ORANGE COAST COLLEGE

Academic Senate Meeting | Oct. 10, 2023 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: https://cccd-edu.zoom.us/j/89711704637

Academic Senate Member Attendance			
Karen Baker, *Math & Sciences*	Present	**Lee Gordon,** *at-Large, President*	Present
Jason Ball, *Part Time Faculty*	Absent	**Kelly Holt,** *at-Large*	Absent
Carol Barnes, *Counseling*	Absent	**Marilyn Kennedy,** *Lit & Lang, PDI Chair, Secretary*	Present
Tyler Boogar, *at-Large*	Absent	**Jodie Legaspi-Kiaha,** *Athletics & Kin*	Absent
Eric Budwig, *Technology*	Present	**Irene Naesse,** *at-Large*	Present
Irving Chavez Jimenez, *at-Large*	Absent	**Jeanne Neil,** *Business & Computing*	Present
Eric Cohen, *Consumer & Health Science*	Present	**Lori Pullman,** *Curriculum Chair*	Present
Sean Connor, *at-Large*	Present	**Sara Qubbaj,** *Part Time Faculty*	Present
Eric Cuellar, *at-Large*	Present	**Loren Sachs,** *at-Large*	Absent
Jodie Della Marna, *Library*	Present	**Katherine Sheehan,** *Visual & Performing Arts*	Present
Rendell Drew, *at-Large, Vice President*	Present	**Jordan Stanton,** *Social & Beh. Sciences*	Present
Cyndee Ely, *Part Time Faculty, Parliamentarian*	Present	**Rina Yamauchi,** *ASOCC Student Representative*	Present

Please see the Voting Tally Chart after these minutes for individual members' votes.

Guests (Optional & Voluntary Sign-In): Angelo Esposito, Rick Garcia, Robert Schneiderman, Angelica Suarez, Sheri Sterner, Erin Fitzgerald, and Michelle Grimes-Hillman.

1. Preliminary Matters

A. **Call to Order:** **President Gordon** called the meeting to order at 11:30 A.M.

B. **Opportunity for Public Comments:** None.

C. **Approval of the Minutes:** Motion 1: *Senator Kennedy moved to approve the October 3, 2023, minutes; motion approved.*

D. **For the Good of the Order:**

Curriculum Chair Pullman: The Guided Pathway Task Force wanted to keep the Senate apprised of key focal points in the submission of its annual plan this past June, which emphasized the college's work in the last academic year, including alignment of the program review process with Guided Pathways structure, hiring a director for Guided Pathways projects, and increased student communication and support through technology like Starfish, Slate, and texting systems. Additionally, key work areas were identified, including increasing visibility of the pathways, specifically through a Guided Pathway website, more integration with programs like Adult Ed, associate degrees for transfer, Strong Workforce, Student Equity and Achievement, and Zero Cost Textbooks. The Task Force is continuing to improve the college's effort towards student centeredness by improving onboarding, college resource, navigation and intentional focus on data and practices, identifying opportunities and barriers to better support disproportionately-impacted students. **Director of Guided Pathways and Dual Enrollment Erin Fitzgerald:** The plan is posted in the Guided Pathways portal site under

"Committees." It is currently undergoing an update. The Task Force would like to add a new counselor as part of the voting membership. The Task Force thought the counselor's expertise was needed in the decision-making. The counselor will be a voting member of the group bringing the total faculty of voting members to four, including the Curriculum Chair, the College Credit Faculty Coordinator, and the currently vacant coordinator position of Guided Pathways – Ensure Learning. They are joined by the VP of Instruction, the VP of Student Services, and herself, the Director of Guided Pathways and Dual Enrollment, who is a non-voting member. **President Gordon** noted that the conversation will continue under the Guided Pathways Plan and Approval of Voting Member in New Business.

Senator Stanton: Stated that "A colleague of mine had a student take their exam about an hour earlier than the rest of the class in ARC. This student then shared the exam questions with other students before they took the exam in class. My colleague told me that ARC was unresponsive to their concerns. This colleague is concerned that ARC doesn't make sure students don't have their phones with them, which allows them to do what this student did and/or look up information to help them on the exam."

Senator Kennedy: Announced that National Free Speech week is October 16 – 20, and that is something to keep in mind on our campus and classrooms.

