Orange Coast College Curriculum Committee Meeting Minutes
Wednesday, September 20, 2023, | 3:04 – 4:42 p.m. | Student Union 214 |
Zoom: https://cccd-edu.zoom.us/j/82824080236

Voting Members: ~~Lori Cassidy~~, Marley Cervantes, Mark Hamamura, Mikayla Holzinger, Jamie Hitchings, Fred Judd, Michael Lannom (Vice Chair), Tabitha Liang, Dan Matulis, Meredith Montagne, Lori Pullman (Chair), Melissa Rosado, Guido Sendowsky, Manoj Wickremesinghe, Celine Phan

Non-Voting Members in Attendance: Elizabeth Page, Michelle Grimes-Hillman

Guest: Pam Barvarz**,** Lauren Becker, Anna Hanlon, Terry Irving, Melissa Jauregui, Kim Nguyen, Phil Simpkin

1. Preliminary Matters

1.1 Call to Order
Lori Pullman called the meeting to order at 3:04 p.m.

1.2 Approval of the Agenda
Motion to Approve/Second: Michael Lannom / Tabitha Liang. The motion carried unanimously.

1.3 Approval of the Minutes
Curriculum Committee Minutes 9/6/2023
Motion to Approve/Second: Michael Lannom / Tabitha Liang. The motion carried unanimously.

2. General Discussion

2.1 ISLOs
Anna Hanlon presented the suggestion from College Council to add non-verbal communication to the Communication ISLO. Visual and Performing Arts suggested the addition. She stated that Diane Brown presented at the technical review meeting and the committee may want to accept the addition and revision on the Communication ISLO. The ISLOs are the skills, knowledge, and disposition of students that earn a degree.

Information on assessment of the ISLOs was provided. The indirect method of assessment comes from the Community College Survey of Student Engagement (CCSSE) and the direct method was surveying students that graduated or completed their general education using standardized testing through HEIghten Outcomes Assessment.

There was conversation to decide if nonverbal applies to all divisions. The addition may not always work for students with disabilities, English language learners, and international students. Nonverbal is primarily taught in Communication Studies but the integration into all disciplines may be difficult to integrate. Anna will come back to the next technical review to further discuss.

2.2 Misaligned courses
Lori Pullman presented the list of misaligned courses. She advised the committee against increasing units to align with the colleges within our district. Students may want to take the courses with less units. An example was provided on the hour to unit calculation.

Manoj Wickremesinghe informed the committee that courses will need to be resubmitted for rearticulation if the units increase. Courses will not have to be resubmitted if there is a shift in lecture to lab.

We must meet the hour to unit calculation set forth in Title 5, § 55002.5. This is the total contact hours + out-of-class hours / hour-per-unit divisor (54). Michelle Grimes-Hillman stated that raising units would affect student financial aid, time to completion for students, and the inability to offer ADTs. She suggested an option of additional noncredit support courses. Melissa Rosado presented the counseling perspective with the misalignment issues affecting student since some are doing additional work and not receiving the units. Lori Pullman with create best practices for aligning courses and send to the committee. The deadline for alignment of courses is October 31st.

2.3 Internships/Work Experience revisions
[Work Experience revisions](#)
Motion to Table to 10/4 voting meeting/Second: Meredith Montagne / Mike Lannom. The motion carried unanimously.

2.4 AB 928 meeting takeaways
Motion to Table to 10/4 voting meeting/Second: Meredith Montagne / Mike Lannom. The motion carried unanimously.

2.5 Articulation update
Manoj Wickremesinghe will be meeting with the Articulation Officers today and will discuss the local AA/AS pattern updates needed by Fall 2024. This conversation will continue at the Curriculum Alignment Task Force. CSU and IGETC submissions are due the second week of December through the [Articulation form](#).

2.6 Curriculum Specialist update
Elizabeth Page is working with faculty to meet the 9/22 deadlines for modifications that affect the schedule. Celine Pham was introduced at the new ASOCC student representative.

3. Consent Items: All Divisions
3.1 Consent Items
Fall 2024

1. DMAD A202 Studio Internship Prep - Catalog Description
2. DMAD A202 Studio Internship Prep - Prerequisite: Remove DMAD A200, add DMAD A200 as advisory
3. FASH A119 Introduction to Display and Visual Presentation - Subject Number change from DVP A180, Assigned discipline: add ID, Text
4. MRSC A190 Marine Research & Monitoring Techniques - Prerequisite: Add MRSC A180L or MRSC A185L
5. PHYS A185 Calculus Based Physics: Mechanics - Required degrees, Content, Text
6. PHYS A185 Calculus Based Physics: Mechanics - Prerequisite: Add or appropriate placement
7. PHYS A280 Calculus Based Physics: Electricity/Magnetism - Required degrees, Content, Text
8. PHYS A280 Calculus Based Physics: Electricity/Magnetism - Prerequisite: Add or appropriate placement
9. BIOL A182L Zoology Lab - Prerequisite: Remove MATH A030 or MATH A045 (listed on BIOL A182 co-req)
10. BIOL A183L Botany Lab - Prerequisite: Remove MATH A030 or MATH A045 (listed on BIOL A182 co-req)
11. Fashion Design, Certificate of Achievement - Title change from Fashion: Design, CTE Program Revision
12. Fashion Design, Associate in Science - Title change from Fashion: Design, CTE Program Revision
13. Philosophy AA-T - Add PHIL A140
14. Social Media Strategist, Certificate of Achievement - PSLO
15. Technical Design and Product Development, Certificate of Achievement - Title change from Apparel Production and Product Development, CTE Program Revision
16. Technical Design and Product Development, Associate in Science - Title change from Apparel Production and Product Development, CTE Program Revision

Motion to Approve/Second: Michael Lannom / Jamie Hitchings. The motion carried unanimously.

4. Discussion: Business and Computing

4.1 CIS A111H Introduction to Computer Information Systems Honors

Motion to Approve/Second: Fred Judd / Michael Lannom. The motion carried unanimously.

4.2 CIS A111H Introduction to Computer Information Systems Honors - Honors Addendum

Motion to Approve/Second: Fred Judd / Michael Lannom. The motion carried unanimously.

4.3 CIS A111H Introduction to Computer Information Systems Honors - DE Addendum

Motion to Approve/Second: Fred Judd / Melissa Rosado. The motion carried unanimously.

5. Adjournment

Motion to Adjourn/Second: Michael Lannom / Tabitha Liang at 4:42pm