



# OCC Academic Senate Executive Board Meeting Minutes

Tuesday, July 30, 2024, 12:30-1:30, College Center 227 & Zoom

Minutes approved on September 3, 2024

**E-Board Members in Attendance:** President Rendell Drew, Vice President Lee Gordon, Secretary Marilyn Kennedy, and Curriculum Chair Lori Pullman.

**E-Board Members Absent:** None.

**Guests:** Tyler Boogar, John Taylor, Laura Behr, Michelle Wang, Tara Giblin, John Fawcett, Barbara Cooper.

## I. Preliminary Matters

*(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)*

A. **Call to Order:** President Rendell Drew called the meeting to order at 12:30 p.m.

B. **Public Comments:** John Taylor, Laura Behr.

C. **Approval of the Minutes:** No minutes for approval.

D. **Executive Board Member Reports:**

- **President's Report – Rendell Drew:** Reported that the college has renewed the Academic Senate membership with ASCCC in the amount of \$7,289.87. He emphasized the importance of being a member of ASCCC.
- **Vice President's Report – Lee Gordon:** No report.
- **Curriculum Chair Pullman:** No report.
- **Secretary – Marilyn Kennedy:** Reported that there is a new universal PDI application form which will be posted soon.
- **Parliamentarian:** No report.

## II. Business

A. **Enforceability of Pre 2024 "O.A.B." Rules & Decisions and Pre-2024 Online Advisory Board Rules and Decisions**

**Vice President Lee Gordon:** Brought up two concerns: The first one is the certification that is required of all faculty if they are going to be authorized to teach outside of the [physical] classroom. The second is the status of decisions made by the old (OAB) entity. We now have an approved OAB with approved bylaws and membership.

**Dean Taylor:** It was called the ERT, emergency remote training, designed by Anna Hanlon. We helped with training. The OAB has always had a set of bylaws, and the new bylaws have divisional representative. We are waiting for those names.

**Secretary Kennedy:** There has been a need for better reporting to the Senate from the OAB. There have been bylaws, but they weren't necessarily followed in terms of representation, faculty, and membership. I understand we have a new Faculty Online Coordinator, so some things may be changing.

**Faculty Online Coordinator Laura Behr:** Stated that she is the new Faculty Online Coordinator. She appreciates Lee's concern. ERTs were emergency trainings during Covid. There needs to be more specifics put into classes about regular student contact, specifically as accreditation is coming up. Most DEs written during Covid emergency in K&A have expired. She asked if that is not the case for all other divisions. **Curriculum Chair Pullman:** Yes, the DEs that were put in place for emergency are irrelevant now. They do not exist at all. If

someone really liked them, we could make modifications. We will comply with regulations together in the Curriculum Committee. We can make adjustments in the fall to have all documents in line and well reported.

**Prior Faculty Online Coordinator Barbara Cooper:** My concern is not the ERT. The one that is a concern is the asynchronous course, the PTO. That is the one that we have been using for a long time and has been upgraded to include all the state and federal standards.

**Vice President Gordon:** That is the course that I think needs a new start. I think that course needs to be accommodated so that it is no longer taught in the same way that it's been taught exclusively.

**Prior Faculty Online Coordinator Cooper:** We have had over 300 teachers successfully take that class. It has been updated recently and brought to the Senate. The training can look like whatever you want it to look like. But the basic content that is in our course is very similar to what every other community college is doing because we network with them and we use the California Virtual Campus design rubric, which is the gold standard.

**Dean Taylor:** The OAB has always acknowledged that equivalent training elsewhere that can be documented and reasonably similar and has an understanding of the tools that we use is an alternative way to get certified to teach in an online course.

**Curriculum Chair Pullman:** We will look at the compliance issue about the training so that we know what we need to do.

**B. AB 607 - Materials Cost and Fees** – Tabled for a future meeting.

**C. Academic Freedom and the 10+1 Follow Up** – Tabled for a future meeting.

**D. Open Forum:**

**Professor Tyler Boogar:** Explained that he has been asked to continue his duties as Math and Sciences Acting Dean until that position is filled permanently. He indicated that this will be for one more semester, at most. He will be back in the classroom as an instructor in the spring. There are four issues that are at issue: 1) His temporary Senate seat vacancy, 2) his temporary parliamentarian position vacancy, 3) his temporary College Council seat vacancy, and 4) his temporary Department chair vacancy.

**The E-Board** determined that elections will be held to find an Acting Department Chair, temporary Senator at-Large, and temporary Parliamentarian. Lori Pullman shared that she has knowledge of *Robert's Rules* and would be interested in the temporary position of Parliamentarian.

**III. Adjournment:** President Drew adjourned the meeting at 1:29 p.m.