



## Orange Coast College Academic Senate Meeting

September 4, 2018, 11:30 a.m. -12:30 p.m., Faculty House

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**I. Call to Order:** President Sachs called the meeting to order at 11:30 AM.

**Senate Members/Attendance:** (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; ~~Rendell Drew, Senator at Large~~; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; ~~Robert Peach, Part-Time Senator~~; Clyde Phillips, Student Services Senator; Iriini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; Vice-President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

**Guests:** Kevin Ballinger, Katie Friedman, Dennis Harkins, Nathan Jensen, Jaki Kamphuis, Rich Pagel, Charlene Reed, John Taylor

**II. Approval of the Agenda:** *Motion 1: Senator Neil* moved to approve the agenda; motion seconded; motion approved unanimously.

**III. Approval of the Minutes for May 15 and August 28, 2018:** *Motion 2: Senator Rudman moved to* approve the May 15, 2018, minutes with minor changes; motion seconded; motion approved unanimously. *Motion 3: Senator Means moved to* approve the August 28, 2018 minutes; motion seconded; motion approved unanimously.

**IV. Public Comments:** Katie Friedman.

**V. Consent Calendar:** President Sachs noted that there was an error on last week's consent calendar which will be corrected on next week's consent calendar. *Motion 4: Senator Means moved to* approve this week's Consent Calendar; motion seconded; motion passed unanimously:

**A. Basic Skills Committee:** Debra Raskin & Ginny Komenda

**B. Hiring Search Committees:**

**DSPS Counselor** — Dean: Renee DeLong; Laura Reese; Carol Barnes (Previously Approved); Clyde Phillips (Previously Approved); Optional 4<sup>th</sup> Member, Vanessa Dominguez, Director Disabled Student Services.

**VI. Officer, Senator, and Committee Reports:**

**A. President's Report:** President Sachs introduced Kaveh Agahi as the new Associated Students representative for the Senate. President Sachs noted that we have a new Technology Division senator, Matt Denney, who will join us in next Tuesday's Senate meeting.

- B. PDAC (formerly Staff Development): Senator Cynthia Ely**, a Senate representative to the committee, presented information on the Professional Development Advisory Committee's (PDAC) updated "Professional Development Resources (OCC Portal)" page that assists faculty in applying to the appropriate funding source. Senator Ely demonstrated how to access the page and how it works [Note: from on campus sites only]:

OCC Home Page → Faculty and Staff Resources (at bottom of home page) → Professional Development Resources (OCC Portal) → Seeking Professional Development (from menu on the left)

The "Seeking Professional Development" web page provides step-by-step information and instructions on how to access applications and funds.

PDAC has an opening for a full-time faculty representative; the committee meets the second and fourth Wednesdays of the month at 10:30 a.m. PDAC is currently focused on funding campus-wide activities.

A senator asked PDAC to send this information to the deans, new faculty, and the new chairs of the department.

## **VII. Unfinished Business:**

### **A. Guided Pathways Discussion:**

President Sachs announced that the three program coordinator positions for Guided Pathways went out last week and they will be resent as a reminder.

- B. AB 705:** President Sachs asked the Senators to take the meeting packets home with them and read the two memorandums on AB 705 in preparation for a discussion that will take place at the next meeting. These memorandums provide information on the AB 705 recommendations and directives that came from the Senate.

### **Senator Comments & Questions:**

- Senator Lloyd stated that Mathematics has created corequisite materials for some of their courses. The Mathematics department redesigned their placement process last year so that students can place without a test; they will adjust this model to meet the new AB 705 standards.
- VP Blair stated that math students often assess their math skills at lower than they actually are and sometimes students self-place into a lower math class simply for a review or a reinforcement of skills. VP Blair recommended providing students information on what they would learn in a specific course to help them decide how to self-place into a course, possibly a lower course, if needed. She recommended the continuing partnerships with Counseling to promote these conversations with the students so they feel comfortable in the classes they do self-place in.
- A senator clarified that under AB 705 no assessment tests can be used to place students; however, assisting in determining the students' comfort level and skill levels are within the purview of these regulations. High school coursework, grades, GPAs, their intended major, and non-cognitive means of assessing students to help guide students on choosing a course can be used as guides and measures.
- Another senator noted that some students overestimate their writing skills

and requested that instructors encourage their students to master writing skills, possibly taking a basic skills course in English or ESL, as individually needed, to be successful in college.

- The English department is working on an imbedded-tutoring model as well as creating a non-credit sequence that would address skills that their basic courses now cover.