Senator Cuellar: Extended an invitation to the International Multicultural Center (IMC) meeting on Tuesday, October 11, 1 p.m., at the Global Engagement Center Room 109. On October 16, 4-5 p.m., at the CLEEO Project Center, they will be hosting Dr. Gloria Itzel Montiel. She will be doing a presentation titled "Dreams & Belonging" Pathways and Undocumented Students in a Post-DACA Era. Dr. Montiel was the first student in the history of Santa Ana High School to be admitted to Harvard University, where she completed her undergraduate work. She is one of the first DACA students in the United States to earn a Ph.D. Also on October 11, 9-10:30 a.m., at the OCC Multicultural Center, there will be a "Latinidad Heritage Social Hour," and later a screening of the movie *Stand and Deliver,* 5:30 pm, in the CLEEO Project Center.

2. Consent Agenda Officer, Senator, & Committee Reports

A. **Steve Fuchs**: For Aviation Maintenance Instructor (AMT) Tenure Committee for hire Robert Lee

Motion 2: Senator Drew moved to approve the consent agenda; motion seconded; motion approved:

3. Officer, Senator, & Committee Reports

A. **President and Vice President Reports**:

1. **President Lee Gordon's Report:** Reported that the Transfer Fair was happening at the Quad; it was amazing the number of universities representing but also the geographical location of them. There were several universities from Chicago, for example. He acknowledged the college's great effort in bringing those universities for students to consider. This is a tremendous opportunity.

2. **Vice-President Rendell Drew's Report:** Reported that the Academic Senate is planning a Senate retreat on Thursday, January 25, 2024. There will be a Google Form sent out to collect recommendations from senators on what they would like to see presented or activities to have.

B. **Union/Bargaining Unit Report – CFE President Schneiderman:**

Pope Tech Accessibility Review: Clarified that faculty members are not required to use Canvas; it is optional, not mandatory, and faculty can use any app besides Canvs. CFE sent an email out to all faculty to let them know. Due to problems with the Pope Tech app and the accessibility review, some faculty will probably be removing items from Canvas, which is a shame, as it will affect all students. As to the Pope Tech Accessibility Review, there is no required training. If you are part-time faculty and you want to be compensated for training, CFE is negotiating for compensation. There are no evaluation implications and no discipline associated with the Pope Tech Accessibility Review. There is a requirement that classes are accessible to students, but CFE assumes that most faculty use the Canvas checker before they upload items into their Canvas shell.

District Portal Sign In: Because the District portal now requires a Virtual Private Network (VPN) to get into the portal and obtain access to the MOUs and their contract, CFE will be talking to their attorney to see if this is legal—restricting data and restricting access to the contract to faculty. He has been trying to get the VPN for almost a month. It is completely absurd.

Cyber Security Training: There was an email that went out that was a surprise to CFE. It was not mentioned to them that there would be cyber security-required training. He emailed HR saying that is was a complete shock. CFE is going to talk to their lawyer to see if they can file charges for unilateral changes of working conditions. Overall, it just seems like management is not getting the message: they are not consulting with CFE and it seems like the only way they are going to finally understand they have to consult the union before doing these things is if it costs them money. He is very disappointed that this is being abused repeatedly.

President Gordon: Added that it is the understanding that these directives are coming from the District, not Orange Coast College. **Senator Kennedy:** Stated that the issue of the Pope Tech Accessibility Check and app needs to be brought back to the Senate since the Senate never voted on it nor approved it. Faculty want to do accessibility checks well for all the students, but they cannot do that with Pope Tech. Regarding the District not consulting with the Union, she added that this has been happening for a long time and is glad to hear that CFE is a pursuing a grievance over this with PERB.

C. **Diversity, Equity, Inclusiveness and Accessibility (DEIA) Initiatives: Senator Cuellar:**

Reported that the DEIA Ad Hoc work group is working efficiently and collaboratively and in a good spirit. Cultural synergy is taking place within the committee. The committee is working on structure and the process of how to deliver this grant and disseminate it to the campus community. They are working on the coordination, creation, consultation, and evaluation of training and proposals that will come forth this academic year from the workgroup to the OCC faculty. Things are moving forward smoothly. **Senator Drew:** Added that the presentation to the Academic Senate on the DEIA Grant will be on Tuesday, October 24.

D. **District Board Policies and Administrative Procedures (BPAP) Committee Report- Marilyn Kennedy**: **Reported on the status and issues of the following District Policies:**
AP/BP 3310 Records Retention and Destruction: There are no changes in the BP. The AP is getting some clarifying language changes and updating.

AP/BP 5200 Student Health Services: There are no change in the BP. The AP is being updated so that non-credit students may be eligible for Health Services

AP/BP Student Code of Conduct: The definition of a *student* is being updated—as it was very unclear before in wording. As to AI and Chatbot, the BPAP Committee has asked the Senates to decide if they want the colleges or District to have language about AI. Right now, the academic integrity language in this policy covers it, but some colleges across the country are writing specific language to define AI-generated work, such as Yale, in particular with their admissions essays. GWC has a special task force working on AI, so OCC should communicate with them and see if we want to work with them or brainstorm our own ideas. This needs to be done as soon as we can.

