing the visual structure of the updated Framework document to make it more readable. VP Blair noted that this framework, like most plans is never done; you always go over and reassess. We may need to change parts of it in the future. What you have up and coming for future financial decisions and other challenges may alter this, but when these first decision are made you will be glad you have a document you prepared in advance.

In response to a query, VP Blair noted that no fiscal discussions have taken place yet and those will come in the future. Changes will be made and new decisions will potentially alter the document as the changes and challenges occur. Therefore, she would like the Senate to ask questions, alter the document, and endorse it with a vote on this framework to bring it to the administration to get their input on the document tomorrow at their scheduled meeting.

Motion 3: Vice President Blair moved to endorse this framework as a starting point to discuss with administrators; seconded; motion approved with one abstention. [Note: See voting tallies at the end of these minutes.]

D. AB 705 Discussion:

- Writing Center Coordinator Katie McCarroll stated that she attended an AB 705 meeting comprised of Felipe Salazar, representatives from the Counseling Department, and the English Department regarding the English Department's new directions for their final plans for AB 705 support in the spring; their pilots are almost ready for spring. They are just working on some pre-requisite challenges to get students from 98 to 99.
- Senator Lloyd stated that the Math Department is going to the Curriculum Committee tomorrow with seven math courses, four credit co-requisite courses and three non-credit courses. The co-requisite course will be taken concurrently with transfer-level courses. Two of the three non-credit courses will be offered at Math Jam during the winter before the spring semester starts.
- Curriculum Chair Anna praised the Math Department on their work as well as English in being thoughtful on what will benefit the students. They have done a really great job.

President Sachs acknowledged that Math and English have done exceptional work with Guided Pathways and AB 705. He thanks them and noted that this is good as we have a lot of challenges facing us in the future.

9. New Business

E. OEI Discussion:

This agenda item will be discussed at the next meeting.

10. Adjournment:

President Sachs adjourned the meeting at 12:30 p.m.

Approval of the Minutes: December 11, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agendas	**Mot 2** Consent	**Mot 3** GP Framework	**Voting Tallies Chart/Senate Membership**
---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Absent	Absent	Absent	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Abstention	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Absent	Gordon, Lee: Senator-at-Large (2016-2019) early departure at 11:59 am
---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Absent	Absent	Absent	Kennedy, Marilyn: Lit & Lang Senator (2017-2020), PDI Chair (non-voting)
Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Rudmann, Brent: Soc & Beh Sciences Senator (2017-2020)
Aye	Aye	Abstention	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
			Part-Time Senator Vacant (2018—2019)
			Senator-at-Large: Vacant (2017-2020)
			Senator-at-Large: Vacant (2017-2020)

ORANGE COAST COLLEGE

Academic Senate

ACADEMIC SENATE MEETING

December 4, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

Vice-President Jamie Blair called the meeting to order at 11:30 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival and departure times and member voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Kaveh Agahi, Jeanne Neil, Clyde Phillips, Will Thai.

Guests: Kevin Ballinger, Lori Cassidy, Tara Giblin, Jaki Kamphuis, Kate McCarroll, Madjid Niroumand, Rich Pagel, Charlene Reed, John Taylor.

2. Approval of the Agenda:

Motion 1: Senator Drew moved to approve the agenda; motion seconded; motion approved with one abstention.

3. Approval of the Minutes for November 20 and November 27, 2018:

Motion 2: Senator Drew moved to approve the November 20, 2018, minutes; motion seconded; motion approved with one abstention. Revisions requested for the November 27, 2018, minutes, which will be updated and brought back next week.

4. Public Comments:

Madjid Niroumand.

5. Consent Agenda:

Motion 3: Senator Rudmann moved to approve the consent agenda; motion seconded; motion approved unanimously.

