



# Classified Senate Meeting Minutes

October 11, 2023, | 11:00 a.m. - 12:00 p.m. | Zoom Meeting: <https://cccd-edu.zoom.us/j/89274540735?from=addon> & SU 213

## Classified Senate Attendance

Scott Broberg	Present	Cecilia Schreyer	Present
Heather Dominguez	Present	Jillian Whistler	Present
John Fawcett	Present	Curtis Williams	Present
Lucy Grams	Present	Eric Wilson	Present
Jeanette Grimm	Absent	Sean Wellengard	Present
Sue Harlan	Present	Alexia Wood	Absent
Katie Olivier	Present	ASOCC Rep Zaina Alayyan	Absent

## Guests

Michelle Auduong, Ana Benitez, Alex Buus, Pree Casaus, Andy Chau, Denise D’Amore, Maria DeNunno, H. Dinh, Mary Gallois, Martha Guevara, Mireille Halley, Vickie Hay, Kourtney Jones, Lynn Krieger, Kelly Lam, Karen Latham, Shelley Lowrey, E. Martin, Belta Moon, Mindy Nguyen, Thuy Nguyen, Kim Nguyen, Virginia Nuzzolese-Laflamme, Shannon O’Neal, Elizabeth Page, E. Quiroz, Jennifer Rivera, Beatriz Rodriguez Vaca, Veronica Sanchez, Eva Shaffer, Linda Tiger, R. Topete, Michelle Wang, and Austin Webb.

**Guests:** Sheri Sterner

**Recorder of Minutes:** Beatriz Rodriguez Vaca

**1. Call to Order** - Classified Senate President:

President John Fawcett called the meeting to order at 11:02 a.m.

**2. Approval of the Minutes** - Classified Senate Body:

**Motion 1: Senator Katie Olivier** moved to approve the 09/13/23 and the 09/27/23 meeting minutes; motion seconded; motion approved.

**3. For the Good of the Order**

**Beatriz Rodriguez Vaca** introduced Sean Wellengard as the newest member of the senate representing the President’s Wing. **Sean Wellengard** stated that he has worked with the Foundation for the past 5 years. He has been meaning to be more active in the senate. He is glad to be here and support the efforts. He works in the admin floor of the College Center.

Eva Shaffer is appreciative of the hybrid modality.

#### 4. Officer, Senator, and Committee Reports:

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##### A. President's Report – John Fawcett:

- There are several of the wing planning committees that are meeting and discussing priorities for ARRs.
- The AI Task Force and the Signage committee are currently in the formation process. The AI Task Force is being initiated by the Academic Senate. There are conversations about having faculty and classified professionals be part of the task force.
  - i. **Eric Wilson** volunteered for the upcoming AI Task Force. He is attending a conference on AI in the month of December.

##### B. Vice Presidents' Reports: No VP reports.

##### C. Classified Senator Reports – No reports.

##### D. CFEP Report: No report.

##### E. Other Committee Reports:

- i. **Senator Curtis Williams** – Being on the Accreditation Committee, he encourages the senate to ask Dean Sterner to provide action items that the committee wants the senate to decide. Asking for just feedback is too broad, specifics are important.
  - ii. **Senator Cecilia Schreyer – Submitted the following written report: Facilities 2023/09/23.**
    - Self eval for this committee this Spring, as set out in the Decision-Making Document.
    - Will review ARRs in November: look for trends, make recommendations.  
LLSS:
      - Leaking solution is complex. Will apply elastomeric coating south side first to test, other sides after Spring. s/b covered by insurance.
      - HVAC complex issue, slowly being improved. May place sensors in some rooms.
      - Signage inadequate. GW has example of good signage. \$250k campus-wide signage initiative should fix this.
      - Need evac maps with correct orientation.
      - Need uber pick-up locations marked.
      - Parking in general and for handicapped isn't close by LLSS & MBCC. What are majority of parking lot locations vs. majority of students?  
Parking subcommittee
        - Thin strip of handicapped along east side of LLSS
        - Sustainability vs more parking
        - Outdoor furniture is welcome and often in use.
        - Campus furniture subcommittee
        - Doors don't open far enough and open into traffic.  
Not enough food services
        - Increased food services need staff.
        - Access control being standardized across campus. Linel 1325 locations. Starting to install lock-down buttons.
        - M&O Rick Garcia scheduled maintenance all over campus this summer and ongoing: Peterson gym roof, Tech roof leaks, CLEEO room, ARC signage, HVAC from HEERF funds 16 buildings.
        - Chem bldg: steel construction done. Lessons learned on previous campus buildings are being applied. Large donation for display periodic table.
- iii. **Senator Heather Dominguez: Student Success and Enrollment committee:** Over the past 6 months they have focused on the strategic enrollment plan. She encouraged classified professionals, especially those that work in the enrollment center, adult ed, and counseling, to take a look at that plan. Some of those plans are very overwhelming to get through all that paper but that one is very descript on some things that they probably want to pay attention to.

These plans are the evidence to refer to when looking at ARRs, for example. This gives a lot of weight.

- iv. **Senator Eric Wilson and Senator Sue Harlan:** they serve on the Technology committee. They got good feedback from the technology survey. They are finalizing it. they made a PowerPoint Presentation. Once ready, they will share it with Classified Professionals.

