



Orange Coast College

Duplicate Diploma/Certificate Request

For Associate in Arts, Associate in Science or Certificate of Achievement

There is a \$20.00 diploma/certificate replacement fee payable in advance. Please include this fee with your request. This request cannot be processed without payment.

Please fill in the following information completely:

Name: _____
Last name first name middle name

Other names used: _____

Student ID Number: _____

Old ID number (if any): _____

Date of Birth: _____
mm/dd/yy

Phone: _____

Email Address: _____

Date of OCC Graduation: _____
mm/dd/yy

Check Boxes: AA Degree
AS Degree
Certificate

Mail to: _____

Please allow 10 business days for processing from the date your request is received plus mailing time

Return to: Orange Coast College
Graduation Office
2701 Fairview Rd.
Costa Mesa, CA 92626

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For office use only

Date received: _____

Date picked up or mailed: _____

Amount paid: \$ _____ Cash
Check
Charge