A. Hiring Committees:

1. **Instructor - Astronomy:** 4th Member: Scott Mitchell
2. **Librarian:** Hiring Manager: John Taylor, Jodi Della Marna, John Dale, Ward Smith
3. **Counselor - DSPS:** Committee Member Replacement: Alexandria Rojas
4. **Instructor - Kinesiology, Head Football:** Hiring Manager: Michael Sutliff, Jennifer Williams, Doug Smith, Kevin Smith, Jason Kehler

5. **Instructor - Kinesiology, Women's Basketball:** Hiring Manager: Michael Sutliff, Jodie Legaspi, Charles Cutenese, Chris Ketcham, Jason Kehler
6. **Instructor - Public Health:** Hiring Manager: Michael Sutliff, Anna Hanlon, Guido Sendowsky, Awaiting Faculty Member Name, Kelly Daly
7. **Instructor - Film & Television:** Hiring Manager: Larissa Nazarenko, Erik Forssell, Jamie Hitchings, Kevin O'Hara, Scott Broberg
8. **Instructor - Dental Assisting:** Hiring Manager: Jane McLaughlin, Joy Myers, Darryl Isaac, Karen Prioleu
9. **Instructor - ESL, Non-Credit:** Hiring Manager: Michael Mandelkern, Kathy Franz, Cheryl Bucholtz-Magallon, Jaki Kamphuis, Sara Head

B. Intersession Committees - Volunteer Faculty Pool:

Mansour Abdoli, PT-Faculty; Jessica Ayo Alabi, FT-Faculty; Eddie Bairam, PT-Faculty; Heather Codding, FT-Faculty; Erik Forssell, FT-Faculty; Brenna Jones, PT-Faculty; Chrissie Lee, PT-Faculty; Gary Metzker, FT-Faculty; Halleh Nia, PT-Faculty; Brent Rudmann, FT-Faculty; Jingfang Satow, PT-Faculty; Jim Sugden, FT-Faculty; Mariana Voicu, FT-Faculty; Mary Zilkie, PT-Faculty

6. Officer, Senator, and Committee Reports:

A. President's Report: President Loren Sachs

Guided Pathways Committees/Membership: President Sachs requested that President Ballinger provide the member names of each of the three Guided Pathways Committees to the Senate, as well as the breakdown of the constituent representation in those committees. After receiving that information, President Sachs noted that faculty representation is at 50% for the Curricular Pathways and over 50% for Intervention and Onboarding. [Note Link: membership breakdown of Guided Pathways Design Teams by types of positions at OCC]

Curricular Pathways: Faculty, 14; administration, 8; classified, 4; students, 2.
Intervention Strategies: Faculty, 13; administration, 2; classified, 6; students 1.
Onboarding: Faculty, 14; administration, 8; classified, 11; students, 0.
Total: 33 members in total: Faculty, 41; administration, 18; classified, 21; students, 3.

VP Blair requested that the names be placed on the Consent Calendar for next week.

B. PDI Conference Subcommittee: PDI Chair Marilyn Kennedy:

Meeting and Recognition of Service: PDI Chair Kennedy noted that the subcommittee is meeting this week to look at the application and to recognize long-time committee member, Dale Nauta, for her 30 years of service to the committee, as she retires. Additionally, a Senate call was sent out as PDI is seeking one full-time faculty member volunteer from the Mathematics or Accounting departments to join the subcommittee.

C. Vice-President's Report: Vice-President Jamie Blair:

Academic Renewal: VP Blair noted that in the Academic Renewal BOT policy, AP 4240, line 36, referring to "GPA of at least 2.0, and no D, F, or NC grades" it was stated by the District as illegal per the Ed code. VP Blair reminded the Senate [from last week] that we could remove the "and" in the statement and replace it with "that includes," which would remove the contradiction.

Senate Purview and the 10 + 1: VP Blair passed out a two-page document entitled "The Senate for Newbies: Our Academic Senate Charge and Obligations per AB 1725 and Shared Governance Law," (written by Secretary Kennedy) which VP Blair noted delineated the 10 + 1 as per California AB 1725. President Sachs noted that this material may be covered in a Flex Session, as well.

