

Curriculum Committee Meeting Minutes

October 2, 2024 – Wednesday | 3:05pm – 4:47 p.m.
2701 Fairview Rd, Costa Mesa, CA 92626 | Student Union 214

Zoom Meeting URL: Meeting URL: <https://cccd-edu.zoom.us/j/83018098066>
Manoj Wickremesinghe, Articulation Office 1441 Longmont Pl., North Tustin, CA 92705

FACILITATOR	Lori Pullman (Chair)
NOTE TAKERS	JohnPaul Nguyen
VOTING MEMBERS	Melissa Barrios (Melissa B.), Cameron Brown, Marley Cervantes, Jodi Della Marna, Jessica Gonzalez, Mark Hamamura, Jamie Hitchings, AJ Juarez, Fred Judd, Michael Lannom (Vice Chair), Tabitha Liang, Dan Matulis, Lori Pullman (Chair), Manoj Wickremesinghe
NON-VOTING MEMBERS	Angelica Suarez, Tara Giblin, Tyler Boogar, Donald Carlson, Renee Delong, Kevin Henson, Lisa Knuppel, Michael Mandelkern, Larissa Nazarenko, Michael Sutliff, John Taylor, LeeAnn Hiranandani, JohnPaul Nguyen Guest: Terry Irving, Melissa Jauregui, (Melissa J.)

Item 1: Approval of Agenda & Minutes / General Discussion

TOPIC	PRESENTER	
Welcome, Approval 10/02/24 Agenda, Approval of 09/18/24 Minutes	Lori Pullman. Motion to add RADT A212 as a consent item to the agenda/ second: Tabitha Liang/ Lori Pullman. Motion to approve the agenda for 10/02/24 and minutes from 09/18/24 meeting/ second: Tabitha Liang/ Michael Lannom	5 minutes
Curriculum Chair Update	Lori Pullman – District Updates, Curriculum Changes Repeatability – The District has sent each college a list of courses that need to be assigned appropriately in families. This is to ensure that courses have the correct repeatability designations. Lori and JohnPaul will look for more information on the steps needed to make these corrections. The Committee was informed of the appropriate guidelines for creating a noncredit course. Noncredit courses should not be used to fill a credit course. The Courseleaf review for implementation is moving forward productively. The District is working out the limitations of the new software with the current programs and systems that we use. DE Addendum. Lori thanks those that have updated their DE Addendums. Any DE Addendums that have not been updated after 2023 need to be revised. A key element to have updated is the RSI (Regular & Substantive Interaction)	15 minutes
Curriculum Staff Update	JohnPaul Nguyen Kelly Holt has been assigned to be the Interim Dean of the Consumer and Health /Sciences. This assignment will be active from 10/2	5 minutes

Item 2: Articulation/General Education: Manoj Wickremesinghe

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
	<p>General Information</p> <p>New courses submitted for CALGETC need to be submitted by the end of October.</p> <p>History courses are being aligned with GWC history courses. Our college is trying to have the history courses qualify for both the Humanities and Social Science GE areas. Upon approval, they will be effective Fall 2025.</p>	

Item 3: Consent Items: All Divisions

COURSE	ACTION	EFFECTIVE TERM
ART 271 Character Design 2	<p>OCC New Course</p> <p>Motion to remove this item for discussion and corrections. / Second: Michael Lannom/ Lori Pullman</p> <p>Prerequisite was listed, but prerequisite form was not attached</p>	Fall 2025
ART 272 Prop and Vehicle Design 2	<p>OCC New Course</p> <p>Motion to remove this item for discussion and corrections. / Second: Michael Lannom/ Lori Pullman</p> <p>Prerequisite was listed, but prerequisite form was not attached</p>	Fall 2025
ART 273 Environment Design and Illustration 2	<p>OCC New Course</p> <p>Motion to remove this item for discussion and corrections. / Second: Michael Lannom/ Lori Pullman</p> <p>This course has two Prerequisites listed Art A252 and Art A135. Only has prerequisite form of Art A252 attached. Missing prereq form with Art A135.</p>	Fall 2025
DMAD A115 Typography	Title, Formerly known as, Catalog Descr, Justification, Prereq, CSLOs, Course Objectives, Content, Instr Techniques, Textbooks	Fall 2025
DMAD A116 Typography & Branding	Title, Formerly known as, Catalog Descr, Justification, CSLOs, Course Objectives, Content, Textbooks	Fall 2025
DMAD A200 Designing for Screens	Title, Formerly known as, Catalog Descr, Justification, CSLOs, Course Objectives, Content, Textbooks	Fall 2025
DMAD A202 Design Industry Prep	Title, Catalog Descr, CSLOs, Course Objectives, Content, Text	Fall 2025
DMAD A203 UX/UI Design	Catalog Descr, CSLOs, Objectives, Content, Textbooks	Fall 2025
ESEC A199 Special Topics in Environmental Science/Ecology	<p>OCC New Course</p> <p>Motion to remove this item for discussion / Second: Mark Hamamura/ Lori Pullman</p>	Fall 2025
FILM A104 The Great Directors of the Cinema	Catalog Descr, Justification, CSLOs, Course Objectives, Course Content, Assignments, Textbooks	Fall 2025
FILM A109 Science Fiction Film	CSLOs, Assignments	Fall 2025
FILM A110 Film Production 1	CSLOs, Methods of Instr, Textbooks	Fall 2025
FILM A113 Audio Workshop	CSLOs, Objectives, Textbooks	Fall 2025
FILM A193 Sound Design for Film & Television	CSLOs, Methods of Instr	Fall 2025
FILM A194 Editing 1	CSLOs, Objectives, Textbooks	Fall 2025