## **VIII. New Business:**

### **A. OEI – John Taylor, Dean of Library and Learning Support: Dean John Taylor and Online Coordinator Charlene Reed:**

Dean Taylor introduced Charlene Reed as the new Online Faculty Coordinator. Together they presented on the Online Learning Consortium (OEI) with a PowerPoint presentation which can be accessed on the Senate & Agendas public website under supplemental documents for 9/4/18. They focused on these points:

- The “OEI Group” is comprised of eighteen members (two of which are faculty). (A senator asked who is deciding these aspects of the Consortium—the OEI group that is primarily administrators or the Online Advisory Board, which is a Senate committee?) OAB is supposed to review this later.
- The main driver of success for OEI is the faculty who volunteer to teach their courses in the course exchange.
- The intention of OEI is the desire to create equal opportunities and support for online students, in particular, for an “opportunity when it doesn’t exist on [a] local campus—an “opportunity for [a] local school to reach outside of district needs.”
- There were twenty-three California community colleges in the original OEI Consortium. New participants for the 2018 “OEI’s Equity Cohort” number thirty-three.
- These are some of the benefits of participation: Quest for Success (readiness for online); Cranium Café (online counseling); Vericite (originally of writing verification); Proctorio (online proctored testing); NetTutor (online tutoring); POCR (peer online course review).
- These are some of the expectations of participation: That we participate in course exchange (aka California Virtual Campus—CVC), comply with the OEI rubric (already a part of OCC STLO), and comply with ADA requirements. We need to have 10% of our online courses (fully online—not hybrid) in OEI by the end of year two—contact Charlene Reed if interested. In the Fall of 2018, there were 89 fully online classes being taught at OCC.

### **B. Program SLOs – Anna Hanlon & Kelly Holt:**

Anna Hanlon stated that in the Spring of 2014 the Senate talked about Program Student Learning Outcome assessment and using the rollout method, where “we map course SLOs to the program SLOs and the program SLOs will be mapped to the institutional SLOs.” Since then, Kelly Holt has been working with the faculty to conduct the mapping, which is now complete and entered into Tracdat. The final portion of this process that needs to be conducted is to assess the SLOs. Anna Hanlon stated that they wanted to show the Senate what this process will look like,

get feedback on training, and the institutional criteria for success in terms of if the PSLOs have been met or not. Kelly Holt stated that the method they will show is not the only way to assess PSLOs; this will be the standard across campus, but programs can also institute their own process if that works best for them. If faculty wish to use another method for their program, faculty should contact Anna Hanlon or Kelly Holt. Anna and Kelly described the three-step process:

1. **Map of Course and Program SLOs:** Faculty will be given the map of the course and program SLOs and will be tasked to review them once globally to confirm that the mapping is sufficient.
2. **Results:** The faculty will be provided a report where they can look over the mapping identified, practiced, and developed.
3. **Closing the Loop:** The faculty will be provided with a link to a dashboard that asks for a narrative, how many sections were assessed, how many students were assessed, and how many students were successful in meeting that SLO. This data will be rolled up into the programs and faculty can see the program's success rate. Course level data will be used to assess program level outcomes.

Anna Hanlon stated that they need the faculty's input on if there are different rates of success based off of modality, as it is a part of our accreditation standard. Currently, for courses, we have 80% as the institutional criteria that the CSLO has been met. Is the 80% as a standard sufficient? President Sachs tasked the Senators to talk to their divisions and come back to the Academic Senate next week to discuss percentage options, as they need to get these processes finalized by October and training will begin soon.

Anna also asked what training preferences are preferred by faculty—in-person, video, Zoom, etc.?

**C. Resolution Recognizing Erin Fitzgerald & Carmella Hardy:** President Sachs stated that this resolution will be moved to next week's agenda to.

#### **IX. For the Good of the Order:**

**Senate Newsfeed:** President Sachs announced the potential for developing a newsfeed for the Senate. The feed would include important resolutions, votes, events, and items from the minutes and agendas in a location that can be easily accessed and viewed. This will be added to the agenda for a vote next week.

**Symposium Mentor Mixer:** Senator Rudman noted that this mixer will be held on Friday, September 7, in Legacy Hall, from 1:30 – 3:30 pm. This will be an opportunity for students that are interested in participating in the symposium to meet with potential mentors in their divisions.

**Senator Rickerson** announced that after conducting seven years of research in Greece her team has found a huge necropolis from about 1600 B.C.

**X. Adjournment:** President Sachs adjourned the meeting at 12:30 PM.

**Approval of the Minutes: September 11, 2018**

**MINUTES:** First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

**VOTING TALLIES**

<b>VOTING TALLIES</b>					
<b>Mot. 1: Agenda</b>	<b>Mot. 2 Minutes 5-15-2018</b>	<b>Mot. 3 Minutes 8-28-2018</b>	<b>Mot. 4 Consent Calendar</b>		<b>Senate Membership</b>
Aye	Aye	Aye	Aye		Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye		Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye		Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye	Aye		Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye		Dale, John: Library Senator (2017-2020)
Absent	Absent	Absent	Absent		Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye		Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye		Gordon, Lee: Senator-at-Large (2016-2019)
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Aye	Aye	Aye	Aye		Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye		Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Absent	Aye	Aye	Aye		Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye		Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye		Means, Leland Visual & Performing Art Senator (2018-2021)
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Aye	Aye	Aye	Aye		Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent	Absent		Peach, Robert Part-Time Senator
Aye	Aye	Aye	Aye		Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye		Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye		Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye		Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye		Thai, Will Part-Time Senator (2018-2019)
					Technology Senator Vacant (2017-2020)
					Senator-at-Large: Vacant (2017-2020)
					Senator-at-Large: Vacant (2017-2020)