

ORANGE COAST COLLEGE

Academic Senate Meeting | April 9, 2024 | 11:30 am - 12:30 pm | Student Union
214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

Academic Senator Attendance

Jason Ball, Part Time Faculty	Absent	Lee Gordon, at-Large, President	Present
Carol Barnes, Counseling	Present	Kelly Holt, at-Large	Present
Lauren Becker, at-Large	Present	Marilyn Kennedy, Lit & Lang, PDI Chair, Secretary	Present
Allissa Blystone, Math & Sciences	Present	Jodie Legaspi-Kiaha, Athletics & Kin	Absent
Eric Budwig, Technology	Present	Irene Naesse, at-Large	Present
Irving Chavez Jimenez, at-Large	Present	Jeanne Neil, Business & Computing	Present
Eric Cohen, Consumer & Health Science	Present	Lori Pullman, Curriculum Chair	Present
Sean Connor, at-Large	Present	Sara Qubbaj, Part Time Faculty	Present
Eric Cuellar, at-Large	Present	Loren Sachs, at-Large	Present
Jodie Della Marna, Library	Present	Katherine Sheehan, Visual & Performing Arts	Present
Rendell Drew, at-Large, Vice President	Present	Jordan Stanton, Social & Beh. Sciences	Present
Cyndee Ely, Part Time Faculty, Parliamentarian	Present	Vacant, ASOCC Student Representative	Vacant

Please see the Voting Tally Chart after these minutes for individual members' votes.

Guests (Optional & Voluntary Sign-In): Charlene Reed, Robert Fey, Tyler Boogar, Renee De Long, Elias Marron, Rick Garcia, and Curtis Williams.

1. Preliminary Matters

- A. **Call to Order:** President Gordon called the meeting to order at 11:30 A.M.
- B. **Public Comments:** John Fawcett, Lauren Becker.
- C. **Approval of the Minutes:** Motion 1: Senator Kennedy moved to approve the April 02, 2024, meeting minutes with minor corrections; motion seconded; motion approved.
- D. **For the Good of the Order:**

Classified Senate President John Fawcett: We are still having issues with nails that are causing flat tires in the Adams Parking Lot H. It seems to be centered in the area between the Solar Panels, the new Chemistry Building, and the MBCC building. One of the Business and Computing Division employees had a nail in two tires. This is a concern to the faculty as the area affected is designated staff parking. This is a result of swap meet vendors selling equipment and mechanical items. Employees affected can get reimbursed by initiating a reimbursement through the Administrative Services wing.

Vice-President Rendell Drew: This Friday Campus Safety will be conducting a lockdown drill. The purpose is to check the security systems such as cameras, speakers, phones, keycards, etc.

Senator Becker: It has been brought to many departments' attention that we are being told we have to create 60-unit maximum AA and AS degrees. The language from the State does not have that type of strict protocol attached to it. It says, "try to".

Curriculum Chair Lori Pullman: It is strict. It will deny it. It may not be in the language but the procedures that we go through will deny it. The only thing you can get around is if

you are in Applied Health, which has outside sources, saying they have to do a certain number of hours. **Senator Becker:** the second concern is that it feels like curriculum is a part of academic purview not a part of governmental regulation. **Curriculum Chair Lori Pullman:** Governmental regulation is our number one. We go by the Ed Code, Title V, District, then Academic Senate. **Senator Becker:** I would really like some guidance or a workshop on creating more general education opportunities within areas of CTE that have been dismissed in the past because my program and other programs like mine have had to add more general education units into programs, we have already reduced specific course content in. If I am needing to remove even more classes, we run the risk of people getting an AS degree having their general education units and not having all the skills necessary within their field to go into the job. **Curriculum Chair Lori Pullman:** Absolutely.

Senator Cuellar: I would like to extend an invitation to the Academic Senate body to the IMC meeting today from 1-2:30 at the Multicultural Center GEC 110.

Senator Cohen: Our newly reinstated culinary competition team just went to Kansas City and won the Western Division. It was their first competition, so we are very proud of that. We are holding a fundraising dinner on April 26, 2024, at 5 p.m. to obtain funds for them to go to the national competition. We still have lots of spaces available. You can contact me or Davina Dunner. They will be making their winning dishes from the last competition.

2. Consent Agenda:

No items.