**President Fawcett** encouraged committee representatives to report on their assigned committees.

## 5. Unfinished Business:

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- A. **Request for senator assignment to committees: President Fawcett:** there will be a call out asking for classified professionals to serve on the hiring committee for Student Programs Project Coordinator. He encouraged classified professionals to serve.
- B. **Discussion of future meeting modality: President Fawcett:** Encouraged classified professionals to attend meetings in person if they are able to.
- C. **Volunteers to help organize holiday activities: President Fawcett:** Encouraged participation for upcoming events such as the Treat or Treat and the Holiday Cart Parade.

## 6. New Business:

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- A. **ACCJC 2023 Standards Review - Sheri Sterner, Accreditation Liaison Officer & Co-Chair of the Accreditation Coordinating Committee:** As a college we are starting the Institutional Self-Evaluation Report (ISER) process this fall. They are looking for feedback for the process. Before that, they wanted to do a review of the accreditation standards. Next time she is in the Senate, she will be back and share about the process for ACCJC. We do not have to finalize the report until spring of 2025. There is some time. The new standards were taken from an ACCJC presentation. She highlighted some of the principles that are important as they relate to the new standards. The new standards focus on outcomes and improvement rather than the processes. The focus on our narrative and write up are going to be on our outcomes and then looking at those outcomes determine what are we doing to improve those outcomes. One of the largest changes is the emphasis on equity and inclusion, so equity and inclusion is embedded in every single standard, and there is a large focus on closing equity gaps.

**President Fawcett:** Asked how most of the classified professionals going to be involved in the process.

**Sheri Sterner:** the ACC is proposing that the process will happen in 2 phases. The first phase they are calling it the technical review. That is where they are going to get the bulk of initial content. They will go over each standard and check how the college is meeting it. That is going to happen through either participatory governance groups that align with that particular standard or the Senates. The second phase will be the campus review. That is where all classified professionals would be asked to participate in that review process. In the past, President Suarez has recommended that managers release some time for classified professionals to review other documents such as the Midterm Report. She will check in with her if that is an option for this process.

**Senator Broberg:** Asked who gets to decide or define what a successful outcome is. He said that a successful outcome should be student driven and not college or state driven as each student determines where they want to end up careerwise. Some students may not want to get a certificate; some of them may just want to tryout a class. We should not be punished because they did not get a degree or certificate.

**Sheri Sterner:** In broad terms, it really depends on the standard because some of the standards are very clear about what outcome they want you to look at and some are not that clear. There is an overlap with the Federal Department of education has specific student achievement outcomes that have to be

embedded and measured and discussed within the accreditation standards. The word “punish” reminds her of the old standards. They want the college to use a process of improvement. Is it a much different philosophy now. They want to know the outcomes and what we are doing to improve those outcomes rather than being penalized. We need to have those discussions. There is also an emphasis on student voice and making sure that we are maximizing their voice. They are looking for accountability and improvement.

**Sheri Sterner:** There are four standards. The focus is how across the four standards we are focusing on mission alignment. What is our mission at Orange Coast College? and how is that represented in each of the standards? Then that focus on innovation and improvement and where they really have that flowing from is looking at the outcomes. How are we making improvements? and how are we being innovative? The focus is not on process, but the focus is on mission alignment, equitable outcomes, and improvement. The standards moved from repetitive and siloed to more streamlined and holistic. They moved from process-based to outcome-based. Before we would have to write a narrative not, we just upload the evidence. It is more streamlined when it comes to evidence and processes. The standards went from 120 to 30. We still essentially have to meet the same standards and the basic concepts of that, it is just that they have been streamlined. One of the things that as we have talked about what our process for self-evaluation is, is really framing it around what ACCJC forward-looking framework for reflection is. What did you do? What was the outcome? What did we learn from that? and then what would be doing differently? A huge layer to this is equity outcomes. That is embedded all throughout. They do not want an evaluation report longer than 100 pages, as compared to past years. ACCJC wants to have a dialogue and implement things that need to be implemented. The ACC is working on gaps, outcomes, what we are doing right, etc. They are starting the process this fall. That means getting feedback from campus, including the classified professionals. They have until spring of 2025 to complete the report. They are building in a lot of time to have that dialogue and have multiple perspectives. They will be bringing in an upcoming meeting the process that the Accreditation Coordinating Committee is recommending. In August 2025, they will submit the ISER to the ACCJC but that means they have to have everything approved by Spring of 2025. The team will come in the spring of 2026. This item will be back in the senate to present the plan for feedback.

## **7. Open Forum:**

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- Senator Cecilia Schreyer: Shared a flyer about having an open fitness program starting on Monday, Oct 23 from 11am-1pm and 6-8pm. It will be free for faculty and staff. There will be a fee for students.
- Beatriz Rodriuez Vaca: Chemistry Building Topping-Off Ceremony will take place on Thursday, October 19 at 11:30am.
- Senator Scott Broberg: Newport Beach Film festival starts this Thursday. He encouraged people to attend and support OCC film students.
- Science Night is on Friday, November 03.
- The Solar Eclipse viewing is Saturday, October 14 at 9am.

**Motion 1: Senator Curtis Williams moved to** adjourn the meeting; motion seconded; motion approved unanimously.

## **8. Adjournment of the Regular Meeting:**

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Meeting ended at 12:02 p.m.