FILM A196 Intro to Visual Effects	CSLOs, Meth of Instr, Assignments, Textbooks	Fall 2025
FILM A197 Pro Tools Certification	CSLOs, Textbooks	Fall 2025
FILM A198 Avid Media Composer	CSLOs, Methods of Instr, Textbooks	Fall 2025
FILM A210 Production Management	CSLOs, Textbooks	Fall 2025
FILM A225 360 Spatial Audio for Immersive Media	CSLOs, Methds of Instr	Fall 2025
FILM A234 3D Modeling for Immersive Applications	CSLOs	Fall 2025
FILM A258 Post production Finishing	Methods of Instr, Textbooks	Fall 2025
FILM A262 Cinematography	CSLOs, Methods of Instr	Fall 2025
FILM A264 Editing 3	Methods of Instruction	Fall 2025
FILM A271 Portfolio Development	CSLOs	Fall 2025
HLED A100 Personal Health	OCC Course Retirement	Fall 2025
HLED A122 Drugs, Health and Society	OCC Course Retirement	Fall 2025
HLED A160 Peer Health Educator - Level 1	OCC Course Retirement	Fall 2025
HLED A200 Introduction to Public Health	OCC Course Retirement	Fall 2025
HLED A260 Peer Health Educator - Level 2	OCC Course Retirement	Fall 2025
HLED A270 Fitness and Health	OCC Course Retirement	Fall 2025
HLED A292 Dir Study	OCC Course Retirement	Fall 2025
HORT A230 Calculations for Horticulture and Landscape Professionals	Units from 2.0 to 1.5, Hrs Lec 36.0 to 27.0, Total Learning Hours from 108.0 to 81.0, Catalog Descr, Assigned Disciplines, Required for Degree or Cert, Course Objectives, Instructional Techniques, Assignments, Methods of Eval, Library	Fall 2025
KIN A150 Basketball	Catalog Descr, Justification, Grading Policy, Course Objectives, Course content, Instr Techniques, Assignments, Textbooks	Fall 2025
PHYS A112 Survey of Chemistry and Physics with Lab	Title, Catalog Descr, Prerequisites	Fall 2025
PHYS A115 Physics of Music	Title, Formerly known as , Catalog Descr, Advisories, Lecture Content	Fall 2025
PHYS A185H Calculus-Based Physics: Mechanics with Lab Honors	Formerly known as, Units from 4.0 to 5.0, Cat Descr, Justification, Prereq, Advisories, CSLOs, Objectives, Content, Instr Techniques, Assignments, Meth of Eval, Textbooks, Library	Fall 2025
RADT A212 Course Revision – added to the agenda as a consent item. Fall 2025		
RADT A213	OCC Retirement	Fall 2025
SOC A200 Introduction to Research Methods	OCC Modify Course	Fall 2025
RADT A212	Course Revision – added to the agenda as a consent item. Units increased from 2.0 to 4.5, lab hours increased to 243. Prerequisites, CSLO, Methods of Instruction, Instructional Techniques, Textbooks. Added as an urgent item to make the scheduling deadline for unit changes.	Fall 2025
PROGRAM	ACTION	EFFECTIVE TERM
Cardiovascular Technology Level 1 - Culinary Food Science Assistant	OCC Program Revision (CTE)	Fall 2025
	OCC Program Retirement (CTE)	Fall 2025

Motion to approve consent items / Second: Michael Lannom/ Tabitha Liang

Discussion Items: All Divisions (None)

Additional discussion.

The Committee addressed the unit changes to English and Math courses. The Committee asked to review the programs affected by these unit increases. Manoj stressed the importance to ensure the ADT's each have a pathway for 60 units. JohnPaul will have a list of affected programs for the Lori to discuss with the Committee.

The Committee discussed the need to flag the high unit programs. Fashion was mentioned. Lori suggested that the Fashion Department certificates be split up. Tabitha stated Lauren Becker's justification for this. The justification is that breaking up the certificates will cause students to not return to complete the additional courses for the other certificates.

Melissa B. addressed the need to have the Department have data to justify this claim. The data should provide return on investment, and show that the extra units students take will be beneficial to obtain careers and job opportunities to pay off for the amount of years of work and study in the program. Dr. Giblin added that the Committee look into the annual completion rates to justify this program. Lori concurred, and reminded the Committee members to stress to their Divisions that anecdotal justifications will not be sufficient. Departments with high-unit programs will need to have concrete data.

The Committee also discussed to have some guidelines for course revisions that have increase in units. These types of proposals will need to include justification for the unit increase. Justification will include showing need for the additional hours, provide local institutions that offer the equivalent course with the equal amount of higher units. This will be added to the new OCC Curriculum Committee Handbook. Manoj added that any course unit increase will have to be resubmitted for articulation.

The Committee reviewed the Meeting and Agenda schedule, and observed the upcoming deadlines for submission. Items for CSU/IGETC submission need to be submitted in time to make the 10/23/24 Tech Review to make it to the agenda for the 10/30/24 Voting Meeting.

Item 4: Adjournment

Motion to adjourn/ Second: Michael Lannom/ Tabitha Liang 4:47pm.