3. Officer, Senator, & Committee Reports

A. Academic Senate President and Vice President Reports:

1. **President's Report – Lee Gordon:**

- **Brown Act and Roll Call Vote:** As a result of last week's motion, all motions that are actionable will now result in a roll call vote. Procedural motions, such as approving the minutes will still be voted upon in the way that we have been doing. In addition, because of the roll call votes, the presiding officer will no longer abstain on actionable items.
- **Food and Beverage Management:** I am looking forward to Senator Cohen's presentation today on the Food and Beverage Management program. If you know of, or have a career education program that you would like to have included in this series, please tell me, Vice-President Drew, or Beatriz Rodriguez Vaca. We will try to fit you in this semester.
- **Legislating Curriculum/Faculty Purview:** Regarding the issue of the legislature legislating curriculum, it is true that curriculum is the purview of the faculty, and exactly as our Curriculum Chair indicated, we are, of course, required to comply with state law. I am a member of the Statewide Academic Senate Legislative Committee, and we are seeing more and more examples of what I call "legislating curriculum." This is where there is an effort to encode in state law what is really curriculum. This is usually for a political priority. There is nothing in concept that we can do about it other than to have our advocates in the statewide Academic Senate and our advocates in the Union to make it clear that this is a

challenge to the concept of faculty purview. Each individual item may have merits, but each time the State Assembly legislates curriculum, it weakens the concept of the primacy of the faculty. **Curriculum Chair Pullman:** When people complain about debt and about how long it took them to get through school and nobody defends it, then the politicians are going to "fix it." This is their fix, which says all students get out of community college in two years, sixty units completed, and done. We have done our own disservice by not stepping up. I agree with President Gordon that somebody has to step up and argue it, and very few people have. It is the politicians that you are voting into who are the ones saying, "we will fix it and we will make everything better" and they have never taught a day in their lives.

- **Coast Green Day:** While this is the last year that Mr. Fawcett and I will be coordinating a Green Coast Day annual environmental event at OCC, the Garrison Fellows Program, which is an integral part of Green Coast Day, will continue. Every year the honors faculty recognizes a small number of students who have had outstanding success in academics or student leadership. The Garrison Fellows will be awarded during the Green Coast Day lecture which our Curriculum Chair is a part of, on Wednesday of next week in the Science Hall.

2. **Vice-President's Report-Rendell Drew:**

- **Sylvia Mendez:** We had mentioned earlier that we nominated Sylvia Mendez for the 2024 Commencement Alumni Hall of Fame Honoree. President Gordon and I got an email from President Suarez to notify that Sylvia Mendez was selected as a Distinguished Alumni of the Year and will be honored at this year's commencement. Sylvia Mendez responded with the following "thank you for choosing to include me in your graduation ceremony and honoring me with a distinguished alumni award. I am thankful for this recognition and look forward to seeing you on May 24."
- **Sylvia Mendez Plaque:** This Friday, President Gordon and I will meet with the Dean of CHS to discuss the placing of a plaque for Sylvia Mendez in the lobby area of the Allied Health Building of CHS. **President Gordon:** Sylvia Mendez is a graduate of the former Orange Coast College nursing program. She worked for thirty years as a nurse, so she is a health professional. What we will be discussing is whether they would accept the idea of some kind of recognition to her in the lobby recognizing that this is a very distinguished alumna of our Allied health programs here at OCC.

B. **Union/Bargaining Unit Report – CFE Executive Director Bob Fey:**

The Coast Federation of Educators officer elections are on the way so if you are a member, you should have received an electronic ballot. Balloting will go on through next Tuesday at 6 p.m.

C. **Diversity, Equity, Inclusion, and Accessibility (DEIA) Initiatives:**

Senator Cuellar: Wednesday, April 10, we will be hosting Dr. Luke Lara from Mira Costa College. He served as academic senate president at Mira Costa College, so he is leading by example in regard to DEIAA. He will be having the presentation at the CLEEO Project Center as part of the grant tomorrow, from 2 to 4 p.m. On April 12, we will have a second presentation for the grant from 10:30 a.m.-12 p.m. in the Multicultural Center.

D. Artificial Intelligence:

Senator Marilyn Kennedy: Professor Jeremy Zitter will be presenting at the Senate on Artificial Intelligence, probably next week. Additionally, there needs to be more education and dialogue about AI, as a lot of colleges have dialogue or postings about it. It would be helpful to have all management, from the President, VPI, to the deans, and all who are not normally in the classrooms become more educated about how this is impacting both beneficially and detrimentally our classrooms. That would facilitate having a healthy dialogue that would help students and the whole campus.

