



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, September 7, 2021, 12:30-1:30 PM, via Confer Zoom

E-Board Members in Attendance: Vice-President Rendell Drew, Secretary and PDI Chair Marilyn Kennedy, Immediate Past President Loren Sachs, Curriculum Chair Charles Otwell (non-voting)

E-Board Members Absent: President Lee Gordon

Guests Signed In: Michelle Grimes-Hillman

I. Preliminary Matters

A. **Call to Order:** Vice-President Drew called the meeting to order at 12:40 PM.

B. **Public Comments:** Michelle Grimes-Hillman.

C. **Executive Board Reports:**

Vice President Drew announced that President Gordon, CFE President Schneiderman, and CFE Executive Director Fey are planning to meet with President Suarez on September 22, 10 am, regarding Covid-19 Senate/Union overlap issues.

Secretary Kennedy reported that she received a request from the OER Coordinator to present OER information to the Senate. Secretary Kennedy suggested that the E-Board should consider putting a regular placeholder on the agenda for coordinator reports. **Secretary Kennedy** discussed the resolutions cataloguing that Vice President Drew expressed interest in; Secretary Kennedy stated that she and the Senate staff support person went over their records this summer for past resolutions and those were posted by the Senate support person; if there are any more resolutions, and there may be, they are elsewhere and before those records. Secretary Kennedy suggested that any work on resolution on locating and cataloging be done via the E-Board since the work directly relates to our Senate support person who must post them and situate them on the Senate site. Vice-President Drew agreed and volunteered to assist.

Curriculum Chair Otwell stated that he is working on the process of placing a new program into pathways and what that will look like; the Senate may wish to review this upcoming process.

II. Discussion of Upcoming Agenda Items

A. **Agenda Items for September 14, 2021:** Full-Time Faculty Hiring Prioritization Resolution, Faculty Handbook, Parliamentarian nominations and election. **Motion 1: Secretary Kennedy** moved to put the Educational Master Plan on the September 21, 2021, agenda; seconded; approved unanimously. **Agenda Items for September 21, 2021:** Educational Master Plan, program review. **Potential items for future meetings:** OER Report, Guided Pathways and the process of new program placement, senator introductions.

III. Adjournment

Vice-President Drew adjourned the meeting at 1:30 PM.