



Classified Senate Meeting Minutes

November 15, 2023, | 11:00 a.m. - 12:00 p.m. | Zoom Meeting: <https://cccd-edu.zoom.us/j/89274540735?from=addon> & SU 214

Classified Senate Attendance

Scott Broberg	Absent	Cecilia Schreyer	Present
Heather Dominguez	Present	Jillian Whistler	Present
John Fawcett	Present	Curtis Williams	Present
Lucy Grams	Present	Eric Wilson	Present
Jeanette Grimm	Present	Sean Wellengard	Present
Sue Harlan	Present	Alexia Wood	Present
Katie Olivier	Present	ASOCC Rep Zaina Alayyan	Absent

Guests

Michelle Auduong, Jessica Bravo, Michael Carrizo, Pree Casaus, Denise D’Amore, Theresa de los Santos, Jeff Delaney, Maria DeNunno, H. Dinh, Mary Gallois, Veronica Garcia, Martha Guevara, Mireille Halley, Vickie Hay, Kourtney Jones, Patt Kopp, Kayla LaBounty, Karen Latham, Shelley Lowrey, Belta Moon, Martha Munoz-Sanchez, JP Nguyen, Kim Nguyen, Thuy Nguyen, Mindy Nguyen, Virginia Nuzzolese-Laflamme, E. Ortega, Michelle Ozuna, Eva P., Elizabeth Page, E. Quiroz, Beatriz Rodriguez Vaca, K. Rooks, Veronica Sanchez, Aalayah Thompson, Linda Tiger, Lupe Tinoco Oliveros, Austin Webb, Joe and Tiffany.

Guests: Sheri Sterner

Recorder of Minutes: Beatriz Rodriguez Vaca

1. Call to Order - Classified Senate President:

President John Fawcett called the meeting to order at 11:04 a.m.

2. Approval of the Minutes - Classified Senate Body:

Motion 1: Senator Curtis Williams moved to approve the 10/25/23; motion seconded; motion approved.

3. For the Good of the Order

- District Wellness committee – Cecilia Scheyer:** There was a meeting yesterday. The committee has not met since pre-COVID. There are a lot of exciting ideas that we might do within the District. There will be a survey coming out to provide feedback. The OCC Fitness Complex Center is open for all employees Monday through Thursday from 11- 1pm and from 6-8pm for free. They are hoping to have an activity

for January. They have a mission statement and bylaws. There are two sections, a conditioning section and a strength section.

- **Michelle Wang:** The use of Zoom AI Companion was discussed. The general thought was that its meeting summaries were inaccurate. There is room for improvement as it is AI and learning; however, it would be best to continue reviewing and writing meeting summaries from recordings and own notes. PC privacy was introduced as a topic. An alarming number of employees are leaving their computers unlocked when walking away. It should be best practice to always lock your PC when you leave your workstation in order to maintain confidentiality and uphold FERPA. Yubikeys was discussed as a viable option for high school students who want to apply and may not have a mobile device for 2FA.
- **Senator Eric Wilson:** The AI on Zoom is a very new product from Zoom. One of the Vice Chancellors stated that it is not good. This tool is continuing to improve. They did an update recently. The Yubikey is also a good tool, too. It is easy to use. It is just the setup that is tedious.
- **President John Fawcett:** There are plans underway somewhere around the end of the semester to replace our current pay for print system, which is called GoPrint with a new pay for print system called Papercut.
- **Scott Broberg:** Asked that Yubikeys is accessible to staff, as well, not just for students. **Senator Curtis Williams** stated that District is concerned about the cost.

4. Officer, Senator, and Committee Reports:

- A. **President's Report** – John Fawcett: Kim Sava from District is interested in forming a District Classified Senate. She wants to create a team and get that started. Encouraged participation on Classified Senate events.
- B. **Vice Presidents' Reports:** VP Jeanette Grimm:
- C. **Classified Senator Reports** – No reports.
- D. **CFEP Report:** The membership meeting takes place on Wednesday, November 29 at the OCC College Center Ballrooms A&B. He encouraged people to RSVP. They will vote on the Bylaws and will roll out the new website. They are talking about economic enhancements. They are currently going through the data they provided. They are also working with CFE. Their negotiation is this Friday. CFEP will host holiday party at the Waterfront Campus. There is a toy drive going on.
- E. **Other Committee Reports:**
 - **President's Report** – John Fawcett encourages classified professionals becoming a member of the Union.

5. Unfinished Business:

- A. **District Wellness Committee – Cecilia Schreyer**

Motion 2: President John Fawcett moved to approve Cecilia Schreyer on the District Wellness Committee; motion seconded; motion approved.

- B. **Meeting Modality:** President John Fawcett likes having hybrid meetings. In the future, we would like to use other facilities such as the Computing Center, if there are any scheduling conflicts with Student Unions 213 and 214.

6. New Business:

- A. **End of the Year Holidays:**
 - We have received three responses for the holiday parade, so far.
 - President Fawcett encouraged people to come out even if they are not participating on the parade.
 - Children's Center Carols start at 10:45am.
- B. **Committee Obligations:** The following Classified Professionals volunteered to serve on the following committees.

Flex Committee: Eric Wilson

DEIA: Jessica Bravo

Multicultural Center: Mirielle Halley

7. Open Forum:

- President Fawcett gave President Suarez the book titled "Race after Technology".
- It was encouraged for Classified Professionals to lead Flex Day sessions.
- The Children's Center will have its fundraiser from now to December 1.
- The Business and Computing division folks will attend the Facilities meeting. They have encountered a lot of flat tires. It may be as a result of the weekend swap meet that they are not picking up correctly after themselves.

Motion 2: Senator Curtis Williams moved to adjourn the meeting; motion seconded; motion approved unanimously.

8. Adjournment of the Regular Meeting:

Meeting ended at 11:50am