E. Academic Standards Committee: Academic Standards Chair Rendell Drew Submitted the following report:

On 4/2/2024 members of the Academic Standards Committee (ASC) met in Zoom to discuss the re-composition of the ASC. Each committee member was then asked to introduce themselves and explain their interest in serving on this important Academic Senate Committee.

There were a total of eight (8) faculty members present who expressed an interest in being a member of the ASC as follows: Laurie Barton, Ellen Bistline, Irving Chavez-Jimenez, R. Drew, Jaimie Hitching, Marilyn Kennedy, Leland Paxton, and Geneviene Zuidervaart.

As the meeting ensued, a brief review of the ASC Bylaws was conducted (see attached). Discussions then pursued concerning various committee members' interests and the development of potential roles that each ASC committee member could fulfil. After hearing a brief assessment of each committee members' inputs the following was concluded:

1. Need to Explore Artificial Intelligence (AI) Further: Each person expressed their interest and concern about the need to further explore the parameters of Artificial Intelligence (AI) and its utilization within our classrooms and the college.
2. New Student Guidelines: One faculty member stated that we must provide guidelines for students to navigate properly to benefit their learning in the classroom. Other members expressed the need to develop a new CCCD Policy on AI, including the development of "standards" in the classroom when utilizing AI.
3. Develop a Campus-Wide Survey: It was also recommended that the ASC develop a new "AI Survey" that could be sent to instructors located in each division. The Survey would be developed with the assistance of Sherry Sterner in the Office of Institutional Research to gather views pertaining to AI.
4. Review & Comparison of "Academic Standards Committee" & "Online Advisory Board" Bylaws: In order "compare and contrast" reasons, members of the ASC wanted to review a copy of the Online Advisory Board's Bylaws to ensure there is no duplication, or repetition of the committee's Bylaws and goals. (Please see attached copies of ASC & OAB Bylaws).

F. Professional Development Advisory Committee:

Cyndee Ely: A call went out to part-time and full-time faculty to rate nominations for part-time and full-time faculty of the year. There are some timing issues with the county's requirements for the full-time faculty member of the year, so that caused a kind of hurried-up process for the full-time faculty and none of the volunteered people did the rating. The process is not working.

G. Communities of Practice for Part Time Faculty – CPPTF Co-Chair Cyndee Ely:

The Communities of Practice for Part-Time Faculty, our next regularly scheduled session is on Thursday. We are looking at AI in the classroom. We are actively looking for anyone who would like to either provide examples of how you have used it, integrated it, join a conversation about it, both part-time and full-time faculty, classified, counselors, and anyone who has some experience or would like to get some feedback. It would be good if we had someone from the ARC to explain how AI is used to aid our students. It will be an open discussion on Thursday, April 11, 4:30 p.m., College Center Room 309.

4. Unfinished Business

A. Career Ed Program Presentation Series: Food and Beverage Management - Eric Cohen:

The program is called Food and Beverage Management program. It used to be called Food Service Management. The four pillars of the program include: presentation of food and beverages, the service, sustainability, and hospitality.

It is a small program, but our classes are packed because we serve as a support program for culinary, baking and pastry; nutrition and dietetics; and hospitality and tourism. We provide a lot of the classes that students do not love to take because they are business-related classes, but they are very necessary, so they can keep their businesses open once they are running them.

The goal is to get students out into the field and give them the tools to move up more quickly into management and leadership roles. It takes a combination of both soft and hard skills.

The current degrees and certificates that we offer are: Associate Degree in Food and Beverage Management (FBM), Certificate of Achievement in Bar and Beverage Management, Certificate of Achievement in Food and Beverage Management, and Advanced Certificate of Achievement in Food and Beverage Management. We have some upcoming certificates and degrees, as we are adding a Certificate of Sustainable Food Management. It has become increasingly important with the American Culinary Federation's accreditation standards. Alexandra Yates is leading that. We are adding on to the Bar and Beverage Management to have an advanced certificate and an AS degree, also.

One of the main things aside from academics is practical experience. We do this in a number of ways. We have the Captain's Table where in Culinary Arts, they work in the in the back of the house: the kitchen. The FBM program students work in the front of the house, which is serving, hosting, bartending, etc. They also work in the Recovery Kitchen where they plan meals, manage the kitchen, cost out recipes, etc. We get donations from food banks that we turn into meals, package and deliver to the Pirate's Cove.