D. Guided Pathways Curricular Committee - Michael Sutliff and Charles Otwell:

Senator Doug Lloyd provided a Guided Pathways Curricular Committee update on behalf of Michael Sutliff and Charles Otwell, referencing pages 6-7 in the meeting packet [Note: The title of the document should be Guided Pathways—Curricul*ar* Pathways Guided Pathways Curricular Pathways update document]:

Senator Lloyd stated that the first meeting was a review of the tasks and timelines; the second meeting focused on design principles as seen on page 6; the third meeting reviewed what other schools had done. The most recent meeting discussed clusters, buckets, and meta-majors, but the name/names are not determined yet. On page 7 is information on what the committee will be doing and its timeline.

Senator Lloyd stated that the committee's task is "to make the drafts and present ideas on how to organize our existing programs on campus to be more efficient for students. We will also map the programs to make sample ed plans for students, utilizing double counting when possible, and we will meet with constituent groups on campus including the Senate, College Council, and IPC, or any other groups that the campus deems necessary, and we plan to meet with the other GP groups, as well. We know that our end result will be a recommendation to consider. We value the input of the Senate and I can answer any questions."

The Senators and Senate members had these comments and questions:

- Is one of the consequences of the development of Phase 2, the clusters, going to lead to a reorganization and restructuring of the college? Is there a goal to have this completed by the spring of 2019?

Senator Lloyd stated that the Curricular Pathways committee plans to have the clusters (Phase 2) of their overview completed by Spring 2019; the team will meet during the Intersession and they will create the first draft of Phase 2 that will be distributed in Spring 2019 for review by constituent groups, including the Academic Senate. The committee is focusing on completing the clusters in Spring 2019 because they are important to complete before they begin mapping.

- President Ballinger noted that the committee is not charged with restructuring but rather to keep students on their curricular pathways, that is what the focus has to be for this group, and especially in regards to the changes from AB 705, in helping guide students. If that were somehow to cause restructuring in a year or five years that would need a lot of discussion
- A senator-at-large expressed that his constituents and colleagues have voiced concerns that the Guided Pathways Design Teams initiatives or outcomes would initiate a reorg of the divisions.
- President Ballinger stated that he recognized those concerns, but that is not the focus of this group.
- The Curricular Pathways Design team has continued to be miscalled Curriculum Pathways and is being confused with the actual Curriculum Committee; a new name should be considered to lessen confusion and move forward more efficiently and clearly.
- A senator emphasized that it is appropriate for the Senate, as the representative faculty body, to address the perceptions across the campus that faculty will be presented with a proposal to restructure the college/divisions and in a rushed timetable; faculty have the right to have those concerns cleared up and those perceptions addressed.
- Another senator noted that those concerns are why she created the document that laid down the foundation of what we are doing and how we are doing it [Note: the document was approved at the Senate last week, "Framework for Guided Pathway".] The document spells out how GP will be done at Orange Coast College—that "how" process framework is now clear, but there is still that concern about the name of the Curriculars Pathway group. Additionally, as a senator-at-large, there are constituent concerns that curriculum may be altered or the college restructured. A clear statement from the Curricular Pathways committee that explains what they are doing would help alleviate those concerns.

- Coordinator Jaki Kamphuis stated that Guided Pathways will be presenting a session at FLEX Day and if there are faculty concerns she can address those at the FLEX day presentation and also in the Steering Committee, so senators should forward any concerns that they would like to be addressed to her.
- Curriculum Chair Hanlon stated that she would like to see the name of the Curricular Pathways committee changed, as well, and to remove the name reference to Curriculum. Senators provided possible name changes to consider that would be more accurate and lessen confusion: Career Pathways, Graduation Pathways, and Finishing Faster Pathways. Chair Hanlon noted that Contra Costa College is one year ahead in working on Guided Pathways and they had similar growing pains; their Senate discussed the 10 + 1 to see which parts of Guided Pathways were under the 10 + 1, and she suggested the Academic Senate do the same. She also noted that she has seen a decrease in morale on campus in the past five years; however, she finds that the members of the Guided Pathways Design Teams are excited and engaged; we do not want to dampen this excitement and momentum while maintaining faculty purview under 10+1.

