Orange Coast College Curriculum Committee Meeting Minutes
Wednesday, February 21, 2024 | 3:08 – 4:43 p.m. | Student Union 214 |
Zoom: https://cccd-edu.zoom.us/j/82824080236

Voting Members: Marley Cervantes, Mark Hamamura, Mikayla Holzinger, Jamie Hitchings, Fred Judd, Michael Lannom (Vice Chair), Tabitha Liang, Dan Matulis, Meredith Montagne, Lori Pullman (Chair), Melissa Rosado, Guido Sendowsky, Manoj Wickremesinghe, Celine Phan

Non-Voting Members in Attendance: Tara Giblin, Elizabeth Page, JohnPaul Nguyen

Guests: Anna Hanlon, Terry Irving, Melissa Jauregui, Melissa Simpson, Sher Sterner

1. Preliminary Matters

1.1 Call to Order
Lori Pullman called the meeting to order at 3:08pm

1.2 Approval of the Agenda

Motion to approve agenda/Second: Michael Lannom / Tabitha Liang. The motion carried unanimously.

1.3 Approval of the Minutes

Tabitha Liang noted corrections to be made to the minutes.

Amendments to the 02/07/24 minutes:

- Item 1.3, correct the spelling of Manoj Wickremesinghe's name.

Motion to approve amended agenda/Second: Michael Lannom / Jamie Hitchings. The motion carried unanimously.

2. General Discussion

2.1 Institutional Self-Evaluation Report (ISER)

Lori Pullman explained the ISER process asked from our District Accrediting Commission (ACCJC). Committee members sought clarification on what information to provide, to answer the questions for the ISER. Elizabeth Page and Lori explained how to answer what was needed on the ISER's. They explained the new accreditation standards for this review process. The elaborated that the evaluation process asks questions that tie to the College's Mission statement and Master Plan. The former review protocol was focused on steps and processes, the new review process targets asking the individual colleges what they currently doing as an institution, and the results of those actions, mainly how it affects students.

Lori asked the committee for input on how to approach this ISER task. Committee members agreed to split duties working with the individual Divisions. Elizabeth proposed to have these ISER forms as a shared working document. The committee concurred with this. The deadline to complete this task is Spring of 2025, to submit by Fall 2025.

The committee also discussed issues with long waitlists for our heavily impacted programs. Members addressed concern how some students lose the chance to grandfather catalog rights, when programs have changes to local and state requirements. Lori reminded members to constantly seek ways to improve on this, and to look further into this.

2.2 Articulation update

Manoj Wickremesinghe updated the committee that there has been a discussion among the Articulation Officers across the District. He will 1.2 version of the CAL-GETC Standards Manual will be released on April 30, 2024.

There will be more updates after the meeting among the Articulation Officers to discuss Title V updates, scheduled for Friday, February 23, 2024.

2.3 Curriculum Specialist Update

Elizabeth Page updated the assembly of the Courseleaf CIM implementation progress. There will be training videos updated and posted to the Curriculum site. Elizabeth and JohnPaul can provide training to the individual Divisions.

Elizabeth showed the assembly various draft versions of forms we expect to have with the new curriculum software (Courseleaf CIM). Our District also expects this software to enable dynamic forms for proposals. The anticipated new forms will prompt embedded forms for various courses and program submissions. Examples of this include prompting a material fee form for material fees checked off, a prerequisite form, prompting for courses that have listed prerequisites, proposals marked as a Career and Technical Education program will be prompted the CTE program approval form, etc. She also explained the prerequisite form that was required to implement a prerequisite into a proposal. She clarified that from the prerequisite form and clearance form, that students need to submit to clear a prerequisite.

She also briefed the Committee that we expect the form fields to populate into various reports, such as narratives. Elizabeth informed the Committee that the District-Wide Curriculum team will meet with the software vendor this upcoming Friday, (02/23/24) to review these forms.

She continues to ask the Committee members to help gather input from their colleagues regarding the pros and cons of CurricUNET. She also asked the committee to review the forms, and give input on what we need features we need to have in the new software that we currently don't have. She also asked faculty to review items and features we currently have that we don't need.

3. Articulation/General Education

3.1 CIS A100H Introduction to Computer Applications Honors

Articulation/General Education

1. OCC AA - Area E
2. UC Transfer

Motion to approve/ Second: Manoj Wickremesinghe / Jamie Hitchings. The motion carried unanimously.

3.2 PSYC A110 Psychology of Adjustment

3. Articulation/General Education

   1. CSU Area D: Social, Political, and Economic Institutions and Behavior; Historical Background
   2. IGETC Area 4: Social and Behavioral Sciences
   3. OCC AA D3: Social and Behavioral Sciences - Behavioral Science
   4. OCC AS D: Social and Behavioral Sciences

Motion to approve/ Second: Manoj Wickremesinghe / Jamie Hitchings The motion carried unanimously.

4. Consent Items: All Divisions

4.1 Consent

Effective Term Fall 2024
1. RADT A221 Topics in Mammography - Prerequisite
2. Film & Television, Associate in Arts - Course unit changes; no total unit change
3. Film & Television, Certificate of Achievement - Course unit changes; Units: 29-29.5 to 29
4. Film, Television, and Electronic Media, Associate in Science for Transfer - Course unit changes; no total unit change
5. Global Business, Certificate of Achievement - Title change from International Business, Certificate of Specialization, Add
6. BUS A118H, MKTG A150H, CMST A155; No unit change
7. Immersive Media (VR/AR), Certificate of Achievement - Course unit changes; No unit change
8. International Business, Associate in Science - Add BUS A118H, MKTG A150H, CMST A155, Delete BUS A117, BUS A119, BUS A125; No unit change
9. International Business, Certificate of Achievement - Add BUS A118H, MKTG A150H, CMST A155, Delete BUS A117, BUS A119, BUS A125; No unit change
10. Media Arts and Creative Entertainment, Certificate of Achievement - Course unit changes; No unit change

Effective Term Spring 2025
1. FILM A155 Television Production 1 - Units: 3 to 4, Lab hours: 72 to 108, Objectives, Content, Text
2. MACH A199 Current Topics in Machine Technology - Units: 1-4 to 1-5, Lecture hours: 9-72 to 18-72, Content

Effective Term Fall 2025
1. Carpentry, Certificate of Achievement - Required courses: Add CNST A154; Units 10 to 12
2. Child Development Lead Teacher, Associate in Science - Course unit changes, Units 60-61 to 60-61.5
3. Child Development Lead Teacher, Certificate of Achievement - Course unit changes, Units 43-46 to 43.5-46.5
4. Early Childhood Education, Associate in Science for Transfer - Course unit changes; Units 60 to 60-60.5

Motion to approve consent items 4.1. / Second: Michael Lannom / Jamie Hitchings. The motion carried unanimously.

5. Adjournment

Motion to adjourn / Second: Michael Lannom / Marley Cervantes 4:43pm