We have been working with the Horticulture program, who is harvesting all kinds of great lettuce for us. We started with one type and now we have various. We are working on slowly incorporating other things. We have also been working with Aquaponics, which have been providing us with fish. We have a big composter, so we compost, give that compost to Horticulture, and Horticulture uses that to grow things for us. We have a nice cyclical system going on.

Students also have directed practice where they work here on campus and also off campus.

Instructors Alexandra Yates and Eric Cohen are the full-time faculty members in the program.

B. Strategic Enrollment Management Plan (SEMP) Presentation - Jennifer Hall and Renee De Long:

The Strategic Enrollment Master Plan is a compendium of recommendations and action items for monitoring and making changes to boost critical elements along the student pipeline. From those students who have not even thought of OCC yet, to onboarding, to taking classes, and to graduation. It touches on different departments and wings.

This started with the Enrollment Management Academy (EMA) in the summer of 2022, who then took it to the Student Success and Enrollment Committee, where they worked on it for a year, and they are now taking it for campus-wide review.

The Plan is essential to meeting student demand and addressing internal barriers to allow students to complete their educational journey. SEMP is inclusive of all college employees as each wing/department/division plays a critical role in enrollment management.

Campuswide review is scheduled with senates, planning councils, and participatory governance councils with open forums later in spring 2024 (date to be determined). Deadline for campuswide review and feedback via QR code survey is 4/19. SEMP timeline: campuswide review and feedback in spring 2024; final review and endorsement in early fall 2024.

The SEMP presentation can be viewed [here](#). Dean De Long will let Dean Sterner know if the feedback session can also be available via Zoom.

C. Inclusion of Student Services and Instruction Wing Representation in Search Committees – Senator Cuellar:

I am seeking transparency and clarification on matters of our institution as part of the California Community College system, as per the lens of DEIA. We are in times where we are transitioning from DEIA to DEIAA, with the last A being for antiracism, I feel that there should or ought to be consideration for both wings that represent faculty on the instruction and student services continuum to collaborate. The *Academic Senate for California Community Colleges Rostrum* of February 2024 has an article titled, "Who we Are Over a Decade of Purposeful Change for the Academic Senate, California Community Colleges Organization." This article also cites The Campaign for College Opportunity, which published in January 2024, the article titled, "Still Left Out: How Exclusion in California's Colleges and Universities Continues to Hurt Our Values, Our Students, and Democracy."

They have the numbers in regard to demographics for all 160 California community colleges. In the study, it is shared that Orange Coast College has currently tenured or tenure-track faculty, 258, only 26% of the faculty hail from communities of color. Yet, in regard to our undergraduate student population, at minimum 63% of our students hail from communities of color. Even in regard to our campus academic senate, 13% is comprised of faculty from communities of color.

In mentioning these statistics, the goal of this February 2024 *Rostrum* article, who we are over a decade of purposeful change for the Academic Senate of California Community college organization, they end with the following "the Academic Senate of California Community College remains committed to its work on diversity and actively ensuring that representation of varied voices and backgrounds continues to be front and center

in its operation. The Academic Senate's California community colleges continues commitment to inclusion, diversity, equity, anti-racism, and accessibility."

To the ASCCC the concepts, beliefs, and actions captured in IDEAA are not mere words. These concepts and efforts are the very framework on which the organization is built. They are working along with faculty statewide to have a more inclusive and equitable future. I want to shed some light in looking for clarification understanding of how search committees are composed on this campus.

In this case, in regard to the Vice President of Instruction (VPI), there are seventy-three departments under the nine academic divisions from Instruction. There are three departments under the one division of Counseling under Student Services. I once had the unfortunate experience of having to share with our former VPI that there seems to be a norm, but a norm that seems strange. I mentioned to the former VPI "how is it that in an academic deans meeting there are no representatives from communities of color and there is no awareness nor conversation of that fact?" It seems that it is a norm that the group might be comfortable with.

I wonder if a callout was done to IUAs and faculty who worked with the VPI within the past twelve months, which might be a quite narrow parochial vision. If I had to say the amount of IUAs on this campus that hail from communities of color, I would say, would even be less than these statistics. I would go far enough to say that is 90 to 95% who are faculty from non-communities of color. It seems to me it is skewing where we draw and select from. If we apply whether a DEI or DEIA lens, I think it is something that was not meeting the mark whether that was intentional or not I bring this forth to the Academic Senate. I would like the opportunity to understand, and if I may request clarification on how this VPI call out was constructed and what was the rationale behind it.