President Sachs recommended that the Curricular Pathways committee go back and consider changing its name. Additionally, we as senators must talk to our constituents and continue this inclusive process. Fears, which are real, need to be addressed. Faculty should get informed, ask questions, provide input. This is a good start. We need all divisions represented fully. Let's keep lines of communication open; perceptions are important. Today's committee report and dialogue was a perfect example of this, not micromanaging, but feedback on ideas and perceptions.

- A senator commended the report and ensuing dialogue and input and stated that is should be a template for all of the committees as they report to the Senate.

7. Unfinished Business:

A. Communication of Student Learning to The Public (ACCJC Standard 1.C.3) Discussion/Action – Coordinator Anna Hanlon:

Coordinator Hanlon returned to the Senate to get final feedback on what the Senate wishes to have posted publicly as per the PSLO data points [ACCJC standard 1.C.3]. She referred to pages 10-14 of the meeting packet. Page 10 shows a spreadsheet of the potential data points that could be published [PSLO Name, PSLO, Related degree/certificate (award), Mapping analysis, IPD Focus, IPD Mapping, All Modalities, Traditional, Online, Hybrid, Closing the Loop, Plan for Improvement]. Last week she showed to two potential reports, one in a traditional report style and one using a dashboard.

The Senators and Senate members responded with these comments and questions:

- This information needs to be usable and readable to the public and potential students
- Major terminology and jargon need to be explained at the site.
- Other schools' models could be emulated
- Pull down menus might be used for detail and explanations of some areas
- PSLOs are enough to publish and they are meaningful—not CSLOs which are overwhelming and lose potential impact/meaning on the reader
- We should try to link degree/programs/awards to applicable department sites
- Graphic data should be available for students to review, such as a pie chart or a visual to explain some statistics and numbers
- Removing the "All Modalities" column removes another set of statistics from students' view which might hold value for them

Coordinator Hanlon and the Senators recommend keeping these columns/data points in the public postings: PSLO name, PSLO statement, award, percent of success roll ups from the CSLO statements, closing the loop and/or plan for improvement. Graphics and links to appropriate departments will be included is possible.

Motion 4: Senator Dale moved to adopt the example dashboard report style with the points recommended above; motion seconded; motion approved unanimously.

8. Adjournment:

President Sachs adjourned the meeting at 12:30 p.m.

Approval of the Minutes: December 11, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agenda	**Mot 2** Minutes 11/20/18	**Mot 3** Consent Calendar	**Mot 4** ACCJC 1.C.3 Fulfillment	**Voting Tallies Chart/Senate Membership**
---	---	---	---	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Aye	Aye	Aye	Dale, John: Library Senator (2017-2020) 11:33 arrival
Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Absent	Absent	Absent	Absent	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2016-2019)
---	---	---	---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Absent	Absent	Absent	Aye	Holt, Kelly: Senator-at-Large (2017-2020) 12:00 pm arrival
Abstention	Abstention	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020) 11:33 arrival
Absent	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020) 11:34 arrival
Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Absent	Absent	Absent	Absent	Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent	Absent	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021) 12:20 departure
Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Absent	Aye	Absent	Absent	Sachs, Loren: Senator-at-Large (2016-2019) 11:34 arrival
Absent	Absent	Absent	Absent	Thai, Will Part-Time Senator (2018-2019)
				Part-Time Senator Vacant (2018—2019)
				Senator-at-Large: Vacant (2017-2020)
				Senator-at-Large: Vacant (2017-2020)