BP 3250 Institution Planning: Updated ACCJC standards are being added.

AP 3903 Total Cost of Ownership: Updated language is being added.

AP/BP 5030 Fees: References to ride sharing and carpooling as exemptions for some fees are being removed as no one has used these and there is no formal process to do so.

AP/BP 3530 Weapons Prohibited on District Property: This is being updated as active duty police are required by law to carry but there are exceptions for carrying at schools if one is just a student.

AP 7120C Faculty Hiring: Last May all three Senates were in agreement about the language changes. The new Coastline Senate President wants to review it and expressed concerns it was too much change for "one issue," but I explained that it was for repeated issues. Due to responses from our college in some places about OCC being up to date on the EEO requirements and the other campuses not so, there will be follow-up on this to see how this might affect the language in the hiring policy regarding EEO and faculty purview as that is paramount to the faculty on the committee and here at OCC. We need to talk about this next week in the Senate.

President Gordon: Read the names of the committees yet to report to the Senate this academic year.

4. Unfinished Business

A. <u>OCC Safety Plan-President Gordon</u>:

Reported that Chief Jim Rudy came to the Academic Senate last week and presented an overview of the OCC Safety Plan. The Senate sent the campus safety plan to all the members of the Senate with last week's agenda. Chief Rudy would like endorsement from the Senate on the OCC Safety Plan.

Motion 3: Senator Ely moved to endorse the OCC Safety Plan; motion seconded; motion approved with three abstentions.

5. New Business

A. <u>New ACCJC Standards Overview and the Accreditation Coordinating Committee (ACC) – Co-Chair Accreditation Liaison Officer - Sheri Sterner</u>:

Reported that the other co-chair is Professor Anna Hanlon. Also on the ACC Committee is the president of the Academic Senate; two Senate representatives, Douglas Cole and Charles Otwell; and the Curriculum Chair. She highlighted that there is faculty representation on the ACC.

Her goal at this meeting is to provide an overview of the new standards and processes for ACCJC. This semester we are kicking off the self-evaluation process. The focus is to address how it is different from what we all may have experienced in the past and then,

in an upcoming meeting, bring to the Senate the plan that the ACC has been working on since last spring, the process for completing the institutional self-evaluation report.

They will look for Senate endorsement because faculty roles and accreditation are a 10+1 item. She showed the new standards. The standards dropped from 120 to 30 standards. The new standards focus on outcomes and improvements rather than the processes. The focus on our narrative and write-up are going to be on our outcomes and then looking at those outcomes, and what we are doing to improve those outcomes.

One of the largest changes is the emphasis on equity and inclusion, so equity and inclusion are embedded in every single standard, and there is a really large focus on closing those gaps. Across the four standards they are focusing on mission alignment. What is our mission at Orange Coast College? How is that represented in each of the standards?

Then a focus on innovation and improvement and looking at the outcomes. How are we making improvements? How are we being innovative? The focus is not on process, but the focus is on mission alignment, equitable outcomes, and improvement.

The standards have moved from repetitive and siloed to more streamlined and holistic. They moved from process-based to outcome-based. Before we would have had to write a narrative, but now we just upload the evidence. It is more streamlined when it comes to evidence and processes.

We still essentially have to meet the same standards and the basic concepts of that; it is just that they have been streamlined. One of the things that we have talked about is our process for self-evaluation, the framing around that ACCJC forward-looking framework. What did we do? What was the outcome? What did we learn from that? What might we be doing differently?

A huge layer to this is equity outcomes. That is embedded all throughout. They also do not want an evaluation report longer than 100 pages, as compared to past years. ACCJC wants to have a dialogue and implement things that need to be implemented. The ACC is working on gaps, outcomes, what we are doing right, etc.

Motion 4: Senator Drew moved to extend the time on this agenda item for an additional 5 minutes; motion seconded; motion approved.

Co-Chair Accreditation Liaison Officer Sterner: Stated that they are starting the process this fall. That means getting Academic Senate endorsement of the ISER, as well as feedback from campus, so that they can get the process started this fall. They have until spring of 2025 to complete the report. They are building in a lot of time to have that dialogue and have multiple perspectives. They will be bringing to the Senate in an upcoming meeting the process that the ACC is recommending. They would like to get Senate feedback and eventually an endorsement of what that process will be. In August 2025, they will submit the ISER to the ACCJC but that means they have to have everything approved by spring of 2025, as it needs to be approved before they send it. Then the team will come in the spring of 2026.

This item will be back in the Senate to present the plan for feedback and then endorsement.

B. **ASCCC Exemplary Program Award - President Gordon:**

Reported that the Statewide Academic Senate, the Academic Senate for California Community Colleges (ASCCC), has an exemplary program award and the application for it has a very tight deadline.

VP Drew: The ASCCC is announcing a call for nominations for an exemplary program award. The theme for the 2023-24 *Exemplary Program Award is Excellence in promotion and advancement of Ethnic Studies*. "Excellence in this area will be demonstrated by understanding the experiences, challenges, and thought processes of students, and the promotion of efforts to teach ethnic studies centered on African-American, Chicano/Latino, Asian-American, and Native-American courses which enable students to learn about their own stories." Each college or district may nominate one program. Up to two California community college programs will receive cash awards of $4,000. Up to four community college programs will receive honorable mention plaques. The applications must be received by the ASCCC no later than November 5, 2023. The application is a very lengthy process. There have been communications with the Academic Senate and administration, and they would like to nominate the CLEEO Program for this award. This program has a lot of potential.

Motion 5: Senator Drew moved to nominate CLEEO Project for the ASCCC Exemplary Program Award; motion seconded; motion approved.

Senator Cuellar: Expressed his gratitude and stated that he feels humbled and honored. Orange Coast College provides opportunities for its campus members to be or to contribute to innovation. That is what this campus is known for. We continue to strive towards excellence. CLEEO Project rests on a foundation of the collaboration of developing communities, college learning cohorts, and it bridges across both wings of Student Services and Instruction. The extracurricular campus events are open not only to the campus community, but the public at large. It is seeking cultural synergy.

C. <u>**Guided Pathways Plan and Approval of Voting Member - Kelly Holt, Erin Fitzgerald, and Lori Pullman**</u>: **[see earlier related information in "For the Good of the Order"]**

Director of Guided Pathways and Dual Enrollment Fitzgerald: Reported the key focal areas that they will be working on this year. All of that was reported to the state on the Guided Pathways plan, which they do annually. There are a few faculty representatives on that task force. The plan can be found on the OCC Portal under "Committees." The other piece is that they are adding a member. They are adding a counselor. They want that person to be a voting member. They would have a total of four voting members, which includes the VPI, VPSS, the GP Ensure Learning Program Coordinator, and the counselor. (Her own role is a non-voting one.)

Motion 6: Senator Drew moved to approve Laura Reese, a counselor, to be on the Guided Pathways Task Force and that that counselor will be a voting member for the task force; motion seconded; motion approved.

President Gordon adjourned the meeting at 12:14 p.m.

6. Approval of the Minutes: October 17, 2023

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senate Membership & Voting Tally Chart *Please note that the Presiding Officer's vote will be recorded as an abstention unless breaking a tie.*	Motion 1 Minutes 10/03/23	Motion 2 Consent Agenda	Motion 3 Motion to endorse the OCC Safety Plan	Motion 4 Motion to extend the time	Motion 5 Motion to nominate CLEEO Project	Motion 6 Motion to approve counselor to the GPTF
Baker, Karen: Math and Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye	ss
Ball, Jason: Part-Time Senator (2023-2024)	Absent	Absent	Absent	Absent	Absent	Absent
Barnes, Carol: Counseling Senator (2021-2024)	Absent	Absent	Absent	Absent	Absent	Absent
Boogar, Tyler: Senator-at-Large (2023-2026)	Absent	Absent	Absent	Absent	Absent	Absent
Budwig, Eric: Technology Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye	Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Absent	Absent	Absent	Absent	Absent	Absent
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye	Aye
Connor, Sean: Senator-at-Large (2023-2024)	Aye	Aye	Aye	Aye	Aye	Aye
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye	Aye	Aye	Aye	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye	Aye	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain
Holt, Kelly: Senator-at-Large (2023-2026)	Absent	Absent	Absent	Absent	Absent	Absent
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)	Aye	Aye	Abstain	Aye	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Absent	Absent	Absent	Absent	Absent	Absent
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye	Abstain	Aye	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Aye	Aye	Aye	Aye	Aye	Aye
Qubbaj, Sara, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025)	Absent	Absent	Absent	Absent	Absent	Absent
Sheehan, Katherine (2021-2024); 11:54am	Absent	Absent	Absent	Aye	Aye	Aye
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye	Aye	Aye	Aye	Aye