Senate President Gordon: Under the bylaws of the Academic Senate there are two different tracks. One is for senior leadership positions, and one is for other search committees. The leadership team has more latitude on search committees for senior leadership positions which would be Chancellor, president, and vice presidents. In this case, the Academic Senate leadership team voted to designate Vice-President Drew as one of the two persons who would represent the Senate. It was discussed that based on the fact that he has been meeting on a regular basis with the Vice-President Instruction, and the anticipation that, going forward, he is personally likely to continue to interface with the newly hired Vice President of Instruction. With respect to the second slot, it would have been perfectly permissible for the leadership team to have it designated the current Academic Senate President as the second member of the search committee, but I asked that I not personally be the second person that instead we open it up to individuals who have interfaced with the VPI. We defined that as coordinators and department chairs. I asked that we put out a call to coordinators and department chairs. We got responses. There were more responses than the one slot that we had, so we use our random selection process within that defined group. The names were put into a box. We shook up the box. We removed one of the names, and that was the second person.

Senator Cuellar: Thank you but essentially, I did not hear any DEIA. My question is for the sake of this important position as the VPI but all positions, I wonder in the breakdown in this report from the Campaign for College Opportunity, is there not any merit to have representation from communities of color such as Latinx, Asian American, Native Hawaiian, Asian Pacific, Islander, American Indian? I know we have diversity in regard to gender, perhaps sexual orientation, perhaps class, but I wonder do we have representation. That is something to take into consideration if we are basically going to question, is this DEIA or not?

Senator Cohen: Are there any statistics in regard to applicants? Because we know what the statistics are regarding who we hire but if we could compare that to applicants, it would be interesting.

Senator Cuellar: It brings up an important topic in regard to who we represent and how we represent ourselves as a system and as an institution. It is really appealing to the processes. The positions are leading up to eventually president, vice presidents, and deans. There are no faculty of color represented at the dean's level, academic division wise. Many of them have served previously as IUAs. That is 90-95% not communities of color. If we are really looking to represent and be on par with our sister colleges throughout the state and with the Academic Senate for California Community colleges, it is time to "where the rubber meets the road".

Vice-President Drew: I want to thank Senator Cuellar for being so bold and being honest. This is what the DEIA discussion is all about, being able to have these hard discussions. Myself, as being the Vice-President and representative of this body, I do fit the DEIA category. It is not to disregard anything you said. Going forward, we really need to look at our internal policies of how we go about this. Your statement has merit. Perhaps we need to work with Human Resources to make sure we are getting representation.

Senator Marilyn Kennedy: I respect the comments about the DEIA concerns. I think we should discuss it more. Originally, this started with the Wings argument, so I went back to the Board policy [[AP 7120B Recruitment and Selection for Management Employees](#)] to see what is required. There are ten people on the committee. The call should be to departments within the scope of assigned responsibility for the manager being hired. The Counseling Department in the Student Services Wing is about 10.57% of the faculty, if we were to focus on wings or departments. However, I do have a recommendation that we consider as a Senate, possibly next week, creating a few questions that we would like to have the people on the committee ask. That might allow more voices to be heard and to be brought to the Senate.

President Gordon: Announced that time had run out, and the Executive Board would meet in five minutes.

5. New Business

- A. **First Amendment CCCD Chancellor's Memo** - This agenda item will be discussed at the next meeting.

6. Adjournment

President Gordon adjourned the meeting at 12:30 p.m.

Minutes: Approved April 16, 2024

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senate Membership & Voting Tally Chart	Minutes 4/2/24
Ball, Jason: Part-Time Senator (2023-2024)	Absent
Barnes, Carol: Counseling Senator (2021-2024)	Aye
Becker, Lauren: Senator at-Large (Spring 2024)	Aye
Blystone, Allissa: Math & Sciences Senator (2023-2026)	Aye
Budwig, Eric: Technology Senator (2023-2026)	Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Aye
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Aye
Connor, Sean: Senator-at-Large (2023-2024)	Aye
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Aye
Holt, Kelly: Senator-at-Large (2023-2026); 12:21pm	Absent
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025); 11:32am	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Absent
Naesse, Irene: Senator-at-Large (2023-2026)	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Aye
Qubbaj, Sara, Part-Time Senator (2023-2024)	Aye
Sachs, Loren: Senator-at-Large (2022-2025)	Aye
Sheehan, Katherine (2021-2024); 11:35 am	Absent
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye